



Date October 18, 2021

APPROVAL OF THE 2021 CONTINUUM OF CARE (COC) GRANT PROGRAM APPLICATION TO THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)

WHEREAS, in response to a Notice of Funding Opportunity (NOFO) for Continuum of Care (CoC) grant published in the Federal Register to supplement funding for local homeless programs, Homeward, formerly known as the Polk County Continuum of Care, Board prepared an application for \$4,433,263 to be submitted to HUD for funds approval; and

WHEREAS, at its meeting on October 18, 2021, the Homeward Board received and recommended approval of Homeward's Grant Committee's recommendations for the 2021 CoC grant application; and

WHEREAS, the application is based upon Homeward's strategy to address homelessness in Polk County, whereby CoC funds would provide needed services to homeless persons in Des Moines and throughout Polk County and address high priority service gaps within the parameters of the priorities and procedures recommended by the Homeward Board.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the above referenced CoC program application and certifications thereto are hereby approved and ratified, and the City Manager or his designee is hereby directed to execute any necessary documents and submit the application to HUD.

(Council Comm. No. 21-434)

MOVED BY \_\_\_\_\_ TO ADOPT

FORM APPROVED:

Judy K. Parks-Kruse
Assistant City Attorney

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, BOESEN, GATTO, GRAY, MANDELBAUM, VOSS, WESTERGAARD, and TOTAL.

CERTIFICATE

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

Mayor

City Clerk

## Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2021 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2021 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It  
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2021 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

## 1A. Continuum of Care (CoC) Identification

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

**1A-1. CoC Name and Number:** IA-502 - Des Moines/Polk County CoC

**1A-2. Collaborative Applicant Name:** City of Des Moines

**1A-3. CoC Designation:** CA

**1A-4. HMIS Lead:** Institute for Community Alliances

## 1B. Coordination and Engagement–Inclusive Structure and Participation

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:  
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<b>1B-1.</b>	<b>Inclusive Structure and Participation–Participation in Coordinated Entry.</b>	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.n., and VII.B.1.p.	

In the chart below for the period from May 1, 2020 to April 30, 2021:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
4.	CoC-Funded Victim Service Providers	Yes	No	Yes
5.	CoC-Funded Youth Homeless Organizations	Yes	No	Yes
6.	Disability Advocates	Yes	No	No
7.	Disability Service Organizations	Yes	Yes	No
8.	Domestic Violence Advocates	Yes	Yes	No
9.	EMS/Crisis Response Team(s)	Yes	No	No
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
13.	Law Enforcement	Yes	Yes	Yes
14.	Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
15.	LGBT Service Organizations	Yes	Yes	Yes
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	Yes	No	No
18.	Mental Health Service Organizations	Yes	Yes	No



19.	Mental Illness Advocates	Yes	Yes	Yes
20.	Non-CoC Funded Youth Homeless Organizations	Yes	No	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	Yes
23.	Organizations led by and serving LGBT persons	No	No	No
24.	Organizations led by and serving people with disabilities	Nonexistent	No	No
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	No	Yes
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	No	Yes
Other:(limit 50 characters)				
33.	Business Organizations	Yes	Yes	No
34.	Faith Based Organizations	Yes	Yes	No

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

Describe in the field below how your CoC:	
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, persons with disabilities).

**(limit 2,000 characters)**

1. New members are solicited monthly at Homeward (formerly known as the Polk County Continuum of Care) meetings. Access to membership is facilitated by posting the membership form on the Homeward website. Staff post announcements of board openings on the Homeward website & circulate announcements among existing board members, service providers (HUD- and non-HUD- funded), social media, & local government officials with a request to post & circulate within their networks. Open board slots are announced at CoC meetings & committee meetings attended by board members and non-board members. 2. Language is included at the bottom of Homeward staff emails and on the Homeward website explaining how people with hearing or speech impairments, as well as non-English speaking people, can obtain copies of materials released by Homeward and the Board. 3.The Homeward staff reached out to the Iowa Youth Homeless Youth Center & the Youth Action Council to recruit a youth to serve on the Homeward Board. A new youth member was added to CoC in July. 2021 and an adult with lived experience that is working with a CoC partner also joined the board in July 2021. Homeward implemented a policy to reimburse Homeward board member with lived

experience for their participation in board meetings and preparation for those meetings.4. Approximately 7 % of the CoC’s population is people of color. However, they represent 30% of the people served. Specific invitations have been given to local organizations that serve people of color and people with disabilities to participate in Homeward committees and work groups. Ex. a local provider for victims of dv, sexual assault and human trafficking for Asian and Pacific Islander (API) communities in Iowa now attends committee meetings. Specific focus has been made on adding diversity to the Homeward board. After specific recruitment outreach to local cultural organizations and partners, 24% of our board identifies as people of color

<b>1B-3.</b>	<b>CoC’s Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.</b>	
	NOFO Section VII.B.1.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

**(limit 2,000 characters)**

1.Public input is sought at monthly Homeward (was Polk County Continuum of Care) board & committee (which initiate many issues undertaken by Homeward) meetings. Most committee members are non-Homeward members but represent organizations that address homelessness. A Youth Action Council (YAC), formed in 2016, meets bi-weekly & makes input into strategies addressing youth homelessness. During the CoC’s recent work on the YHDP projects, over 45 community stakeholders & YAC met regularly to create goals & implement the program. A youth prevention workgroup will soon meet; 2. A community wide invitation to participate has been sent to various stakeholders including cultural organizations and was issued in open board, committee & YAC meetings, social media, & newsletter. Information about activities & programs designed to end homelessness is communicated at open Board & Committee meetings. The CoC regularly sponsors training events to improve skills of those working with homelessness; information & invitations to participate are shared at board & committee meetings. 3. Four Homeward work teams (centralized intake, ending veteran’s homelessness, ending chronic homelessness, & racial equity) each meet monthly to implement and monitor strategies in key areas to prevent & end homelessness. These groups & standing committees integrate information gathered in various fora into their planning & program development. Homeward staff & community partners have presented to Des Moines Public School counselors, Iowa Workforce Development staff, elected officials, employers, & a local fellowship on homelessness. Feedback has been gathered and multiple committee and work group volunteers have resulted from these fora. Feedback was requested from community members &, specifically from people with lived experience, whose first language was not English, concerning the name change to Homeward. Their negative response about the word “unhoused” has impacted messaging about Homeward.

<b>1B-4.</b>	<b>Public Notification for Proposals from Organizations Not Previously Funded.</b>	
	NOFO Section VII.B.1.a.(4)	

Describe in the field below how your CoC notified the public:	
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

**(limit 2,000 characters)**

The DSM/PC CoC has a two-step application process for agencies wishing to submit new and/or renewal projects to HUD. First is submission of a Letter of Interest (LOI) & second is submission of a full project application. Homeward designs and coordinates the CoC project application submission and review and ranking processes for the DSM/PC CoC. Homeward's Grant Committee (GC) recommends, & the Board of Directors (BoD) approves, the LOI form, full application form, HUD required procedures, scoring tools, review and ranking process & application timeline. These documents are all posted on Homeward's website. Announcement that Homeward is accepting LOIs & is hosting an open meeting to learn about submitting a full application, for both currently funded agencies & agencies that have not previously received CoC funding, is sent to Homeward/CoC members, service providers (HUD- & non-HUD- funded) & local government officials with a request to post & circulate within their networks. The announcements also are posted on Homeward's website, Facebook, & Twitter. The open meeting agenda, which contains a link to the project application and instructions on how the project application must be submitted, is also posted on Homeward's website. Homeward hosts a training to explain CoC funding & encourage organizations to apply. Topics include thresholds, program components, monitoring expectations, etc. The training announcement is disseminated to the public in the same manner as the LOI and open meeting announcements. Due to strain on community capacity to administer ESG-CV & other pandemic funding, a training was not held in 2021. Two new agencies did attend the open meeting to learn about the 2021 NOFO but did not apply. Information on how to access materials by TTY, or if non-English speaking, is listed on the Homeward's website, meeting announcements, Homeward staff email signatures & requests for public input.

## 1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	

In the chart below:

1.	select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or
2.	select Nonexistent if the organization does not exist within your CoC’s geographic area.

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBT persons	Yes
13.	Organizations led by and serving people with disabilities	Nonexistent
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	Iowa Legal Aid, Housing Trust Fund, local advocates to prevent homelessness and evictions	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

**(limit 2,000 characters)**

1. Homeward, a nonprofit entity that assumes HUD defined CoC responsibilities on behalf of the DSM/Polk CoC, & City of Des Moines (local ESG recipient) have formed an Integrated Grant Committee (IGC) composed of city staff & Homeward's Grant Committee. IGC functions include (a) Setting priorities, informed by HMIS data, for ESG-eligible activities to be funded & the % of total ESG allocation designated to each eligible program type, and (b) Reviewing subrecipient application requests & recommending projects for funding to the to the Homeward Board (to be approved by Des Moines City Council). During the month of June 2020, the IGC oversaw the application process for ESG-CV funds. In December 2020 the IGC oversaw the application process for ESG-CV2 funds. During March 2021, the IGC oversaw the application process for the 2021-2022 allocation of regular ESG funds. 2. The IGC also determines performance evaluation standards for ESG-funded activities, based on HUD criteria & Homeward objectives & evaluates ESG-funded programs as part of the local application review process. 3. On 1/16/20 & 4/22/21, HMIS Lead provided HIC data to City of Des Moines. On 3/9/20 & 4/22/21 HMIS Lead provided annual PIT data to City of Des Moines. 4. On 1/16/20 & 2/10/21, Homeward executive director provided information on homeless goals to the City of Des Moines for CAPER. On 4/28/20 and 10/12/20, the Homeward executive director provided ESG-CV & ESG-CV2 allocation amounts, by program type, approved by Grant Committee & Board to City of Des Moines to update ConPlan Action Plan. On 3/5/21, HMIS lead responded to a request from the City of Des Moines providing information on shelter inventory and shelter utilization.

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported gender:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
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2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	No
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	Yes
6.	Other. (limit 150 characters)	
		No

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, Local Liaisons & State Coordinators.	
	NOFO Section VII.B.1.d.	

Describe in the field below:

1.	how your CoC collaborates with youth education providers;
2.	your CoC's formal partnerships with youth education providers;
3.	how your CoC collaborates with State Education Agency (SEA) and Local Education Agency (LEA);
4.	your CoC's formal partnerships with SEAs and LEAs;
5.	how your CoC collaborates with school districts; and
6.	your CoC's formal partnerships with school districts.

**(limit 2,000 characters)**

1. Youth providers and LEA attend committee meetings. Youth providers, LEA and SEA participated in the YHDP stakeholder group and are invited to the new youth homelessness prevention work group. 2. CoC has a letter of agreement with the Des Moines Public Schools (DMPS). 3. The majority of homeless children in the CoC's geographic area attend DMPS. Homeward collaborated w/ DMPS LEA to share information with families on homeless resources & multi-language, eviction prevention flyers. Homeward made a statewide version of the eviction prevention flyers that the SEA sent to homeless liaisons in Iowa. 4. The last 3 years the DMPS LEA served on the CoC board. A DMPS personnel change, resulted in a membership break. The new LEA has received an invitation to apply to the board when comfortable in their role. 5. Local service providers work with neighborhood DMPS school liaisons & four suburban school districts to enroll children & youth & arrange bus transportation. As needed, they contact the district LEA to assist a family or unaccompanied youth to overcome barriers to enrollment & attendance. The neighborhood school liaison & district LEA contact CI for assistance when a family experiencing, or imminently at risk of homelessness, has been identified. Homeward and homeless service providers are invited to speak at trainings of school social workers & SUCCESS case managers (who serve at risk students) the school staff most likely to encounter homeless children & youth. DMPS, CI, & Homeward collaborated on a housing issue when over 40 families were to be evicted during apartment repairs. The owner & city inspectors were connected & found an answer that kept the families housed while repairs occurred. DMPS communicated with the families. 6. Since 2016, Homeward & DMPS have entered into Annual School- Community Partner Letter of Agreement to share data, assess needs, service delivery, program planning & evaluation.

1C-4a.	CoC Collaboration Related to Children and Youth–Educational Services–Informing Individuals and Families Experiencing Homelessness about Eligibility.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

**(limit 2,000 characters)**

On 9/12/16, Homeward implemented a policy to ensure all children & unaccompanied youth up to age 21 are enrolled in school, or in early childhood programs, & are connected to appropriate community education related services. By Iowa law a person is eligible to get a high school diploma up to age 21, and Des Moines Public Schools have reengagement programs that target people to 21. The policy specifies (a) At least one staff person in CoC or ESG-funded program be familiar with parent & student rights under EHCY Act; (b) Within 24 hours of entering a program, parents be assisted to enroll their children in school; (c) Any resistance met at the neighborhood school level be immediately reported to district LEA; (d) Ensure that when a family or unaccompanied youth exits a HUD homeless program, they know their rights under the EHCY Act extend until the end of the school year; (e) At least one time per year, CoC shall convene a meeting of district LEAs & HUD funded homeless programs to discuss education & early childhood issues. DSM/Polk CoC local project applications for ESG and CoC funding include a section entitled, Collaboration with Local School Districts. It requires applicants to certify they have policies & practices consistent with, and that do not restrict exercise of rights provided under subtitle B of title VII of the Act (42 U.S.C.11432, et seq.) & other laws relating to provision of educational & related services to individuals & families experiencing homelessness. The applicant is required to attach the policy to their application and identify, by name and title, the person responsible for ensuring that children are enrolled in school & connected with the appropriate community services, including early childhood education programs such as Head Start, Part C of the Individuals with Disabilities Act, & subtitle B of title VII of the Act (42 U.S.C. 11432, et seq.) services. All project applications included in our Priority Listing have met these requirements.

1C-4b.	CoC Collaboration Related to Children and Youth–Educational Services–Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	No
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	No

7.	Healthy Start	No	No
8.	Public Pre-K	No	No
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.		No	No

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors--Annual Training--Best Practices.	
	NOFO Section VII.B.1.e.	

	Describe in the field below how your CoC coordinates to provide training for:
1.	Project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and
2.	Coordinated Entry staff that addresses safety and best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually).

**(limit 2,000 characters)**

1. At least annually, staff from Children and Families of Iowa, Domestic Violence Services (DVS) provide training on best practices in serving survivors of domestic violence, dating violence, sexual assault, and stalking. Trainings occurred at the October 17, 2018 and April 17, 2019 Service Council meetings. The Service Council is comprised of front line staff from HUD and non-HUD funded programs. Trainings did not occur in 2020 due to focus on the COVID 19 response and implementing ESG-CV programs which doubled the number of projects in the community and created capacity issues. The next training is scheduled for November 17, 2021. On an as-needed basis, shelter & housing staff reach out to DVS staff with questions specific to dv survivors currently being served in their programs. 2. CI staff attended the above referenced trainings held at the Service Council meetings. CI staff are also trained on safety and de-escalation practices by Primary Healthcare (CI project administrator) leadership and have had outside trainers come to train the team on topics related to domestic violence. The team receives various training throughout the year on topics directly related to CI and the client's we serve. Topics in the last year have included de-escalation, domestic violence and harm reduction.

