



Date May 23, 2022

**ACCEPTING PROPOSAL OF MATT HOLETON ENTERPRISES, LLC, D/B/A SIGNAL OF DES MOINES TO PROVIDE ARMED SECURITY SERVICES AT CITY FACILITIES AND APPROVING AGREEMENT FOR THE PROVISION OF SAME**

**WHEREAS**, the City desires to procure uniform armed security officer services for certain City facilities; and

**WHEREAS**, the Procurement Division issued a Request for Proposals (#J22-271) for Armed Security Services for City Facilities, which was issued to 24 potential proposers, with 8 proposals received; and

**WHEREAS**, the Evaluation and Selection Committee reviewed the proposals submitted, and recommends that the City Council approve award of contract to Matt HOLETON Enterprises, LLC, d/b/a Signal of Des Moines, 950 Office Park Rd, West Des Moines, IA 50265, Matt HOLETON Franchise Owner/Operator (“Contractor”), at the per-officer hourly rates of \$50.00 per hour for building armed security at stationary posts with the option for additional services of \$35.00 per hour for building unarmed security at stationary posts and not-to-exceed \$80.00 per hour for vehicle patrol security services; and

**WHEREAS**, the City Facilities Division and the Contractor have negotiated an Agreement for Armed Security Services for City Facilities (#J22-271), in form on file in the office of the City Clerk, for the provision of said services at City Hall, Argonne Armory, Municipal Services Center I, Municipal Services Center II, various special meetings as scheduled, and for optional additional services as needed, for an initial contract term of three years and option to renew upon mutual agreement of the parties for one additional three-year term, at an annual estimated cost of \$500,000.00 based on the per-officer hourly rates stated above and in said Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Des Moines, Iowa, that:

1. The proposal submitted by Matt HOLETON Enterprises, LLC, d/b/a Signal of Des Moines in response to Request for Proposals #J22-271 for armed security services at City facilities is hereby accepted.
2. The Agreement by and between the City of Des Moines and Matt HOLETON Enterprises, LLC, d/b/a Signal of Des Moines for Armed Security Services for City Facilities (#J22-271), in form on file in the City Clerk’s Office, is hereby approved, and the Mayor is authorized and directed to execute said Agreement for and on behalf of the City and the City Clerk is directed to attest to his signature.
3. The City Manager is directed to administer said Agreement, and is further authorized to approve and execute addendums to provide for additional security services and to approve and execute one three-year renewal of said Agreement, in accordance with the terms thereof.



Roll Call Number

22-0791

Agenda Item Number

27

Date May 23, 2022

(Council Comm. No. 22- **233** )

MOVED BY Boesen TO ADOPT.

SECONDED BY Mandelbaum.

APPROVED AS TO FORM:

/s/ Glenna K. Frank  
Glenna K Frank  
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE	✓			
BOESEN	✓			
<del>VOSS</del>	✓			
GATTO				✓
SHEUMAKER		✓		
MANDELBAUM	✓			
WESTERGAARD	✓			
TOTAL	5	1		

**CERTIFICATE**

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

J. M. Franklin Cownie Mayor

P. Kay Cmelik

City Clerk