1C-5a.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors--Using De-identified Aggregate Data.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking survivors.
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**(limit 2,000 characters)**

In January of 2017, Iowa launched the Domestic Violence Information Management System (DVIMS) under the direction of Iowa Finance Authority (as State ESG Grantee) and in coordination with the other two Iowa CoCs



(DSM/Polk County and Sioux City). This network is provided by the Iowa BOS, DSM/Polk CoC and Sioux City CoC HMIS Lead agency, and is a separate implementation of the same tool used for HMIS. As part of the process for assessing needs, determining the priorities and ranking for the annual DSM/Polk CoC competition, Homeward's (formerly Polk County Continuum of Care Board) Grant Committee obtains VI-SPDAT data from Domestic Violence Services, the central point of intake for survivors and/or persons fleeing domestic violence, dating violence, sexual assault, and stalking. This data quantifies the need for RRH and PSH for this population. The need identified by this process was the principle reason the DSM/Polk CoC applied for, and successfully received, funding for a DV RRH Bonus Project in the 2018 CoC Competition and an YHDP DV TH-RRH project in 2020.

1C-5b.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Coordinated Assessment—Safety, Planning, and Confidentiality Protocols.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC's coordinated entry system protocols incorporate trauma-informed, victim-centered approaches while maximizing client choice for housing and services that:

1.	prioritize safety;
2.	use emergency transfer plan; and
3.	ensure confidentiality.

**(limit 2,000 characters)**

1. CI staff and outreach workers who engage persons self-identifying as domestic violence, dating violence, sexual assault, and/or stalking survivors (Survivor) immediately contact Children & Families of Iowa's Domestic Violence Services (DVS), the central point of intake for Survivors. If needed, DVS transports to the domestic violence shelter. If DVS program is full, DVS & CI staff identify & transport the household to another domestic violence shelter. DVS is the only DOJ & HHS funded dv shelter & services in Polk County. They use HHS, ESG and CoC funds to provide RRH & TH-RRH. When survivor is no longer in danger, DVS may refer them to an ESG or non-ESG funded shelter. DVS assesses safety of survivor before making referrals to CoC-funded RRH & PSH programs. The variety of housing options ensures minimally resourced dv survivors can obtain housing. DVS will continue to provide services & make referrals for legal & mental health care. Re-traumatization is minimized by allowing Survivors to make choices re: housing & services that best meet their needs. DVS informs CI staff of amenities & areas to avoid, ensuring safety in housing placement. All CFIDVS advocates, ESG & CoC-funded RRH staff & CoC-funded PSH, TH-RRH & SSO-CI staff are trained, & incorporate trauma-informed & victim-centered practices with Survivors. 2. On September 10, 2018, CoCB adopted a policy to implement VAWA provisions (24 CFR Part 5, Subpart L & 81 FR 80798) in CoC & ESG-funded housing programs. The policy includes an Emergency Transfer Plan that CoC & ESG-funded housing programs have implemented. 3. DVS uses DVIMS which ensures all data collection adheres to VAWA. When moving to non-dv shelter & housing, clients maintain choice re personal information being entered into HMIS. DVS's shelter, TH-RRH and RRH locations are not publicly disclosed.

1C-6.	<b>Addressing the Needs of Lesbian, Gay, Bisexual, Transgender–Anti-Discrimination Policy and Training.</b>	
	NOFO Section VII.B.1.f.	

1.	Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBT individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
2.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
3.	Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access to Housing in HUD Programs in Accordance with an Individual’s Gender Identity (Gender Identity Final Rule)?	Yes

1C-7.	<b>Public Housing Agencies within Your CoC’s Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy. You Must Upload an Attachment(s) to the 4B. Attachments Screen.</b>	
	NOFO Section VII.B.1.g.	

Enter information in the chart below for the two largest PHAs highlighted in gray on the CoC-PHA Crosswalk Report at <https://files.hudexchange.info/resources/documents/FY-2020-CoC-PHA-Crosswalk-Report.pdf> or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2020 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?
Des Moines Municipal Housing Agency	19%	Yes-HCV	Yes
Des Moines Municipal Housing Agency	12%	Yes-Public Housing	No

1C-7a.	<b>Written Policies on Homeless Admission Preferences with PHAs.</b>	
	NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC’s geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

**(limit 2,000 characters)**

The Des Moines Municipal Housing Agency (DMMHA) is the only PHA in the DSM/Polk CoC geographic area and has been a participant in the CoC process since its inception by HUD. The DSM/Polk CoC has been working with DMMHA to adopt a homeless admission preference for over 10 years. To date, this has resulted in several limited preferences: 2008 – DMMHA received funding for 35 VASH vouchers. Currently, they administer 165; 2011 – DMMHA implemented a Project-Based Voucher (PBV) Program awarding a total of 50 vouchers to two providers serving individuals experiencing homelessness. Central Iowa Shelter

& Services received 38 while the YMCA Supportive Housing Campus received 12. DMMHA is in the process of adding 6 more PBV to CISS (pending HUD approval). DMMHA has received HUD approval for 12 PBV to serve youth; 2013 – DMMHA established a preference for current S+C (now PSH) participants who have been in the PSH for a minimum of 3 consecutive years.

1C-7b.	Moving On Strategy with Affordable Housing Providers.	
	Not Scored–For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC’s jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Tax Credit (LIHTC) developments	Yes
4.	Local low-income housing programs	No
	Other (limit 150 characters)	
5.		No

1C-7c.	Including PHA-Funded Units in Your CoC’s Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

Does your CoC include PHA-funded units in the CoC’s coordinated entry process?	Yes
--	-----

1C-7c.1.	Method for Including PHA-Funded Units in Your CoC’s Coordinated Entry System.	
	NOFO Section VII.B.1.g.	

If you selected yes in question 1C-7c., describe in the field below:

1.	how your CoC includes the units in its Coordinated Entry process; and
2.	whether your CoC’s practices are formalized in written agreements with the PHA, e.g., MOUs.

**(limit 2,000 characters)**

1. Des Moines Municipal Housing Agency (DMMHA) only takes referrals from Centralized Intake (CI) for Mainstream Vouchers (MSV) for non-elderly disabled people who have a history of homelessness and are currently enrolled in a RRH or PSH program. CI staff receive referrals from community case managers (CCM) from the PSH and RRH programs. Once a referral is identified, CI provides the CCM an offer letter and pre-application for the client to fill out. The CCM is the liaison between CI and the client during this process and works to assist the client to fill out the application and obtain necessary supporting documents. Once an application is completed and all documents have been obtained, the CCM returns the application packet to CI which ensures that the application is complete and all required documentation is included. CI then

sends the application packet to the DMMHA contact who moves forward with processing the application. The DMMHA contact keeps CI and the CCMs informed of the application status and next steps for the client until the voucher has been issued and leased up. Similarly, DMMHA only takes referrals from CI for the Emergency Housing Voucher (EHV) program. CI pulls referrals directly from a prioritization list built within HMIS by HMIS Lead. CI staff is charged with walking clients through the process from voucher offer and housing search through leasing. DSM/Polk CoC adopted the following referral prioritization: 1) literally homeless households, 2) households fleeing domestic violence, 3) recently homeless & receiving rental assistance, and 4) imminently homeless. The literally homeless prioritization includes further prioritization to best meet the needs in the community based upon the current homeless population and the lack of affordable housing. 2. The method for including MSV in CI is not formalized in a written MOU while the process for including EHV in CI is formalized in a written MOU.

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section VII.B.1.g.	

Did your CoC coordinate with a PHA(s) to submit a joint application(s) for funding of projects serving families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other non-federal programs)?	Yes
---	-----

1C-7d.1.	CoC and PHA Joint Application—Experience—Benefits.	
	NOFO Section VII.B.1.g.	

If you selected yes to question 1C-7d, describe in the field below:

1.	the type of joint project applied for;
2.	whether the application was approved; and
3.	how your CoC and families experiencing homelessness benefited from the coordination.

**(limit 2,000 characters)**

1) Family Unification Program (FUP); 2) In 2010 DMMHA applied for and received funding for 100 FUP vouchers for target population of homeless families & youth (18-24). Homeward (formerly Polk County Continuum of Care) and DMMHA are now discussing a joint application with Iowa Department of Human Services for Foster Youth to Independence Initiative (FYI) vouchers once DMMHA has reached 90% utilization of FUP vouchers (currently at 73%). In the last 20 months, FUP utilization rate has fallen below 100% due to DMMHA using work arounds in lieu of meeting with applicants & in-person trainings during COVID-19. 3) FUP has given the DSM/Polk CoC additional housing resources to assist families experiencing homelessness. Single parents or couples residing in shelter without their children and/or families have been able to reunify with child(ren) placed in foster care. By providing a previously unavailable affordable housing option, the constraint of needing housing to reunite with children has been overcome. It has also provided an option to unaccompanied youth who lacked income, and/or education and training to get income, to move out of shelter/RRH to affordable housing.  
 1) Mainstream Vouchers (MSV); 2) In 2019, DMMHA collaborated with

Homeward to submit an application for 100, and was awarded 78, MSVs targeted to households residing in CoC-funded RRH & PSH projects. 3) RRH programs have filled due to PSH-eligible households being referred to RRH as the next appropriate intervention as well as the increase in demand due to COVID-19. MSV allowed households to move to affordable housing while also freeing much needed RRH and PSH units for households residing in shelter or in places not meant for human habitation. As a result of receiving MSVs, DMMHA created a manager for special programs which allows for a streamlined, timely and more efficient application and communication process between FUP and MSV applicants/tenants and DMMHA vs being spread out among 7 case managers.

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including American Rescue Plan Vouchers.	
NOFO Section VII.B.1.g.		

Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
--	-----

1C-7e.1.	Coordinating with PHA(s) to Administer Emergency Housing Voucher (EHV) Program–List of PHAs with MOUs.	
Not Scored–For Information Only		

Did your CoC enter into a Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	Yes
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If you select yes, you must use the list feature below to enter the name of every PHA your CoC has entered into a MOU with to administer the Emergency Housing Voucher Program.

PHA
Des Moines Municp...

## 1C-7e.1. List of PHAs with MOUs

Name of PHA: Des Moines Municipal Housing Agency

## 1C. Coordination and Engagement–Coordination with Federal, State, Local, Private, and Other Organiza

1C-8.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	No
4. Correctional Facilities	Yes

1C-9.	Housing First–Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition.	8
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2021 CoC Program Competition that have adopted the Housing First approach.	8
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-coordinated entry projects the CoC has ranked in its CoC Priority Listing in the FY 2021 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1C-9a.	Housing First–Project Evaluation.	
	NOFO Section VII.B.1.i.	

Describe in the field below how your CoC regularly evaluates projects to ensure those that commit to using a Housing First approach are prioritizing rapid placement and stabilization in permanent housing and are not requiring service participation or preconditions of program participants.

**(limit 2,000 characters)**

Housing First is one of three foundational beliefs of the community strategic plan created under the leadership of Homeward (formerly, Polk County Continuum of Care). Homeward has shared HUD’s housing first self-assessment tool with ESG and CoC grantees. Homeward has provided

assistance to programs needing to revise policies to align with the Housing First principles. The City of Des Moines' ESG application and Homeward's CoC local project application include sections entitled, "Housing First". This section is a 20 point Yes/No check list of Housing First characteristics. These questions cover areas including prioritizing rapid placement and stabilization in permanent housing and not requiring service participation or preconditions of program participants. A part of this section requires applicants to attach copies of their admittance, termination and termination appeals policies. These policies are used to confirm the answers given in the checklist. The correct answer for all 20 questions is "No". Any applicant who does not answer No to all 20 questions, or whose policies don't confirm an answer given to one of the 20 question, is rejected. One action step in the community strategic plan is Commitment to Housing First. The goal of this action step is to incorporate Housing First principles into community programs beyond those funded by HUD. Next steps include launching an education program and prioritizing barriers to non-HUD funded community organizations implementing Housing First and developing strategies to overcome these barriers.

<b>1C-9b.</b>	<b>Housing First–Veterans.</b>	
	Not Scored–For Information Only	

Does your CoC have sufficient resources to ensure each Veteran experiencing homelessness is assisted to quickly move into permanent housing using a Housing First approach?	Yes
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<b>1C-10.</b>	<b>Street Outreach–Scope.</b>	
	NOFO Section VII.B.1.j.	

Describe in the field below:	
1.	your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;
2.	whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;
3.	how often your CoC conducts street outreach; and
4.	how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.

**(limit 2,000 characters)**

1) Street Outreach is conducted by multiple agencies: Primary Health Care, Iowa Homeless Youth Centers (IHYC), Central Iowa Shelter & Services, Bethel Mission and JOPPA. Outreach includes engaging people at the Polk County Jail, on the street, at free meal sites, in camps located in sparsely populated wooded areas, at the library, and in apartments occupied by multiple youth. Every known location is documented and updated by cross talk between agency staff, with law enforcement and by word of mouth from persons already engaged. IHYC has expanded the hours of the drop-in center to include weekend hours. This has increased their engagement of unsheltered unaccompanied youth who need to access services over the weekend. 2) Street Outreach is conducted over 100% of CoC's geographic area. 3) Street outreach teams are out daily. Engagement with specific individuals occurs at least weekly and in some instances daily or multiple times a day depending on their needs and vulnerabilities. 4) Outreach staff utilize progressive engagement and are



trained to engage people with cognitive disabilities and connect a person to CI for referrals on the spot by transporting the person (disabled and non-disabled) to CI, hospital or other services. Non-English speaking persons will be assisted by bilingual staff or by use of Language Line services. CI maintains a contact list of other resources so that barriers to communication, such as Sign Language are eliminated. Outreach materials are produced in English and Spanish and distributed to clinics, pantries, campsites, hospitals & school SUCCESS case managers.

<b>1C-11.</b>	<b>Criminalization of Homelessness.</b>	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to prevent the criminalization of homelessness in your CoC's geographic area:

1.	Engaged/educated local policymakers	Yes
2.	Engaged/educated law enforcement	Yes
3.	Engaged/educated local business leaders	Yes
4.	Implemented communitywide plans	No
5.	Other:(limit 500 characters)	
		No

<b>1C-12.</b>	<b>Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC).</b>	
	NOFO Section VII.B.1.i.	

	2020	2021
Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of “Current.”	245	350

<b>1C-13.</b>	<b>Mainstream Benefits and Other Assistance–Healthcare–Enrollment/Effective Utilization.</b>	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC assists persons experiencing homelessness with enrolling in health insurance and effectively using Medicaid and other benefits.

	Type of Health Care	Assist with Enrollment?	Assist with Utilization of Benefits?
1.	Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
2.	Private Insurers	Yes	Yes
3.	Nonprofit, Philanthropic	Yes	Yes
4.	Other (limit 150 characters)		

	No	No
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1C-13a.	Mainstream Benefits and Other Assistance—Information and Training.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC provides information and training to CoC Program-funded projects by:

- |    |  |
|----|--|
| 1. | systemically providing up to date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area; |
| 2. | communicating information about available mainstream resources and other assistance and how often your CoC communicates this information;  |
| 3. | working with projects to collaborate with healthcare organizations to assist program participants with enrolling in health insurance; and  |
| 4. | providing assistance with the effective use of Medicaid and other benefits.  |

**(limit 2,000 characters)**

1) Homeward (formerly Polk County Continuum of Care) committees (Coordinated Services [CSC] & Service Council [SC]) keep programs abreast of benefit options - SNAP, SSI/SSDI, VA, TANF & substance abuse programs. Brief presentations by public & mainstream groups are part committee presentations. 2) All information is conveyed to the CoC in minutes posted on the website & emailed to committee members monthly. Informational emails are sent by Homeward’s ED as information is provided, outside committee meetings. The Homeward website resources page gives benefits info. The ED sends updates about mainstream benefits to CoC members and announcements about the annual Iowa Housing Conference, hosted by the Iowa Finance Authority, & the Iowa-Nebraska Peer to Peer, hosted by the Omaha & Des Moines HUD Offices. Both meetings include workshops on accessing mainstream resources. 3) The ED has met with managed care organization (MCO) representative & referred them to homeless services providers to discuss enrollment. Representative from 1 MCO attended SC or CSC meetings and presented rental assistance & case mgmt. programs to SC. They assist homeless service providers with client enrollment issues. 4) CoC & ESG funded project case managers work with clients during enrollment to ensure they maintain benefits & apply for new benefits for which they may qualify. Benefits include, but are not limited to, general assistance, public housing, TANF, SNAP, Medicaid, WIC, WIOA, unemployment, state of Iowa rent rebate, SSI & SSDI. Assistance is provided to clients seeking six-month Medicaid or SNAP renewal. Clients denied benefits, often SSI or SSDI, are assisted to appeal denial including support of SOAR-trained staff. Homeward promotes SOAR certification for staff of funded projects by including points for programs that have SOAR-trained staff in scoring of the local CoC project applications. All projects listed in our Priority Listing have at least one SOAR-trained staff person.

1C-14.	Centralized or Coordinated Entry System—Assessment Tool. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC’s coordinated entry system:

- |    |   |
|----|---|
| 1. | covers 100 percent of your CoC’s geographic area; |
|----|---|

2.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
3.	prioritizes people most in need of assistance; and
4.	ensures people most in need of assistance receive assistance in a timely manner.

**(limit 2,000 characters)**

1) On 6/12/17, CoCB approved revisions to CI Policies & Procedures (CIP&P) to meet 24 CFR 578.7(a)(8) requirements. CIP&P state: 2.1 "All people in the CoC's geographic area have fair and equal access to the coordinated entry process .." & 2.2 "People in all populations and subpopulations in the CoC's geographic area, .. are assured to have fair and equal access to the CI process." 2) CI information cards are distributed to people experiencing homelessness. Weekly PHC street outreach ensures all homeless have access to CI services with intakes completed at camps or transport to CI location. PHC coordinates outreach services & engagement with other street outreach programs. Outreach occurs weekly at meal sites in Polk Co. CI flyers (English & Spanish) go to Polk Co. hospitals, fire & police departments, EMS, schools, churches & community groups. CI staff meet with community stakeholders twice a year to educate about CI & regularly attend meetings community meetings to ensure understanding of CI services and how homeless households can access services. 3) Each VI-SPDAT tool, with questions pertaining to vulnerability & severity of need, generates a score that informs about the most appropriate housing intervention. To serve all people experiencing homelessness, prioritization for program openings alternates between the next most vulnerable household and the next most vulnerable household scoring in the RRH range on the prioritization list. This helps serve a wide range of people and assists with landlord & case manager burnout. 4) CI staff keep apprised of open beds & units by daily contact with shelter & housing providers - speeding up referral process. A person has 6 hours to respond, after being apprised of a shelter opening; 72 hours in the case of a housing intervention, or the next person will be contacted. When filling a chronically homeless PSH unit, the unit only remains open 10 days then is offered to the next highest priority person.

1C-15.	Promoting Racial Equity in Homelessness—Assessing Racial Disparities.	
	NOFO Section VII.B.1.o.	

Did your CoC conduct an assessment of whether disparities in the provision or outcome of homeless assistance exists within the last 3 years?	Yes
--	-----

1C-15a.	Racial Disparities Assessment Results.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the findings from your CoC's most recent racial disparities assessment.

1.	People of different races or ethnicities are more likely to receive homeless assistance.	No
2.	People of different races or ethnicities are less likely to receive homeless assistance.	Yes

3.	People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	No
4.	People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	Yes
5.	There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	No
6.	The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	No

1C-15b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.o.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	No
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	Yes
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes
	Other:(limit 500 characters)	
12.		

1C-15c.	Promoting Racial Equity in Homelessness Beyond Areas Identified in Racial Disparity Assessment.	
	NOFO Section VII.B.1.o.	

Describe in the field below the steps your CoC and homeless providers have taken to improve racial equity in the provision and outcomes of assistance beyond just those areas identified in the racial disparity assessment.

**(limit 2,000 characters)**

Homeward (formerly Polk County Continuum of Care) established a Racial Equity Team in early 2019 to investigate issues relating to equity within the CoC. Also in 2019, Homeward membership & the community together created a

strategic plan, in which racial equity is one of the 3 foundational beliefs. People of color constitute 7% of the Polk County population but 30% of people served in the homeless system. Overrepresentation is higher among families & young adults. The Racial Equity Team intensively reviewed local statistics regarding racial inequity in VISPDAT scores. Questions that caused score inequity were identified, reviewed, & communicated to the VISPDAT developer. VISPDAT 3.0 was implemented & analyzed and found to result in some reduction in racial inequity. The local team developed & implemented supplemental questions to address continuing inequity and continues review with a goal to determine whether to implement a locally created assessment tool. A local survey, sent in 2020 to service providers asking how they were discussing, addressing, & training on racial equity, received varying responses of engagement & depth of training. The Team is sending updated questions to gauge current service provider racial equity training needs, which likely changed w/ higher staff turnover. The Youth Action Council (YAC) has received racial equity training during multiple meetings. The YAC plans to return to in-person advocacy at the state legislature in the 2022 session, has presented to several college classes and participated in creating research project with a local college class. Other equity training provided to the community has focused on adultism. The Team has reviewed racial equity toolkits used in other communities, has planned future actions & is developing a racial equity assessment for homeless service providers. The initial pilot will focus on family emergency shelters. After review of the process & tool, it will be expanded to additional service providers.

<b>1C-16.</b>	<b>Persons with Lived Experience—Active CoC Participation.</b>	
	NOFO Section VII.B.1.p.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	12	2
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	2	0
3.	Participate on CoC committees, subcommittees, or workgroups.	10	2
4.	Included in the decisionmaking processes related to addressing homelessness.	12	2
5.	Included in the development or revision of your CoC's local competition rating factors.	0	0

<b>1C-17.</b>	<b>Promoting Volunteerism and Community Service.</b>	
	NOFO Section VII.B.1.r.	

Select yes or no in the chart below to indicate steps your CoC has taken to promote and support community engagement among people experiencing homelessness in the CoC's geographic area:

1.	The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	No
2.	The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery, data entry).	No
3.	The CoC works with organizations to create volunteer opportunities for program participants.	Yes
4.	The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	Yes
5.	Provider organizations within the CoC have incentives for employment and/or volunteerism.	Yes
6.	Other:(limit 500 characters)	

## 1D. Addressing COVID-19 in the CoC’s Geographic Area

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

1D-1.	<b>Safety Protocols Implemented to Address Immediate Needs of People Experiencing Unsheltered, Congregate Emergency Shelter, Transitional Housing Homelessness.</b>	
	NOFO Section VII.B.1.q.	
	Describe in the field below protocols your CoC implemented during the COVID-19 pandemic to address immediate safety needs for individuals and families living in:	
1.	unsheltered situations;	
2.	congregate emergency shelters; and	
3.	transitional housing.	

**(limit 2,000 characters)**

1. Citizens who were unsheltered were provided masks, hand sanitizers, and water. Permanent Housing (PH) options were encouraged when available. Handwashing stations were implemented in the community. When public locations were closed, centralized intake and shelters remained open with access to services, phone charging, and masks. Transportation to testing was provided. Vaccination clinics were held at meal sites, shelters, and service centers. A voluntary isolation center was created for people in the community with COVID19 to recuperate. Unsheltered people were transported to the isolation center. 2. The shelters worked to place as many people, particularly with income, as possible into permanent housing. Flexible private funding was received to use for rapid resolution. The DV shelter was able to permanently house all their residents at the beginning of the pandemic. Large service providers have been able to reduce the number of people in congregate shelters through placement in PH or use of hotels. People with health vulnerabilities are prioritized for hotels. Family shelters are able to shelter in place with each family housed and eating separately. Masks, hand washing, health screenings and hand sanitizers are used at shelters. Plexiglas, traffic flow, and social distancing signage remain implemented in facilities. 3. Masks, handwashing, and hand sanitizer have been used with transitional housing. With the youth TH program, positive reinforcement is used to encourage masking. Health screenings are conducted asking about symptoms. Social distancing was practiced when meeting with phone and video calls also encouraged. Cell phones, data plans, and laptops have been provided to help connect with outpatient therapy and school during the pandemic. Care packages were delivered to TH residents that could isolate in their units when

they tested positive. If in a shared room, residents were able to use the volunteer isolation center or hotels if they had COVID.

1D-2.	Improving Readiness for Future Public Health Emergencies.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC improved readiness for future public health emergencies.

**(limit 2,000 characters)**

The CoC and community have been extremely flexible in its response to the pandemic. The experience has encouraged new collaborations and implementation of new policies. Relationships with the Polk County Health Dept. and Emergency Management are now more established. Homeward (formerly the Polk County Continuum of Care) has updated policies including the Centralized Intake (CI) policy that allows the CI work group and Homeward executive committee to implement timely and quick CI decisions before finalizing them with the board. Homeward centralized a process for ordering PPE and supplies for service providers through Polk County Emergency Management. The CoCs in Iowa received a private, statewide donation for rapid resolution funds. They worked together to create a reusable process to receive donations, determine allocations, distribute funds, and report results. Shelters and partners made various updates to the emergency response manuals. Cleaning protocols have been updated for shelter spaces, community showers, and common rooms. Homeward and service providers participated in 2019 with strategic planning for a disaster recovery fund in Polk County. The funding initiative was implemented to address COVID needs, worked effectively with homeless service providers receiving needed funding, and can easily be re-engaged for future public health emergencies. In partnership with Polk County, a process was created for shelters to access non-congregate hotel rooms for people with COVID-19. Homeward and service providers are on the list to participate and give feedback on Polk County Emergency Management plans. The Polk County Disaster Recovery Basic Needs Work Group was created. After meeting for many months, the group meets on an ad hoc basis.

1D-3.	CoC Coordination to Distribute ESG Cares Act (ESG-CV) Funds.	
	NOFO Section VII.B.1.q	

Describe in the field below how your CoC coordinated with ESG-CV recipients to distribute funds to address:

1.	safety measures;
2.	housing assistance;
3.	eviction prevention;
4.	healthcare supplies; and
5.	sanitary supplies.

**(limit 2,000 characters)**

Homeward, a nonprofit entity that assumes HUD defined CoC responsibilities on behalf of the DSM/Polk CoC, & City of Des Moines (local ESG recipient) has



formed an Integrated Grant Committee (IGC) composed of city staff & Homeward's Grant Committee. IGC functions include (a) Setting priorities for ESG-eligible activities to be funded & the % of total ESG allocation designated to each eligible program type, and (b) Reviewing subrecipient application requests & recommending projects for funding to the Homeward Board (to be approved by Des Moines City Council). During the month of June 2020, the IGC oversaw the application process for ESG-CV funds & in December 2020 the IGC oversaw the application process for ESG-CV2 funds. 1. safety measures: CISS, a congregate shelter for individuals, was provided CV & CV2 funds in part to increase COVID safety signage and promote physical distancing by implement security measures to change the traffic patterns within the building and renting outside space to deconcentrate the shelter. 2. housing assistance: Anawim Housing, a CoC-funded PSH provider and Primary Health Care, a CoC & ESG-funded RRH provider were provided CV & CV2 funds to provide rental assistance, housing relocation and stabilization service and case management to households residing in RRH. 3. eviction prevention: Home, Inc. was provided CV & CV2 funds to prevent individuals and families from experiencing homelessness by providing assistance with rent and rental arrears. 4. healthcare supplies: Use of funds awarded to CISS also included purchasing PPE and tracking of individuals COVID cases with the Polk County Health Department. 5. sanitary supplies: Use of funds awarded to CISS also included hiring additional janitorial staff, cleaning supplies and hand washing stations.

1D-4.	CoC Coordination with Mainstream Health.	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC coordinated with mainstream health (e.g., local and state health agencies, hospitals) during the COVID-19 pandemic to:

1.	decrease the spread of COVID-19; and
2.	ensure safety measures were implemented (e.g., social distancing, hand washing/sanitizing, masks).

**(limit 2,000 characters)**

1. The CoC partnered extensively with the Polk County Health Dept. (PCHD). Homeward E.D. & service providers sat on multiple COVID19 committees for public health COVID response. PCHD performed onsite testing at local shelters. PCHD staff provided COVID spread updates & mitigation strategies to homeless service providers at regularly scheduled COVID 19 meetings. Primary Health Care (PHC), a FQHC, & Mercy Health System collaborated to provide vaccinations to homeless services providers. They provided onsite vaccination clinics at shelters & PSH units. PHC hosted vaccination clinics for unsheltered community members at local meal sites & homeless service centers & hosted clinics at culturally specific organizations. Homeless service providers worked with Polk County to set up a voluntary isolation center for people testing positive for COVID19. This provided a place for people with COVID to recuperate & reduce exposure to others in shelter & the community. Trac phones & laptops were purchased to allow clients to use telemedicine to see medical and mental health providers. 2. Shelters & service providers implemented masks, hand washing, & hand sanitizer protocols. They also screened for common COVID symptoms as well as took temperatures. The community followed CDC & Iowa Dept. of Public Health recommendations on social distancing, etc. Shelters implemented traffic flows & social distance signage. Plexiglas was installed at many facilities. Homeward coordinated requests for PPE & cleaning supplies

through Polk County Emergency Management for service providers. PCHD performed COVID testing at the large shelters and transitional housing. Staff who tested positive at service providers followed quarantine guidelines. Shelters set aside quarantine areas or hotels when residents had symptoms but were not confirmed with COVID. OSHA ETS training was completed by PHC staff. The PSH provider worked with a university to access their toilet paper allocation.

<b>1D-5.</b>	<b>Communicating Information to Homeless Service Providers.</b>	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC communicated information to homeless service providers during the COVID-19 pandemic on:

<b>1.</b>	<b>safety measures;</b>
<b>2.</b>	<b>changing local restrictions; and</b>
<b>3.</b>	<b>vaccine implementation.</b>

**(limit 2,000 characters)**

1 Homeward supported and continues to use several means to communicate with homeless services providers during the pandemic. In February 2020, homeless services providers started meeting with Polk County Emergency Management in preparation for the pandemic. For providers not attending, Homeward sent emails to update providers on safety protocols, accessing the voluntary isolations center, and community requirements. A homeless service provider meeting, including county representatives, had weekly meetings then transitioned to monthly and now ad hoc. Homeward created a webpage specific to COVID 19 that shares information on COVID guidance, public health, data, IRS, legal services, food and family supports, and language resources. Information was shared at committee meetings as well as board meetings (which immediately moved to online). Eviction prevention information was translated into 10 languages, posted on the website for access by service providers and community members. Flyers from HUD and CDC with accessible graphics were distributed electronically to service providers. Social media was used to share information. 2. State laws and executive orders making changes in local restrictions for COVID 19 are very limited. When masking and other building access changes occurred, information was shared via email, COVID 19 meetings, committee meetings, and COVID 19 updates at board meetings. The Homeward website became the resource in Polk County for homeless and eviction prevention funds with community partners referring to the site. 3. Emails and social media have been used extensively to communicate with homeless service providers when vaccination clinics occur in the community. Vaccination implementation was discussed during meetings. Homeward participated in the HUD vaccine planning group with folks around the county. Information and ideas from the groups have been shared with service providers and partners in meetings, via email, posters, and social media.

<b>1D-6.</b>	<b>Identifying Eligible Persons Experiencing Homelessness for COVID-19 Vaccination.</b>	
	NOFO Section VII.B.1.q.	

Describe in the field below how your CoC identified eligible individuals and families experiencing homelessness for COVID-19 vaccination based on local protocol.

**(limit 2,000 characters)**

Polk County Public Health followed the protocol outlined by the Iowa Department of Public Health (IDPH) and the CDC. The Infectious Disease Advisory Council (appointed by the Governor) made recommendations to the Governor, which were implemented by IDPH. There was no option to provide input. The CoC continues to work closely with Polk County Public Health. When community members 65 and over became eligible for immunization, HMIS data were used to compile a list of eligible unsheltered people. The VA also reached out to its eligible homeless clients. In Iowa, shelter staff & residents were eligible to receive vaccinations in Tier 1B. Primary Health Care (PHC), a homeless service provider and FQHC, & Mercy Hospitals coordinated with the CoC to determine which homeless services providers to work with in the community. Once vaccinations were available to Tier 1B, they were offered to all people in shelters. Faith-based shelters were connected with Mercy. Vaccinations were given on site at single & family shelters - offered to clients, staff, and volunteers who were helping keep operations running. PHC also held vaccination clinics for people experiencing homelessness at meal sites & homeless service centers. When people, particularly families, were reluctant to receive vaccinations, Centralized Intake staff initiated conversations to address concerns and provided transportation, as wanted, to get a vaccine. People identified as wanting vaccination were also transported to vaccination sites. When J&J became available, unsheltered & vulnerable people that were better served with one dose were identified. HMIS was also used to connect with people who had recently exited shelter into programs to receive a vaccine. The PSH provider identified vulnerable individuals who would benefit from vaccination and offered transportation to sites. PHC worked with culturally specific organizations to hold onsite vaccination clinics. Immunization clinics continue in the community.

1D-7.	Addressing Possible Increases in Domestic Violence.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC addressed possible increases in domestic violence calls for assistance due to requirements to stay at home, increased unemployment, etc. during the COVID-19 pandemic.

**(limit 2,000 characters)**

Children and Families of Iowa (CFI) provides domestic violence (DV) shelter, RRH & TH-RRH for the DSM/Polk CoC (CoC). To date, CFI reports they haven't noticed a significant increase for their services during the pandemic, though they acknowledge they don't know what is happening behind closed doors. CFI reports the number of calls for assistance is the same as those received pre-pandemic. During 2020, their shelter program was open but people didn't feel comfortable entering shelter due to the uncertainty and unfamiliarity of the pandemic. As a result, CFI housed almost double the number of people they would normally house. While their CoC-funded RRH grant allows for housing 18 families they actually housed 35 families. They blended money to pay for it. CFI also used rapid resolution frequently to get people to safe places. Currently, shelter population is averaging 20 people

whereas pre-pandemic it was closer to 40 people. Outreach continues to work remotely but keeps in regular contact with survivors on their case load. Outreach staff supported more households than normal due to the increased numbers housed. Support groups were virtual but now back to being in person. Domestic Violence Awareness classes are offered online with a few in person.

1D-8.	Adjusting Centralized or Coordinated Entry System.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC adjusted its coordinated entry system to account for rapid changes related to the onset and continuation of the COVID-19 pandemic.

**(limit 2,000 characters)**

Centralized Intake (CI) is administered by Primary Health Care (PHC). CI operates out of PHC’s Homeless Support Services (HSS) outreach center. The majority of CI staff worked from home from mid-March 2020 to July 2020. Two staff remained working onsite with individuals and families who walked in seeking assistance. Intake appointments as well as appointments with CI case managers and housing navigators were changed from in person to by phone call. The housing navigator did a lot more phone calls/emails with landlords. Biweekly case counseling meetings of case managers from family shelters, RRH programs & CI staff were moved from in person to virtual. From January through December 2020, intakes for single individuals decreased 44% while intakes for family household decreased 60%. CI returned to the office in July 2020 resuming in person intakes and appointments. Through September 2021, intakes for single individuals are still 18% less than in January 2020 while intakes for family households are 44% less than in January 2020.

## 1E. Project Capacity, Review, and Ranking–Local Competition

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:  
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition  
 - FY 2021 CoC Application Detailed Instructions–essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload  
 - 24 CFR part 578

1E-1.	Announcement of 30-Day Local Competition Deadline–Advance Public Notice of How Your CoC Would Review, Rank, and Select Projects. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.a. and 2.g.	

1.	Enter the date your CoC published the 30-day submission deadline for project applications for your CoC's local competition.	09/03/2021
2.	Enter the date your CoC publicly posted its local scoring and rating criteria, including point values, in advance of the local review and ranking process.	09/03/2021

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. You Must Upload an Attachment to the 4B. Attachments Screen. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria listed below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Used data from a comparable database to score projects submitted by victim service providers.	Yes
5.	Used objective criteria to evaluate how projects submitted by victim service providers improved safety for the population they serve.	No
6.	Used a specific method for evaluating projects based on the CoC's analysis of rapid returns to permanent housing.	Yes

1E-2a.	Project Review and Ranking Process–Addressing Severity of Needs and Vulnerabilities.	
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NOFO Section VII.B.2.d.

Describe in the field below how your CoC reviewed, scored, and selected projects based on:

1.	the specific severity of needs and vulnerabilities your CoC considered when ranking and selecting projects; and
2.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

**(limit 2,000 characters)**

1. A threshold requirement in the CoC project application is that applicants accept referrals only from the Centralized Intake (CI). CI uses the youth, family and individual VI-SPDAT tools to assess, prioritize and refer youth, families and individuals to the appropriate housing intervention or shelter. The needs and vulnerabilities considered in the VI-SPDATs include interactions with police, emergency rooms or crisis mental health services; current and past health problems or substance abuse; legal issues and criminal history; history of victimization, domestic violence, sexual assault and childhood abuse; chronic homelessness; low or no income; family composition including the number and age of children, the number of parents and pregnancy of female parent, the frequency of changes in household and the involvement with protective services. 2. The severity of need and vulnerabilities of program participants was taken into account in three ways during the scoring and ranking process: a) Specific population focus – a project application with two or more areas of focus received 10 pts vs. a project with one area of focus received only 5 points; b) Chronic homelessness – a project where 96% of the participants were chronically homeless would receive more points than a project where only 26% of the participants were chronically homeless; c) VI-SPDAT Score Range – RRH programs whose participants were in the PSH VI-SPDAT range received additional points. The higher the percentage of participants in the PSH range, the more points the application would receive.

1E-3.	Promoting Racial Equity in the Local Review and Ranking Process.	
	NOFO Section VII.B.2.e.	

Describe in the field below how your CoC:

1.	obtained input and included persons of different races, particularly those over-represented in the local homelessness population, when determining the rating factors used to review project applications;
2.	included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process;
3.	rated and ranked projects based on the degree to which their program participants mirror the homeless population demographics (e.g., considers how a project promotes racial equity where individuals and families of different races are over-represented).

**(limit 2,000 characters)**

(1) The local review and ranking process is analyzed and updated on an annual basis. The process is developed by the Homeward grant committee and presented to the Homeward board (formerly Polk County Continuum of Care) and CoC community members for input. The Homeward Board has representation of people of color (24%) as well as people with lived experience (10%). Homeless service providers also serve on the board.

(2) The Homeward grant committee is responsible for reviewing, scoring, and ranking the applications. A third of the Homeward grant committee is people of color. Immigrant representation is present on the grant committee.

(3) Homeward has incorporated equity questions into the local competition process. Scored questions focused on steps organizations have taken to improve racial equity in the provision and outcomes of assistance and eliminate barriers. Projects were not rated or ranked this year on the degree to which their program participants mirror the homeless population demographics of the region as specific measures/goals had not been defined. Family and youth projects already serve an over representation of black community members. Local competition applicants complete a supplemental questionnaire that is not scored. Additional questions regarding equity work with our LGBTQ community members and youth/young adults are included in the questionnaire.

1E-4.	Reallocation—Reviewing Performance of Existing Projects. We use the response to this question as a factor when determining your CoC’s eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Describe in the field below:	
1.	your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;
2.	whether your CoC identified any projects through this process during your local competition this year;
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year;
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable; and
5.	how your CoC communicated the reallocation process to project applicants.

**(limit 2,000 characters)**

1. Reallocation of funds may occur in 2 ways: Voluntary – a grantee agency voluntarily reduces a portion of or eliminates CoC funding of their project. The agency may apply for a new project designated a higher priority by the CoC; Involuntary – a renewal project’s application is rejected due to poor project or system performance as well as failure to meet threshold requirements. The balance of funds from either form of reallocation must be used for new projects per guidelines listed in HUD’s CoC Program NOFO and as prioritized by the Homeward board (formerly Polk County Continuum of Care). Only projects up for renewal that have been previously renewed under the CoC Program will be considered for reallocation. The Homeward grant committee assesses the projects during their review process. 2. No projects were identified for reallocation during the local competition 3. No projects were reallocated during the local competition. 4. Homeward’s Grant Committee, which is charged with reviewing, scoring and ranking the applications, did not identify any projects that were low performing or for which there was less need. The projects reviewed all scored over 80% in the local competition. As to need, there is currently a waiting list for all the housing projects regardless of project type. Funding for Centralized Intake and HMIS is necessary to maintain operations within the homeless community. 5. This did not occur since the Grant Committee did not

identify any low performing projects to reallocate.

1E-4a.	Reallocation Between FY 2016 and FY 2021. We use the response to this question as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criterion below.	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2016 and FY 2021?	Yes
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1E-5.	Projects Rejected/Reduced–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen if You Select Yes.	
	NOFO Section VII.B.2.g.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	If you selected yes, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps.	

1E-5a.	Projects Accepted–Public Posting. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps.	10/20/2021
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1E-6.	Web Posting of CoC-Approved Consolidated Application. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.2.g.	

Enter the date your CoC's Consolidated Application was posted on the CoC's website or affiliate's website—which included: 1. the CoC Application; 2. Priority Listings; and 3. all projects accepted, ranked where required, or rejected.	11/10/2021
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## 2A. Homeless Management Information System (HMIS) Implementation

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

<b>2A-1.</b>	<b>HMIS Vendor.</b>	
	Not Scored—For Information Only	

Enter the name of the HMIS Vendor your CoC is currently using.	Wellsky
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<b>2A-2.</b>	<b>HMIS Implementation Coverage Area.</b>	
	Not Scored—For Information Only	

Select from dropdown menu your CoC’s HMIS coverage area.	Statewide
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<b>2A-3.</b>	<b>HIC Data Submission in HDX.</b>	
	NOFO Section VII.B.3.a.	

Enter the date your CoC submitted its 2021 HIC data into HDX.	05/12/2021
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<b>2A-4.</b>	<b>HMIS Implementation—Comparable Database for DV.</b>	
	NOFO Section VII.B.3.b.	

Describe in the field below actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC:

- |    |   |
|----|---|
| 1. | have a comparable database that collects the same data elements required in the HUD-published 2020 HMIS Data Standards; and             |
| 2. | submit de-identified aggregated system performance measures data for each project in the comparable database to your CoC and HMIS lead. |

**(limit 2,000 characters)**

The CoC and HMIS lead have supported Domestic Violence Housing providers by providing access to a separate implementation of Servicepoint that is used solely by Domestic Violence providers. The separate Servicepoint implementation uses an “Unnamed client” function that is provided by the software vendor, Wellsky. This function, in addition to the exclusion of all Social Security Numbers provides Domestic Violence providers with client anonymity. The HMIS lead provides all of the same functions for the DV implementation and publishes up to date HUD Data Elements and assessments for all project types and funding sources. The Domestic Violence implementation of Servicepoint can generate all HUD-required reports such as the ESG CAPER and CoC APR, among others. In addition, the HMIS vendor has programmed all local CoC and ESG competition reports into the database in order to measure the performance of DV projects just as all HMIS projects are measured. Due to the similarity of the Domestic Violence database to Servicepoint, the DV implementation of Servicepoint can provide any and all de-identified performance metrics at the project level. Through the use of a “Unique ID”, which is a de-identified series of letters and number generated by the Servicepoint database, de-duplication of clients is made possible. Therefore, any performance metric that is necessitated in an HMIS implementation can be applied to projects in the Domestic Violence database.

<b>2A-5.</b>	<b>Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.</b>	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2021 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2021 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	429	46	383	100.00%
2. Safe Haven (SH) beds	15	0	15	100.00%
3. Transitional Housing (TH) beds	182	2	180	100.00%
4. Rapid Re-Housing (RRH) beds	350	80	270	100.00%
5. Permanent Supportive Housing	492	0	492	100.00%
6. Other Permanent Housing (OPH)	175	0	175	100.00%

<b>2A-5a.</b>	<b>Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.</b>	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

- |    |  |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent.                                     |

**(limit 2,000 characters)**

<b>2A-5b.</b>	<b>Bed Coverage Rate in Comparable Databases.</b>	
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NOFO Section VII.B.3.c.

Enter the percentage of beds covered in comparable databases in your CoC's geographic area.	100.00%
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2A-5b.1.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Question 2A-5b.	
	NOFO Section VII.B.3.c.	

If the bed coverage rate entered in question 2A-5b. is 84.99 percent or less, describe in the field below:

- |    |  |
|----|--|
| 1. | steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent; and |
| 2. | how your CoC will implement the steps described to increase bed coverage to at least 85 percent.               |

**(limit 2,000 characters)**

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by January 15, 2021, 8 p.m. EST?	Yes
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## 2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

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- 24 CFR part 578

2B-1.	Sheltered and Unsheltered PIT Count—Commitment for Calendar Year 2022	
	NOFO Section VII.B.4.b.	

Does your CoC commit to conducting a sheltered and unsheltered PIT count in Calendar Year 2022?	Yes
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2B-2.	Unsheltered Youth PIT Count—Commitment for Calendar Year 2022.	
	NOFO Section VII.B.4.b.	

Does your CoC commit to implementing an unsheltered youth PIT count in Calendar Year 2022 that includes consultation and participation from youth serving organizations and youth with lived experience?	Yes
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## 2C. System Performance

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

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- 24 CFR part 578

<b>2C-1.</b>	<b>Reduction in the Number of First Time Homeless—Risk Factors.</b>	
	NOFO Section VII.B.5.b.	

Describe in the field below:	
1.	how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;
2.	how your CoC addresses individuals and families at risk of becoming homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.

**(limit 2,000 characters)**

1. Data provided by the HMIS Lead on the primary and secondary causes of homelessness combined with CI staff experiences from completing intakes have identified economic crisis, family break up, the occurrence of domestic violence and co-occurring disorders as the major risk factors in a person becoming homeless. 2. CI works closely with non-CoC funded prevention services & Polk County General Assistance to meet the needs of people imminently at risk of homelessness. Referrals are made to Iowa Legal Aid & HOME, Inc for legal counsel & tenant/landlord mediation respectively. Homeward (formerly Polk County Continuum of Care) has received a \$50,000 grant from Wells Fargo for rapid resolution. Funds are used to provide modest amounts of flexible funds to prevent people from entering emergency shelters or rapidly exiting shelter. Local area agencies including ESG and CoC-funded agencies, SSVF, VA, non-ESG funded providers, DV, local school, local police department and mental health providers complete and email to CI a RR Assistance Request Form. CI follows up with the client to assess for RR, and if information gathered demonstrates the household will remain housed one month after assistance is provided, financial assistance will be granted. If the client will not remain housed or if the request is prevention, the client will be directed to complete CI or to prevention resources. Front line staff training occurs annually. Next training scheduled for first quarter 2022. 3. Homeward is responsible for overseeing these strategies.

<b>2C-2.</b>	<b>Length of Time Homeless—Strategy to Reduce.</b>	
	NOFO Section VII.B.5.c.	

	Describe in the field below:
1.	your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

**(limit 2,000 characters)**

1) Hiring a 4th CI staff person has increased the CoC's ability to serve more households: Polk County Housing Trust grant allows CI to pay for rental &/or utility deposits, utility arrears, or application fees so households can rapidly exit shelter in as little as 14 days. Increasing available housing stock so households can quickly exit shelter: Central Iowa Shelter & Services (CISS) recently completed 24 units of PSH for homeless individuals funded through the National Housing Trust Fund; Primary Health Care recently awarded HOME-TBRA funds for 20 households experiencing homelessness. Iowa Homeless Youth Centers has a 43 unit LIHTC project under construction. Anawim Housing is seeking funding to convert a Days Inn into 41 units of PSH with onsite services. HMIS Lead has developed monitoring tools for CoC & ESG programs that enable viewing in real time average length of stay & monitor move-in data accuracy- which is artificially increasing length of stay in some programs. 2) Identification of people with longest length of time homeless (LOT) homeless occurs by: a) CI staff review the LOT reported by clients in HMIS. Persons with highest VI-SPDAT score and longest LOT homeless are prioritized 1st for openings in RRH & PSH. Those with multiple housing barriers are referred to housing navigator (HN) for assistance in locating housing. Those with the most housing barriers are prioritized higher for HN assistance; b) Focused review using by-name lists through the Mayor's Challenge to end veteran's homelessness, Chronic Homeless Work Team & youth. Individual members of each team focus on housing one person at a time; c) Biweekly meeting of case managers from family shelters, RRH programs & CI staff-case counseling occurs to identify housing resources that families with longer stays can access to move out of shelter - includes accessing the HN. 3. Homeward (formerly Polk County Continuum of Care Board) is responsible for overseeing these strategies.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing.	
	NOFO Section VII.B.5.d.	

	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.

**(limit 2,000 characters)**

1) CoC & ESG-funded projects monitor exit destination rates thru Program Monitoring Reports (PMR). PMR submitted to Homeward ED quarterly. Individual action plan created with provider whose PH destination rate falls below goal set by Homeward's Performance Measures Committee. Consistently underperforming project would not be recommended for funding. CoC focuses on reducing unknown destination error rates by including in CoC renewal performance metrics that positively affect placement. Locator information is

collected from clients at RRH enrollment & updated during program participation. Ability to find/recognize client, hang outs & emergency contacts enhances client engagement & prevents client from falling off radar. Programmatic strategies include: Quickly assess housing barriers so hard-to-house are referred to CI housing navigator; provide transport assistance to view units; at shelter entry get documents needed to complete housing applications to speed up application process when housing found; Engage community partners to leverage connections to increase Landlord (LL) pool. PHA recently increased payment standard to 110% FMR; This increases available units for MS & EH voucher holders; Increase income thru employment & application for all eligible public benefits. 2) Retain housing: Practice Harm Reduction & Housing First strategies to maintain housing; LL negotiation on tenant's behalf; program staff assist tenants to clean & organize units & to facilitate monthly rent payments, referrals for outside agency supports, unit transfers when a tenant has burned a bridge with a landlord. Exit to other Permanent housing destinations: Move On strategy using HC & MS; Increasing income thru employment, assisting tenants in development of realistic family reunification plans to insure family members are expecting and prepared for the tenant's arrival; Facilitate more appropriate housing interventions through nursing home placements or supported living situations.

2C-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	

Describe in the field below:	
1.	how your CoC identifies individuals and families who return to homelessness;
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.

**(limit 2,000 characters)**

1) Individuals & families re-entering homelessness go through Centralized Intake (CI) & depending on time since last homelessness, or in case of major life change, CI readministers VI-SPDAT. This lets CI better understand household's re-entry & identify common trends of those returning to homelessness. CoC also has examined client's primary reasons for homelessness to better understand why they have entered the system. 2) Families who return to homelessness within 12 months of previous shelter-stay have case staffing with relevant providers, CI family case manager & program director to identify reason for return & create a plan for rapid return to housing. Biweekly case reviews by family shelter case managers/CI staff & family RRH case managers ensure appropriate housing & services match. Aftercare programs utilized by 3 family shelters, 1 single adult shelter & 3 family RRH programs assist families to manage crises & prevent homelessness return. With Critical Time Intervention case management, used by single-adult shelter, the same case manager provides individualized case management services during the client's stay in emergency shelter & up to 9 months after moving into housing. Analysis of last 3 years' HMIS data shows homelessness returns increase at 6 to 12 to 24 months. Since aftercare supports end in 6-9 months, Homeward has developed, & seeking funding for a community case management pilot program for households most likely to lose housing, providing support for 6-24 months. CoC-funded PSH program has been effectively using

rapid resolution to prevent loss of housing. In rare cases, they use a 3rd party to mediate appeal hearings of tenants with termination notices, with goal to preserve tenant's place in program. Homeward has implemented a community-wide RR program, funded with a \$50,000 Wells Fargo grant, that will provide flexible funds, in part, to prevent people from reentering homelessness. 3) Homeward is responsible for overseeing these strategies.

<b>2C-5.</b>	<b>Increasing Employment Cash Income-Strategy.</b>	
	NOFO Section VII.B.5.f.	

Describe in the field below:

<b>1.</b>	<b>your CoC's strategy to increase employment income;</b>
<b>2.</b>	<b>how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and</b>
<b>3.</b>	<b>provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.</b>

**(limit 2,000 characters)**

1) Employment readiness assessments review each client's work history, ability to work, & eligibility for cash and non-cash benefits at entry. Based on need, client is referred to mainstream employment organizations, given a list of employers who hire ex-offenders, & assisted with transportation. CoC providers now implement workforce training. Anawim Housing has created a social enterprise program where participants become employees & learn maintenance, cleaning, & painting skills. Central Iowa Shelter & Services (CISS) serves many homeless individuals who have little or no job skills as a part of its paid workforce development program. Individuals can choose from three skill tracts - gardening, culinary, or janitorial. A few of these positions become permanent, & others are referred to employers in the community. CoC provider staff directly supports participants in increasing access to employment through job development within the programs. Iowa Homeless Youth Center helps youth apply for jobs, create resumes, provide transportation to job interviews, & obtain interview clothes. Anawim Housing has job development training for all managers & a designated employment specialist on staff. 2) Among CoC employment partners are Iowa Workforce Development, Goodwill, Project Iowa, & the Evelyn K Davis Center for Working Families (EDCWF). Clients are also referred to training opportunities with Central Iowa Works (United Way), Des Moines Area Community College (DMACC), & Project Iowa. Homeward connects with employment/training organizations by including participation of United Way & EDCWF on their board. CISS & Project Iowa are co-located, allowing better collaboration for individuals experiencing homelessness. Children and Families of Iowa is the WIOA service provider serving youth, dv survivors & others with barriers to employment. CI is co-located with CFI's Connect to Careers program. 3) Homeward is responsible for overseeing strategies to increase job & income growth.

<b>2C-5a.</b>	<b>Increasing Employment Cash Income-Workforce Development-Education-Training.</b>	
	NOFO Section VII.B.5.f.	

Describe in the field below how your CoC:



1.	promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and
2.	is working with public and private organizations to provide meaningful education and training, on-the-job training, internships, and employment opportunities for program participants.

**(limit 2,000 characters)**

1) CoC employment partners include Iowa Workforce Development (IWFD), Goodwill, Project Iowa (PI), & Evelyn K Davis Center for Working Families (EDCWF). CoC includes employment/training organizations, United Way and private employers such as Nationwide, Wells Fargo & Principal, on the Homeward board of directors. CoC & non-CoC funded programs convey to clients employment notices from Goodwill & job fair notices from IWFD & EDCWF. Clients are connected to Central Iowa Works (United Way), Des Moines Area Community College & PI training opportunities. Children & Families of Iowa (CFI), WIOA service provider for Polk & surrounding counties, provide training & support services to youth, & dv survivors in CFI's dv programs. YHDP grants connect youth to training & employment opportunities through drop-in services, case management & links to other community partners, including CFI's Connect 2 Careers program. 2) Anawim Housing (only PSH provider) has MOU with Central Iowa Works (workforce intermediary & convening partner) to train its staff as job developers. Their designated "Employment Specialist" has work experience helping underserved populations gain employment. Anawim's "social enterprise" program hires tenants who express interest in employment as Anawim employees-paid for maintenance positions (being expanded). Homeward, with Iowa Vocational Rehabilitation & CFI (Disability Employment Initiative & WIOA providers) has connected people with disabilities to job coaches, training opportunities, & case management. A CoC created stakeholder group, including education institutions, training programs, & public & private organizations meets regularly to address youth needs. The group discussed barriers & solutions for youth employment & income to better partner & connect young people with available programs. A workgroup specific to youth education & employment is planned to work on these issues and keep YHDP projects updated on new job and training opportunities.

<b>2C-5b.</b>	<b>Increasing Non-employment Cash Income.</b>	
	NOFO Section VII.B.5.f.	

Describe in the field below:	
1.	your CoC's strategy to increase non-employment cash income;
2.	your CoC's strategy to increase access to non-employment cash sources; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.

**(limit 2,000 characters)**

1) The CoC addresses increasing non-employment cash income at a client's initial visit and throughout their connection with involved programs. Centralized Intake (CI) plays a significant role in increasing clients' non-employment cash income. CI staff (a) help clients complete applications for SNAP, TANF & child care assistance, (b) ask clients to sign an information release allowing case managers to complete the Department of Human Services (DHS) interview if the client doesn't have contact information, & (c) help complete Medicaid

applications. Clients are connected through CI and CoC providers to community services & classes for English Language Learning and High School Equivalency diplomas. Employers are educated about flexible corporate culture that supports & ensures employee retention. Clients not seeking employment due to disability are referred to Iowa Vocational Rehabilitation, Iowa Legal Aid or a community SOAR worker for SSI/SSDI applications or appeals. 2) Access to nonemployment cash sources starts at Centralized Intake. If a client doesn't complete application at CI and wishes to do so later, CoC providers will support those applications or make a referral to the Iowa DHS for eligibility assessment & application for cash assistance, food stamps, & health care. Iowa Homeless Youth Center supports application for non-employment cash sources, tracks youths' access to mainstream benefits, & incorporates attainment of benefits into their program goals. Anawim Housing address access to benefits at intake, during monthly inspections, & at an annual review. Every CoC & ESG provider has SOAR trained individuals on staff to assist with SSI/SSID applications & appeals. All Primary Health Care case managers are SOAR trained & can assist with applications. In addition to SOAR staff, SSI/SSDI appeal referrals are made to Iowa Legal Aid & Representative Services. 3) Homeward is responsible for overseeing the strategies to increase non-employment cash income.

### 3A. Coordination with Housing and Healthcare Bonus Points

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:  
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition  
 - FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload  
 - 24 CFR part 578

<b>3A-1.</b>	<b>New PH-PSH/PH-RRH Project—Leveraging Housing Resources.</b>	
	NOFO Section VII.B.6.a.	

Is your CoC applying for a new PSH or RRH project(s) that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	No
---	----

<b>3A-1a.</b>	<b>New PH-PSH/PH-RRH Project—Leveraging Housing Commitment. You Must Upload an Attachment to the 4B. Attachments Screen.</b>	
	NOFO Section VII.B.6.a.	

Select yes or no in the chart below to indicate the organization(s) that provided the subsidies or subsidized housing units for the proposed new PH-PSH or PH-RRH project(s).

1.	Private organizations	No
2.	State or local government	No
3.	Public Housing Agencies, including use of a set aside or limited preference	No
4.	Faith-based organizations	No
5.	Federal programs other than the CoC or ESG Programs	No

<b>3A-2.</b>	<b>New PSH/RRH Project—Leveraging Healthcare Resources.</b>	
	NOFO Section VII.B.6.b.	

Is your CoC applying for a new PSH or RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	No
--	----

3A-2a.	Formal Written Agreements–Value of Commitment–Project Restrictions. You Must Upload an Attachment to the 4B. Attachments Screen.	
	NOFO Section VII.B.6.b.	

1.	Did your CoC obtain a formal written agreement that includes: (a) the project name; (b) value of the commitment; and (c) specific dates that healthcare resources will be provided (e.g., 1-year, term of grant, etc.)?	No
2.	Is project eligibility for program participants in the new PH-PSH or PH-RRH project based on CoC Program fair housing requirements and not restricted by the health care service provider?	No

3A-3.	Leveraging Housing Resources–Leveraging Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to question 3A-1. or 3A-2., use the list feature icon to enter information on each project you intend for HUD to evaluate to determine if they meet the bonus points criteria.

Project Name	Project Type	Rank Number	Leverage Type
This list contains no items			

### 3B. New Projects With Rehabilitation/New Construction Costs

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

<b>3B-1.</b>	<b>Rehabilitation/New Construction Costs—New Projects.</b>	
	NOFO Section VII.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

<b>3B-2.</b>	<b>Rehabilitation/New Construction Costs—New Projects.</b>	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:	
1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

**(limit 2,000 characters)**

### 3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:  
 - Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition  
 - FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload  
 - 24 CFR part 578

<b>3C-1.</b>	<b>Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.</b>	
	NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

<b>3C-2.</b>	<b>Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. You Must Upload an Attachment to the 4B. Attachments Screen.</b>	
	NOFO Section VII.C.	

If you answered yes to question 3C-1, describe in the field below:

- |    |   |
|----|---|
| 1. | how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and |
| 2. | how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.   |

**(limit 2,000 characters)**

## 4A. DV Bonus Application

To help you complete the CoC Application, HUD published resources at [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition), including:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2021 Continuum of Care Program Competition
- FY 2021 CoC Application Detailed Instructions—essential in helping you maximize your CoC Application score by giving specific guidance on how to respond to many questions and providing specific information about attachments you must upload
- 24 CFR part 578

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

Did your CoC submit one or more new project applications for DV Bonus Funding?	No
<b>Applicant Name</b>	
This list contains no items	

## 4B. Attachments Screen For All Application Questions

We prefer that you use PDF files, though other file types are supported. Please only use zip files if necessary.

Attachments must match the questions they are associated with.

Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.

We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

Document Type	Required?	Document Description	Date Attached
1C-14. CE Assessment Tool	Yes	CE Assessment Tool	11/09/2021
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	11/09/2021
1C-7. PHA Moving On Preference	No	PHA - Moving On P...	11/09/2021
1E-1. Local Competition Announcement	Yes	Local Competition...	11/10/2021
1E-2. Project Review and Selection Process	Yes	Project Review an...	11/09/2021
1E-5. Public Posting—Projects Rejected-Reduced	Yes	Public Posting - ...	11/10/2021
1E-5a. Public Posting—Projects Accepted	Yes	Public Posting - ...	11/09/2021
1E-6. Web Posting—CoC-Approved Consolidated Application	Yes	Web Posting - CoC...	11/10/2021
3A-1a. Housing Leveraging Commitments	No		
3A-2a. Healthcare Formal Agreements	No		
3C-2. Project List for Other Federal Statutes	No		



## **Attachment Details**

**Document Description:** CE Assessment Tool

## **Attachment Details**

**Document Description:** PHA Homeless Preference

## **Attachment Details**

**Document Description:** PHA - Moving On Preference

## **Attachment Details**

**Document Description:** Local Competition Announcement

## **Attachment Details**

**Document Description:** Project Review and Selection Process

## **Attachment Details**

**Document Description:** Public Posting - Project Rejected-Reduced

## **Attachment Details**

**Document Description:** Public Posting - Projects Accepted

## **Attachment Details**

**Document Description:** Web Posting - CoC Approved Consolidated App

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. CoC Identification	10/14/2021
1B. Inclusive Structure	11/13/2021
1C. Coordination	11/10/2021
1C. Coordination continued	11/10/2021
1D. Addressing COVID-19	11/13/2021
1E. Project Review/Ranking	11/10/2021
2A. HMIS Implementation	11/10/2021
2B. Point-in-Time (PIT) Count	11/09/2021
2C. System Performance	11/10/2021
3A. Housing/Healthcare Bonus Points	11/10/2021
3B. Rehabilitation/New Construction Costs	11/09/2021

FY2021 CoC Application	Page 54	11/15/2021
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<b>3C. Serving Homeless Under Other Federal Statutes</b>	11/10/2021
<b>4A. DV Bonus Application</b>	11/10/2021
<b>4B. Attachments Screen</b>	11/10/2021
<b>Submission Summary</b>	No Input Required

**ADMINISTRATION**

Head of Household First Name:		Head of Household Last Name:	
Date:		Race/Ethnicity:	
Start Time:		Gender Identity (Male, Female, Transgender, Other):	
End Time:		Identifies as LGBTQ2+? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Survey Location - Shelter, Outreach, Drop In, or Other (specify):		Date of Birth:	
Previous VI-SPDAT completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		Ever served in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Previous VI-SPDAT Score:		Pet(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	
2 <sup>nd</sup> Head of Household First Name:		2 <sup>nd</sup> Head of Household Last Name:	
Date:		Race/Ethnicity:	
Start Time:		Gender Identity (Male, Female, Transgender, Other):	
End Time:		Identifies as LGBTQ2+? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Survey Location - Shelter, Outreach, Drop In, or Other (specify):		Date of Birth:	
Previous VI-SPDAT completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		Ever served in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Previous VI-SPDAT Score:		Pet(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**Disclaimer:**  
 OrgCode Consulting, Inc. (OrgCode) cannot control the way in which the VI-SPDAT and SPDAT products will be used, applied or integrated by communities, agencies or frontline staff. OrgCode assumes no legal responsibility or liability for the decisions that are made or services that are received in conjunction with the tools.



## OPENING SPEAKING POINTS

Cover the following in the opening explanation of the F-VI-SPDAT each time:

- The purpose of doing this triage with households that have children and are currently experiencing homelessness
- Some of the questions are personal in nature. It is their choice whether or not they want their children present, and if they do choose to have their children present, they can choose to skip questions that they don't want to answer in front of their children that we can try to come back to at the end or another time if someone can watch their children for a few minutes.
- Approximately how long it will take
- How to answer the questions (yes, no or simple one-word answers)
- That they can get clarification if they do not understand a question
- That they can skip or refuse to answer any question
- Where the information is stored
- The importance of being as honest as they feel comfortable being
- That some answers provided may need further verification from other sources (like whether or not they meet the definition of chronic homelessness)
- Consent to participate in the process

## SECTION ONE: CHILDREN WITHIN THE HOUSEHOLD

1. How many children under the age of 18 are currently with you? \_\_\_\_\_
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? \_\_\_\_\_
3. Is any member of the family currently pregnant (*if applicable*)?  Y  N  R

4. Please provide a list of children in your household:

Child 1 First Name:	Child 1 Last Name:
Child 1 Date of Birth:	Child 1 With Family?
Child 2 First Name:	Child 2 Last Name:
Child 2 Date of Birth:	Child 2 With Family?
Child 3 First Name:	Child 3 Last Name:
Child 3 Date of Birth:	Child 3 With Family?
Child 4 First Name:	Child 4 Last Name:
Child 4 Date of Birth:	Child 4 With Family?
Child 5 First Name:	Child 5 Last Name:
Child 5 Date of Birth:	Child 5 With Family?

**Score 1 if any of the following conditions are met:**

- *If there is a single parent with 2+ children, and/or a child aged 11 or younger, and/or a current pregnancy.*
- *If there are two parents with 3+ children, and/or a child aged 6 or younger, and/or a current pregnancy.*



**SECTION TWO: PRESENTING NEEDS**

5. Most days can you and your family:

- |  |                            |                            |                            |
|--|----------------------------|----------------------------|----------------------------|
| a. Find a safe place to sleep                                  | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| b. Access a bathroom when you need it                          | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| c. Access a shower when you need it                            | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| d. Get food  | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| e. Get water or other non-alcoholic beverages to stay hydrated | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| f. Get clothing or access laundry when you need it             | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| g. Safely store your stuff                                     | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |

*Score 1 if NO to Question 5 a, b, c, d, e, f or g.*

**SECTION THREE: HOUSING HISTORY & CHRONIC HOMELESSNESS DETERMINATION**

6. How long has it been since you and your family lived in stable, permanent housing? (*is this in days or months or years?*)

\_\_\_\_\_

7. In the last three years, how many times have you been homeless?

\_\_\_\_\_

8. IF THE ANSWER TO QUESTION 7 IS 2 OR MORE:

Thinking about those last three years and the different times you and your family were homeless, if you add up all the months you were homeless, what is the total length of time your family has experienced homelessness?

\_\_\_\_\_ months

9. Do you have any diagnosed, documented, disabling conditions?

 Y  N  R

*Score 1 if YES to QUESTION 9 and the following conditions are met:*

- *If the head of household:*
  - *experienced 1 or more consecutive years of homelessness or*
  - *4+ episodes of homelessness and the total duration of homelessness is 12+ months.*

10. Has your family ever lived in a home that you own or an apartment in your name?

 Y  N  R

11. Have you and your family ever been evicted?

 Y  N  R

*Score 1 if NO to Question 10 and/or YES to Question 11.*



**SECTION FOUR: VULNERABILITIES AND HOUSING SUPPORT NEEDS**

12. In the last 6 months, how many times have you or anyone in your family: # of times
- a. Gone to the emergency room/department \_\_\_\_\_
  - b. Taken an ambulance \_\_\_\_\_
  - c. Been hospitalized as an inpatient \_\_\_\_\_
  - d. Used a crisis service or hotline for such concerns as family or intimate partner violence or suicide prevention \_\_\_\_\_
  - e. Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because they asked you to move along because of loitering, sleeping in a public place or anything like that \_\_\_\_\_
  - f. Stayed one or more nights in jail, a holding cell or prison \_\_\_\_\_

*If the total number of interactions equals 4 or more, score 1.*

13. Since your family has been homeless:
- a. Has anyone in your family been beaten up or assaulted  Y  N  R
  - b. Has anyone in your family threatened to beat up or assault someone else  Y  N  R
  - c. Has anyone in your family threatened to harm themselves or harmed themselves  Y  N  R
  - d. Has anyone threatened you or anyone in your family with violence or made any of you feel unsafe  Y  N  R
  - e. Has anyone tried to control you or anyone in your family through violence or threats of violence whether that be a stranger, friend, partner, relative or someone in your family  Y  N  R

*If YES to any of Question 13, score 1.*

14. Does anyone in your family have any legal stuff going on right now that may result in any of the following:
- a. Being locked up  Y  N  R
  - b. Having to pay fines or fees that you cannot afford  Y  N  R
  - c. Impact your family's ability to get housing  Y  N  R
  - d. Impact where you and your family could live in your housing  Y  N  R
  - e. Impact your family's ability to stay together  Y  N  R
15. Has anyone in your family ever been convicted of a crime that makes it difficult to access or maintain housing  Y  N  R

*If YES to any of Question 14 and/or YES to Question 15, score 1.*





16. Does anyone trick, manipulate, exploit or force anyone in your family to do things they do not want to do?  Y  N  R

17. Where do you and your family sleep most frequently? (*select one response*)

- Shelters                       Transitional Housing                       Couch Surfing
- Outdoors                       Car                       Other \_\_\_\_\_

18. Does anyone in your family ever do things that may be considered to be risky or harmful like run drugs, share a needle, do sex work, or anything like that?  Y  N  R

**Score 1 if any of the following conditions are met:**

- YES to Question 16;
- If the family stays any place other than Shelters or Transitional Housing in Question 17;
- YES to Question 18.

19. Is there anybody that thinks that you or anyone in your family owes them money like a family member, friend, past landlord, business, bookie, dealer, bank, credit card company, utility company or anyone like that?  Y  N  R

20. Do you or anyone in your family get any money from the government, a job, alimony, child support, working under the table, day labour, an inheritance or a pension, or anything like that?  Y  N  R

21. Do you or anyone in your family ever gamble with money they cannot afford to lose or have debts associated with gambling?  Y  N  R

**Score 1 if any of the following conditions are met:**

- YES to Question 19;
- NO to Question 20;
- YES to Question 21.

22. Does everyone in your family have planned activities, other than activities for survival, at least four days per week that make them feel happy and fulfilled?  Y  N  R

**If NO to Question 22, score 1.**

23. Does your family have a collection of belongings that gets in the way with your ability to access services or housing?  Y  N  R

**If YES to Question 23, score 1.**

24. Would you say that your family’s current homelessness was caused by any of the following:

- a. A relationship that broke down  Y  N  R
- b. An unhealthy or abusive relationship  Y  N  R
- c. Because family or friends caused your family to lose your housing  Y  N  R



25. Do most of your family and friends have stable housing?  Y  N  R

*If YES to any of Question 24, and/or NO to Question 25, score 1.*

26. Is anyone in your current household 60 years of age or older?  Y  N  R

27. Does anyone in your family have any physical or mental health issues or cognitive issues including a brain injury, that might require assistance to access or keep housing?  Y  N  R

*If YES to Question 26 and/or YES to Question 27, score 1.*

28. Does anyone in your family use alcohol or drugs in a way that it:
- a. Impacts their life in a negative way most days  Y  N  R
  - b. Makes it hard to access housing  Y  N  R
  - c. Might require assistance to maintain housing  Y  N  R

*If YES to any of Question 28, score 1.*

29. Are there any medications that, for whatever reason:
- a. A doctor said someone in your family should be taking but they are not taking  Y  N  R
  - b. The medication gets sold instead of being taken  Y  N  R
  - c. The medication is used other than how it is prescribed  Y  N  R
  - d. The medication is impossible to take, forgotten, or chosen not to take it  Y  N  R

*If YES to any of Question 29, score 1.*

30. Has your family's homelessness been caused by any recent or past trauma or abuse?  Y  N  R

*If YES to Question 30, score 1.*

31. Are there any children that have been removed from the family by a child protection service in the last six months?  Y  N  R

32. Do you have any family legal issues like child custody, protection issues, divorce, or anything like that being resolved in court or needing to be resolved in court that would impact your housing or who may live within your housing?  Y  N  R

*If YES to Question 31 and/or Question 32, score 1.*



33. At any point in the last six months, have any of your children been separated from you to live with another family member or friend?  Y  N  R
34. In the last six months, have any of the children experienced abuse or trauma?  Y  N  R
35. **If there are school-aged children:** Do your children attend school more often than not each week?  Y  N  R

*Score 1 if any of the following conditions are met:*

- YES to Question 33;
- YES to Question 34;
- NO to Question 35.

36. In the last six months, have the adults in the family changed because of a new relationship, a separation, incarceration, military deployment, or anything like that?  Y  N  R
37. Do you anticipate any other adults or children coming to live with your family in the first six months after you and your family get housed?  Y  N  R

*If YES to Question 36 and/or Question 37, score 1.*

38. Does your family have a support network for when you need help with your children or other things that come up?  Y  N  R
39. **If there are children 12 and younger as well as 13 and over:** In your household, do the older kids spend two or more hours on a typical day helping their younger siblings with things like getting ready for school, homework, dinner, bathing them, or anything like that?  Y  N  R

*If NO to Question 38 and/or YES to Question 39, score 1.*

**TOTAL SCORE**



SCORING RANGE	RECOMMENDED COURSE OF ACTION
0-3	Assess for least intensive service supports
4-8	Assess for moderate and often time-limited supports
9+	Assess for high intensity supports lasting for a longer duration of time and perhaps even permanently

### CONTACT INFORMATION

On a typical day, what is the best way to reach you?

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If that is unsuccessful, what is the next best way to reach you?

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## ADMINISTRATION

First Name:			Last Name:		
Date:			Race/Ethnicity:		
Start Time:			Gender Identity (Male, Female, Transgender, Other):		
End Time:			Identifies as LGBTQ2+?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Survey Location - Shelter, Outreach, Drop In, or Other (specify):			Date of Birth:		
Previous VI-SPDAT completed?	Yes	No	Ever served in the military?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
VI-SPDAT Score:			Pet(s)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## OPENING SPEAKING POINTS

Cover the following in the opening explanation of the VI-SPDAT each time:

- The purpose of doing the triage
- Approximately how long it will take
- How to answer the questions (yes, no or simple one-word answers)
- That they can get clarification if they do not understand a question
- That they can skip or refuse to answer any question
- Where the information is stored
- The importance of being as honest as they feel comfortable being
- That some answers provided may need further verification from other sources (like whether or not they meet the definition of chronic homelessness)
- Consent to participate in the process

### Disclaimer:

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**SECTION ONE: PRESENTING NEEDS**

1. Most days can you:

- a. Find a safe place to sleep  Y  N  R
- b. Access a bathroom when you need it  Y  N  R
- c. Access a shower when you need it  Y  N  R
- d. Get food  Y  N  R
- e. Get water or other non-alcoholic beverages to stay hydrated  Y  N  R
- f. Get clothing or access laundry when you need it  Y  N  R
- g. Safely store your stuff  Y  N  R  NA

*Score 1 if NO to Question 1 a, b, c, d, e, f or g*

**SECTION TWO: HOUSING HISTORY & CHRONIC HOMELESSNESS DETERMINATION**

2. How long has it been since you lived in stable, permanent housing?  
(is this in days or months or years?) \_\_\_\_\_

3. In the last three years, how many times have you been homeless? \_\_\_\_\_

4. IF THE ANSWER TO QUESTION 3 IS 4 OR MORE:

Thinking about those last three years and the different times you were homeless, if you add up all the months you were homeless, what is the total length of time you have experienced homelessness? \_\_\_\_\_ months

5. Do you have any diagnosed, documented, disabling conditions?  Y  N  R

*Score 1 if any of the following conditions are met:*

- *If the person:*
  - *experienced 1 or more consecutive years of homelessness or*
  - *4+ episodes of homelessness and the total duration of homelessness is 12+ months*
  - **AND** *answered Yes to Question 5*

6. Have you ever lived in a home that you own or an apartment in your name?  Y  N  R

7. Have you ever been evicted?  Y  N  R

*Score 1 if NO to Question 6 and/or YES to Question 7*



**SECTION THREE: VULNERABILITIES AND HOUSING SUPPORT NEEDS**

8. In the last 6 months, how many times have you:

- a. Gone to the emergency room/department \_\_\_\_\_
- b. Taken an ambulance \_\_\_\_\_
- c. Been hospitalized as an inpatient \_\_\_\_\_
- d. Used a crisis service or hotline for such concerns as family or intimate partner violence or suicide prevention \_\_\_\_\_
- e. Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because they asked you to move along because of loitering, sleeping in a public place or anything like that \_\_\_\_\_
- f. Stayed one or more nights in jail, a holding cell or prison \_\_\_\_\_

*If the total number of interactions equals 4 or more, score 1.*

9. Since you have been homeless:

- a. Have you been beaten up or assaulted  Y  N  R
- b. Have you threatened to beat up or assault someone else  Y  N  R
- c. Have you threatened to harm yourself or harmed yourself  Y  N  R
- d. Has anyone threatened you with violence or made you feel unsafe  Y  N  R
- e. Has anyone tried to control you through violence or threats of violence whether that be a stranger, friend, partner, relative or parent  Y  N  R

*If YES to any of Question 9, score 1.*

10. Do you have any legal stuff going on right now that may result in any of the following:

- a. Being locked up  Y  N  R
- b. Having to pay fines or fees that you cannot afford  Y  N  R
- c. Impact your ability to get housing  Y  N  R
- d. Impact where you could live in your housing  Y  N  R

11. Have you ever been convicted of a crime that makes it difficult to access or maintain housing?  Y  N  R

*If YES to any of Question 10 and/or YES to Question 11, score 1.*



12. Does anyone trick, manipulate, exploit or force you to do things you do not want to do?  Y  N  R

13. Where do you sleep most frequently? *(select one response)*

- Shelters  Transitional Housing  Safe Haven  Couch Surfing  
 Outdoors  Car  Other \_\_\_\_\_

14. Do you ever do things that may be considered to be risky or harmful like run drugs, share a needle, do sex work, or anything like that?  Y  N  R

*Score 1 if any of the following conditions are met:*

- YES to Question 12;
- If the person stays any place other than Shelters, Transitional Housing or Safe Haven in Question 13;
- YES to Question 14.

15. Is there anybody that thinks you owe them money like a family member, friend, past landlord, business, bookie, dealer, bank, credit card company, utility company or anyone like that?  Y  N  R

16. Do you get any money from the government, a job, working under the table, day labor, an inheritance or a pension, or anything like that?  Y  N  R

17. Do you ever gamble with money you cannot afford to lose or have debts associated with gambling?  Y  N  R

*Score 1 if any of the following conditions are met:*

- YES to Question 15;
- NO to Question 16;
- YES to Question 17.

18. Do you have planned activities, other than activities for survival, at least four days per week that make you feel happy and fulfilled?  Y  N  R

*If NO to Question 18, score 1.*

19. Do you have a collection of belongings that gets in the way with your ability to access services or housing?  Y  N  R

*If YES to Question 19, score 1.*

20. Would you say that your current homelessness was caused by any of the following:

- a. A relationship that broke down  Y  N  R
- b. An unhealthy or abusive relationship  Y  N  R
- c. Because family or friends caused you to lose your housing  Y  N  R





21. Do most of your family and friends have stable housing?  Y  N  R

*If YES to any of Question 20, and/or NO to Question 21, score 1.*

22. Are you 60 years of age or older?  Y  N  R

23. Do you have any physical or mental health issues or cognitive issues including a brain injury, that you would require assistance to access or keep housing?  Y  N  R

24. Are you currently pregnant? (If applicable)  Y  N  R

*If YES to Question 22, and/or YES to Question 23, and/or YES to Question 24, score 1.*

25. Do you use alcohol or drugs in a way that it:

- a. Impacts your life in a negative way most days  Y  N  R  NA
- b. Makes it hard to access housing  Y  N  R  NA
- c. Would require assistance to maintain housing  Y  N  R  NA

*If YES to any of Question 25, score 1*

26. Are there any medications that, for whatever reason:

- a. A doctor said you should be taking but you are not taking  Y  N  R  NA
- b. You sell instead of taking  Y  N  R  NA
- c. You use in a way other than how it is prescribed  Y  N  R  NA
- d. You find impossible to take, forget to take or choose not to take  Y  N  R  NA

*If YES to any of Question 26, score 1.*

27. Has your homelessness been caused by any recent or past trauma or abuse?  Y  N  R

*If YES to Question 27, score 1.*

**TOTAL SCORE**



SCORING RANGE	COURSE OF ACTION
0-3	Assess for least intensive service supports
4-7	Assess for moderate and often time-limited supports
8+	Assess for high intensity supports lasting for a longer duration of time and perhaps even permanently

## CONTACT INFORMATION

On a typical day, what is the best way to reach you?

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If that is unsuccessful, what is the next best way to reach you?

---



## ADMINISTRATION

First Name:	Last Name:	
Date:	Race/Ethnicity:	
Start Time:	Gender Identity (Male, Female, Transgender, Other):	
End Time:	Identifies as LGBTQ2+?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Survey Location - Shelter, Outreach, Drop In, or Other (specify):	Date of Birth:	
Previous VI-SPDAT completed?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Ever served in the military? <input type="checkbox"/> Yes <input type="checkbox"/> No
Previous VI-SPDAT Score:	Pet(s)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## OPENING SPEAKING POINTS

Cover the following in the opening explanation of the TAY-VI-SPDAT each time:

- The purpose of doing the triage for youth aged 24 years of age or younger
- Approximately how long it will take
- How to answer the questions (yes, no or simple one-word answers)
- That they can get clarification if they do not understand a question
- That they can skip or refuse to answer any question, **without penalty**
- Where the information is stored
- The importance of being as honest as they feel comfortable being
- That some answers provided may need further verification from other sources (like whether or not they meet the definition of chronic homelessness)
- Consent to participate in the process

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**SECTION ONE: PRESENTING NEEDS**

1. Most days can you:

- a. Find a safe place to sleep  Y  N  R
- b. Access a bathroom when you need it  Y  N  R
- c. Access a shower when you need it  Y  N  R
- d. Get food  Y  N  R
- e. Get water or other non-alcoholic beverages to stay hydrated  Y  N  R
- f. Get clothing or access laundry when you need it  Y  N  R
- g. Safely store your stuff  Y  N  R  NA

Score 1 if NO to Question 1 a, b, c, d, e, f or g.

**SECTION TWO: HOUSING HISTORY**

2. How long has it been since you lived in stable, permanent housing? \_\_\_\_\_

3. In the last three years, how many times have you been homeless? \_\_\_\_\_

4. IF THE ANSWER TO QUESTION 3 IS 4 OR MORE:

Thinking about those last three years and the different times you were homeless... if you add up all the months you were homeless, what is the total length of time you have experienced homelessness? \_\_\_\_\_ months

5. Do you have any diagnosed, documented, disabling conditions?  Y  N  R

Score 1 if YES to Question 5 and any of the following conditions are met:

- If the youth experienced:
  - 1 or more consecutive years of homelessness or
  - 4+ episodes of homelessness **and** the total duration of homelessness is 12+ months.

6. Have you ever lived in a home that you own or an apartment in your name?  Y  N  R

7. Have you and/or your family spent a lot of time without stable housing?  
Did you all move around a lot?  Y  N  R

8. Were you in an out-of-home placement (*foster care, group home, etc.*) as a minor?  Y  N  R

Score 1 if any of the following conditions are met:

- NO to Question 6;
- YES to Question 7;
- YES to Question 8.



**SECTION THREE: VULNERABILITIES AND HOUSING SUPPORT NEEDS**

- | 9. In the last 6 months, how many times have you:  | <i># of times</i> |
|--|-------------------|
| a. Gone to the emergency room/department   | _____             |
| b. Taken an ambulance  | _____             |
| c. Been hospitalized as an inpatient   | _____             |
| d. Used a crisis service or hotline like suicide prevention, mental health crisis or teen/youth crisis counsellor at school or a drop-in   | _____             |
| e. Talked to police because you witnessed a crime, were the victim of a crime, were the alleged perpetrator of a crime, or because they asked you to move along because of loitering, sleeping in a public place or anything like that | _____             |
| f. Stayed one or more nights in jail, a holding cell, juvenile detention or prison   | _____             |

*If the total number of interactions equals 4 or more, score 1.*

10. Since you have been homeless:
- |  |                            |                            |                            |
|--|----------------------------|----------------------------|----------------------------|
| a. Have you been beaten up or assaulted  | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| b. Have you threatened to beat up or assault someone else  | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| c. Have you threatened to harm yourself or harmed yourself   | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| d. Has anyone threatened you with violence or made you feel unsafe   | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| e. Has anyone tried to control you through violence or threats of violence whether that be a stranger, friend, partner, relative or parent | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |

*If YES to any of Question 10, score 1.*

11. Do you have any legal stuff going on right now that may result in any of the following:
- |   |                            |                            |                            |
|---|----------------------------|----------------------------|----------------------------|
| a. Being locked up                                    | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| b. Having to pay fines or fees that you cannot afford | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| c. Impact your ability to get housing                 | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
| d. Impact where you could live in your housing        | <input type="checkbox"/> Y | <input type="checkbox"/> N | <input type="checkbox"/> R |
12. Have you ever been convicted of a crime that makes it difficult to access or maintain housing?  Y  N  R
13. Did you spend time in Juvenile Corrections & Detention prior to age 18?  Y  N  R

*Score 1 if any of the following conditions are met:*

- YES to Question 11 a, b, c or d;
- YES to Question 12;
- YES to Question 13.



14. Does anyone trick, manipulate, exploit or force you to do things you do not want to do?  Y  N  R

15. Where do you sleep most frequently? (*select one response*)

- Shelters  Transitional Housing  Safe Haven  Couch Surfing/Hopping\*  
 Outdoors  Car  Other \_\_\_\_\_

16. Do you ever do things that may be considered risky or harmful like run drugs, share a needle, do sex work or survival sex, or anything like that?  Y  N  R

**Score 1 if any of the following conditions are met:**

- YES to Question 14;
- If the person stays any place other than Shelters or Transitional Housing or Safe Haven in Question 15;
- YES to Question 16.

17. Is there anybody that thinks you owe them money like a family member, friend, past landlord, business, bookie, dealer, bank, credit card company, utility company or anyone like that?  Y  N  R

18. Do you get any money from the government, a job, working under the table, day labour, an inheritance or a pension, or anything like that?  Y  N  R

19. Do you ever gamble with money you cannot afford to lose or have debts associated with gambling?  Y  N  R

**Score 1 if any of the following conditions are met:**

- YES to Question 17;
- NO to Question 18;
- YES to Question 19.

20. Do you have planned activities, other than activities for survival, at least four days per week that make you feel happy and fulfilled?  Y  N  R

**If NO to Question 20, score 1.**

21. Do you have a collection of belongings that gets in the way with your ability to access services or housing?  Y  N  R  NA

**If YES to Question 21, score 1.**

22. Would you say that your current homelessness was caused by any of the following:

- a. You went on the run from a family home, group home, or foster home  Y  N  R
- b. There was violence at the home between family members  Y  N  R
- c. There were differences in religious beliefs between your parents/guardian/caregivers  Y  N  R
- d. There were conflicts about gender identity or sexual orientation  Y  N  R

\*Couch surfing/hopping does not meet HUD homeless eligibility however there are other programs for which a youth experiencing homelessness and couch hopping may qualify, i.e. programs funded by RHY/FSBY, and other State or local programs such as basic center program or extended foster care benefits. Communities should take this into consideration when verifying eligibility for youth experiencing homelessness.



23. Do most of your family and friends have stable housing?  Y  N  R

**If YES to any of Question 22, *and/or* NO to Question 23, score 1.**

24. Are you 17 years of age or younger?  Y  N  R

25. Do you have any physical or mental health issues or cognitive issues including a brain injury, that you might require assistance to access or keep housing?  Y  N  R

26. Are you currently pregnant (*if applicable*)?  Y  N  R

27. Were you pregnant or did you get someone else pregnant as a minor?  Y  N  R

**If YES to Question 24, Question 25, Question 26 *and/or* Question 27, score 1.**

28. Do you use alcohol or drugs in a way that it:

a. Impacts your life in a negative way most days  Y  N  R

b. Makes it hard to access housing  Y  N  R

c. Might require assistance to maintain housing  Y  N  R

29. Did you try marijuana at or under the age of 12 years old?  Y  N  R

**If YES to any of Question 28 *and/or* Question 29, score 1.**

30. Are there any medications that, for whatever reason:

a. You sell instead of taking  Y  N  R

b. You use in a way other than how it is prescribed  Y  N  R

c. You can't get to because you don't feel safe  Y  N  R

d. You find impossible to take or you forget to take  Y  N  R

**If YES to any of Question 30, score 1.**

31. Has your homelessness been caused by any recent or past trauma or abuse?  Y  N  R

**If YES to Question 31, score 1.**



32. High Risk of Long Term Homelessness

Score 1 if all of the following conditions are met:

- YES to Question 13
- YES to Question 22 (a, b c or d);
- YES to Question 27;
- YES to Question 29.

**TOTAL SCORE**

SCORING RANGE	RECOMMENDED COURSE OF ACTION
0-3	Assess for least intensive service supports
4-7	Assess for moderate and often time-limited supports
8+	Assess for high intensity supports lasting for a longer duration of time and perhaps even permanently

**CONTACT INFORMATION**

On a typical day, what is the best way to reach you?

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If that is unsuccessful, what is the next best way to reach you?

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October 22, 2021

Angie Arthur  
Executive Director  
Homeward  
505 Fifth Avenue, Suite 1000  
Des Moines, IA 50309

RE: COCB Grant Application

Dear Ms. Arthur:

As requested in support of the COCB grant application, I would like to draw your attention to three sections of the Des Moines Municipal Housing Agency's (DMMHA) current Section 8 Administrative Plan for the Housing Choice Voucher program as outlined in regards to our policies dealing with providing Housing Choice Vouchers (HCV) and Project Based Vouchers (PBV) to person experiencing homelessness.

**Section 8 Housing Choice Voucher Program Administrative Plan, Chapter 4 – Section III.B. HCV Funding Sources** (p. 4-7) – The DMMHA provides targeted funding, through the Veterans Administrative Housing (VASH) program, the Family Unification Program (FUP) and the Project Based Voucher Program, for homeless families meeting the eligibility criteria for the programs.

**Section 8 Housing Choice Voucher Program Administrative Plan, Chapter 4 – Section III.C. Selection Method, Preferences** (p. 4-8 through 4-9) – The DMMHA will give a preference for applicants eligible for the Family Unification Program (FUP). The DMMHA will also give a preference for FUP Youth participants who are approaching their 36-month time limit on FUP Voucher Assistance in an effort to permit the FUP Youth to retain rental assistance under the regular rental assistance under the regular HCV program

The DMMHA gives a preference for current Shelter Plus Care (S+C) participants who have been S+C program located within the jurisdiction of the DMMHA for a minimum of three (3) consecutive years. This preference was established to assist in transitioning S+C participants who have stabilized to Housing Choice Voucher in order to free up S+C units for other persons experiencing homelessness.

**Section 8 Housing Choice Voucher Program Administrative Plan, Chapter 17 – Project Based Vouchers, Section VI.D. Selection from the Waiting List, Preferences** (p. 17-25 through 17-26) – A preference has been established within the Project Based Voucher (PBV) program for “homeless”. Currently, Central Iowa Shelter & Services receives 38 project-based vouchers and the YMCA receives 12 project based vouchers. We welcome the opportunity to explore with you other potential partners for this preference.



If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact 323-8950.

A TDD machine is available at 323-8950.

The Relay Iowa phone number is 7-1-1 or 800-735-2942.

If you need this document translated, please contact the person who signed this letter/notice.

Ukoliko vam je potreban prijevod ovog dokumenta, molimo vas da kontaktirate osobu koja je polpisala ovo pismo/obavijest.

Si necesita que le traduzcan este documento, por favor, póngase en contacto con la persona que firmó esta carta / notificación.

Below are the links to the City of Des Moines' website for each chapter referenced above.

Chapter 4:

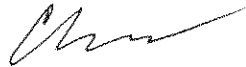
[https://www.dsm.city/document\\_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch4.pdf?pdf=Chapter%204&t=1634757410966](https://www.dsm.city/document_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch4.pdf?pdf=Chapter%204&t=1634757410966)

Chapter 17:

[https://www.dsm.city/document\\_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch17.pdf?pdf=Chapter%2017&t=1634757691266](https://www.dsm.city/document_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch17.pdf?pdf=Chapter%2017&t=1634757691266)

Please let me know if I can be of further assistance to you. I can be contacted at (515) 323-8976 or at [CMJohansen@dmgov.org](mailto:CMJohansen@dmgov.org).

Sincerely,



Chris Johansen  
Neighborhood Services Department Director  
City of Des Moines

cc: Marcy Fisher, Housing Voucher Administrator

October 22, 2021

Angie Arthur  
Executive Director  
Homeward  
505 Fifth Avenue, Suite 1000  
Des Moines, IA 50309

RE: COCB Grant Application

Dear Ms. Arthur:

As requested in support of the COCB grant application, I would like to draw your attention to three sections of the Des Moines Municipal Housing Agency's (DMMHA) current Section 8 Administrative Plan for the Housing Choice Voucher program as outlined in regards to our policies dealing with providing Housing Choice Vouchers (HCV) and Project Based Vouchers (PBV) to person experiencing homelessness.

**Section 8 Housing Choice Voucher Program Administrative Plan, Chapter 4 – Section III.B. HCV Funding Sources** (p. 4-7) – The DMMHA provides targeted funding, through the Veterans Administrative Housing (VASH) program, the Family Unification Program (FUP) and the Project Based Voucher Program, for homeless families meeting the eligibility criteria for the programs.

**Section 8 Housing Choice Voucher Program Administrative Plan, Chapter 4 – Section III.C. Selection Method, Preferences** (p. 4-8 through 4-9) – The DMMHA will give a preference for applicants eligible for the Family Unification Program (FUP). The DMMHA will also give a preference for FUP Youth participants who are approaching their 36-month time limit on FUP Voucher Assistance in an effort to permit the FUP Youth to retain rental assistance under the regular rental assistance under the regular HCV program

The DMMHA gives a preference for current Shelter Plus Care (S+C) participants who have been S+C program located within the jurisdiction of the DMMHA for a minimum of three (3) consecutive years. This preference was established to assist in transitioning S+C participants who have stabilized to Housing Choice Voucher in order to free up S+C units for other persons experiencing homelessness.

**Section 8 Housing Choice Voucher Program Administrative Plan, Chapter 17 – Project Based Vouchers, Section VI.D. Selection from the Waiting List, Preferences** (p. 17-25 through 17-26) – A preference has been established within the Project Based Voucher (PBV) program for “homeless”. Currently, Central Iowa Shelter & Services receives 38 project-based vouchers and the YMCA receives 12 project based vouchers. We welcome the opportunity to explore with you other potential partners for this preference.



If you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services, please contact 323-8950.

A TDD machine is available at 323-8950.

The Relay Iowa phone number is 7-1-1 or 800-735-2942.

If you need this document translated, please contact the person who signed this letter/notice.

Ukoliko vam je potreban prijevod ovog dokumenta, molimo vas da kontaktirate osobu koja je potpisala ovo pismo/obavijest.

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Below are the links to the City of Des Moines' website for each chapter referenced above.

Chapter 4:

[https://www.dsm.city/document\\_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch4.pdf?pdf=Chapter%204&t=1634757410966](https://www.dsm.city/document_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch4.pdf?pdf=Chapter%204&t=1634757410966)

Chapter 17:

[https://www.dsm.city/document\\_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch17.pdf?pdf=Chapter%2017&t=1634757691266](https://www.dsm.city/document_center/Housing/Admin%20Plan%202020-2021%20Current/AdminPlan2020Ch17.pdf?pdf=Chapter%2017&t=1634757691266)

Please let me know if I can be of further assistance to you. I can be contacted at (515) 323-8976 or at [CMJohansen@dmgov.org](mailto:CMJohansen@dmgov.org).

Sincerely,



Chris Johansen  
Neighborhood Services Department Director  
City of Des Moines

cc: Marcy Fisher, Housing Voucher Administrator

# Posting of Letter of Interest and Priorities/Ranking 6-25-2021

The screenshot shows a web browser window displaying the website for Polk County Continuum of Care. The browser's address bar shows the URL <http://www.polkcares.org/committee/nofa-items/>. The website header features the Continuum of Care logo and a search bar. A navigation menu includes links for About Us, What We Do, Polk Cares, Youth Homelessness, Get Involved, and Committee. The Committee dropdown menu is open, showing options for Attend A Meeting, Homeless Connect 2017, and Volunteer. The main content area is titled "NOFA Items" and includes a sub-header "Notice of Funding Availability (NOFA) for Polk County Continuum of Care." Below this, there are two sections: "2021 NOFO Items" and "2019 NOFA Items". The 2021 section lists three items: "2021 CoC Competition Priorities and Ranking" (141KB), "2021 Letter of Interest - Renewal Project" (45KB), and "2021 Letter of Interest - New Project" (56KB). The 2019 section lists one item: "2019 PCCoC Consolidated Application". On the right side, there is a "Committee" sidebar with links to COCB Structure, NOFA Items, Governance Documents & Financials, Agendas & Minutes, Youth Homeless Planning, Policies and Procedures, and Communications Committee. Below the sidebar is a "Newsletter signup" section with a form field for "Name \*". The Windows taskbar at the bottom shows various application icons and the system clock indicating 4:59 PM on 6/25/2021.

Continuum of Care

Search the site

About Us | What We Do | Polk Cares | Youth Homelessness | Get Involved | Committee

Home > Committee > NOFA Items

## NOFA Items

Notice of Funding Availability (NOFA) for Polk County Continuum of Care.

### 2021 NOFO Items

- 2021 CoC Competition Priorities and Ranking  
Download - File size: 141KB
- 2021 Letter of Interest - Renewal Project  
Download - File size: 45KB
- 2021 Letter of Interest - New Project  
Download - File size: 56KB

### 2019 NOFA Items

- 2019 PCCoC Consolidated Application

#### Committee

- COCB Structure
- NOFA Items
- Governance Documents & Financials
- Agendas & Minutes
- Youth Homeless Planning
- Policies and Procedures
- Communications Committee

#### Newsletter signup

Signup to receive all the latest news from Polk County Continuum of Care.

Name \*

Outlook Files

4:59 PM  
6/25/2021

## ***2021 CoC Program Competition Priorities and Ranking***

(Approved by Polk County Continuum of Care Board June 14, 2021)

### A. Priorities for new projects funded through the CoC Bonus:

1. Rapid Rehousing (RRH)\* for adults.
2. Rapid Rehousing (RRH)\* for families.

### B. Priorities for new projects funded through Reallocation:

1. Rapid Rehousing (RRH)\* for adults.
2. Rapid Rehousing (RRH)\* for families.

\* Persons to be served in RRH must meet the following criteria:

- (a) residing in a place not meant for human habitation;
- (b) residing in an emergency shelter;
- (c) persons meeting the criteria of paragraph (4) of the definition of homeless, including persons fleeing or attempting to flee domestic violence situations;
- (d) residing in a transitional housing project that was eliminated in the FY 2017 CoC Program Competition; or
- (e) residing in transitional housing funded by a Joint TH and PH-RRH component project (see Section III.A.3.h. of the NOFA); or
- (f) receiving services through a VA-funded homeless assistance program and met one of the above criteria (Sections III.A.3.j.(3)(a), (b), (c), or (d) at initial intake to the VA's homeless assistance system.

### **Ranking projects in Tier 1 and 2:**

- Renewal projects, which include the YHDP projects being folded into the 2021 CoC application, will be ranked first in Tier 1 based on total score highest to lowest.
- New projects will be ranked next in Tier 1 and/or 2 in order of priority as listed in sections A and B on page 1 and then based on total score highest to lowest.

**NOTE:** *If a project application straddles the Tier 1 and Tier 2 funding line, HUD will conditionally select the project up to the amount of funding that falls within Tier 1; and then, using the CoC score and other factors described in Section II.B.17. of the NOFA, HUD may fund the Tier 2 portion of the project. If HUD does not fund the Tier 2 portion of the project, HUD may award the project at the reduced amount, provided the project is still feasible with the reduced funding (e.g., is able to continue serving homeless program participants effectively).*

- Renewal projects, which include the YHDP projects being folded into the 2021 CoC application, with a performance measure score of 65 points or less may be subject to reallocation or moved to Tier 2 and ranked based on... (Option 1: the criteria for new projects.) or (Option 2: after the new projects based on score).

## **RATIONALE FOR PRIORIZATION IN SECTIONS A AND B**

Priority 1. As reflected in the Monthly Indicator reports, the greatest needed (229 individuals) is for adults with VI-SPDAT scores in the range for Rapid Rehousing.

Priority 2. As reflected in the Monthly Indicators report, the next greatest need for Rapid Rehousing is amongst families (37 households).





Fri 6/25/2021 5:03 PM

Angie Arthur

2021 Letters of Interest for the NOFO CoC HUD Funding

To: Abbey Barrow; Andrea Dencklau; Andrew Allen; Annie Uetz; Barbara Quijano Decker; Cara.edmondson@dmschools.org; Carol Behrer (cbehrer@ypil.org); Carol Gathright (CCGathright@dmgov.org); Carrie Moreno; Catherine Reaman-Gerdes (Catherine.Reaman-Gerdes@polkcountyjowa.gov); Christina Smith; Cindy Rybolt; clatcham@anawimhousing.org; Crystal Doig; Curt Carlson; Dee Henriquez; Edehah Alzakrooy; Emily Osweiler; Eric Burmeister; Gary Wickering; Gunnar Olson; Heather Byrd; hhenderson@mercydesmoines.org; Jan Zelenka; Jane Fagg; Jason Puff; Jim Cain; Joe DeJung; Joe Stevens; Julie Eberbach; Karen Bougher (kougher@yessjowa.org); Keshia Messner; Leon Negjen (negjen@hopejowa.org); Leslie Van Der Molen; Libby Nelson; Lori Rinshart; Lynn Marchant; Marge Ramsey; Mary Schlader; Matt McDermott; Matt McCarvey; Melissa O'Neil; mmichelfelder@mercydesmoines.org; Mona McGee; Pam Carmichael; Pat Schacherer; Pat Sweeney; Rachel Woodhouse; Renee Sedack; Shelby Ridley; Shelley Watkins; Sleeper, Julie K; Steve Eggleston; Steve Gaer; Tamara Poole; Tim Shanahan; Tim Wilson; Toby O'Berry; Valda Nehls; Sue E Wright Ph. D.; Abbey Barrow; Andrea Dencklau; Andrew Allen; Annie Uetz; Barbara Quijano Decker; Cara.edmondson@dmschools.org; Carol Behrer (cbehrer@ypil.org); Carol Gathright (CCGathright@dmgov.org); Carrie Moreno; Catherine Reaman-Gerdes (Catherine.Reaman-Gerdes@polkcountyjowa.gov); Christina Smith; Cindy Rybolt; clatcham@anawimhousing.org; Crystal Doig; Curt Carlson; Dee Henriquez;



Hello,

Attached are final versions of the 2021 Polk County CoC Priorities and Rankings, the Letter of Interest for Renewal Projects, and the Letter of Interest for New Projects. The website has also been updated with these documents.

The LOI process will assist the Polk County Continuum of Care (PCCoC) in understanding the expenditure rate and budgetary needs of existing projects and whether they will request renewal funding.

If your organization is planning to apply for a new Rapid Rehousing project (RRH), or renew an existing Homeless Management Information System (HMIS), Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Rapid Rehousing-TH (RRH-TH), or Supportive Services Only-CI (SSO-CI) project you must submit a *non-binding* LOI by email to **Angie Arthur at [aarthur@pctf.org](mailto:aarthur@pctf.org) no later than July 12, 2021 at 12:00 PM**. LOI's submitted after this deadline **WILL NOT** be accepted and the organization **WILL NOT** be considered for submitting a full project application for 2021 HUD CoC funds. Projects will be prioritized and ranked as described in the *2021 CoC Program Competition Priorities and Ranking*.

Please let me if you have any questions.  
Thank you.

Angie Arthur  
Executive Director  
Polk County Continuum of Care  
515-282-3233  
Pronouns - she/her/hers



Persons with hearing or speech impairments may obtain copies of these materials via TTY by calling 1-800-735-2942. Persons who do not speak English as their primary language and who have limited ability to speak, write or understand English may obtain copies of these materials by calling Angie Arthur at (515) 282-3233 or emailing her at [aarthur@pctf.org](mailto:aarthur@pctf.org)



# Notifications of 2021 NOFO Open Meeting – 9-3-2021

## Draft with number of recipients noted

This email message will be sent to about 91 recipients.

To: Angie Arthur

Bcc: Sue E Wright Ph.D.; Tamara Poole; Tim Shanahan; Tim Wilson; Toby O'Berry <toberry@vss.org>; Valda Nehls <val.nehls@yahoo.com>; Bern Beck; Cheryl Johnson <CherylJ@CFIOWA.org>; Amanda Wanke; Angela Dethlefs-Trettn <trettn@desmoinesfoundation.org>; Annie Lietz; Catherine Reaman-Gerdes (Catherine.Reaman-Gerdes@polkcountyiowa.gov); Charles Hill (charlesadhill@gmail.com); Crabbs, Lisa M.; DeVoss, Wisdom; Dr. Ahmed Agyemang; Ehren Wright; Jill Padgett@iowa.gov; Kate Snel; Kendyl Larson; Lorna Garcia; Manisha Paulde; Miah Baum <mbaum@newburviving.com>; Nathan Simpson; Pastor Gaddy; Rebecca Phono; Renée Miller <rmliller@unitedwaydm.org>; Shane Parker; Tam Nelson; Whitm Williams; Jeremy Orcutt <jorcutt@anawimhousing.org>; Abbey Barrow

Subject: 2021 NOFO Continuum of Care Competition - Homeward

Hello,

The 2021 NOFO cycle for the Continuum of Care Competition has opened. We will be holding an open meeting to discuss the NOFO. If your agency is planning on renewing/submitting a project application, you must have at least one representative from your agency attend this meeting.

Due to the current level of COVID-19 infections, the meeting will be held virtually.

**2021 NOFO Open Meeting – Continuum of Care Competition**  
**Zoom - <https://us02web.zoom.us/j/82542573999?pwd=OGRkL3JlM3RNNjQwLzhvMETuNmhYUT09>**  
**Thursday, September 9<sup>th</sup>**  
**3:00 p.m.**

- Link to 2021 NOFO items on HUD's website: <https://www.hudexchange.info/news/fy-2021-coc-program-competition/>
  - Review the NOFO

## Notice Sent

Fri 9/3/2021 2:28 PM

**Angie Arthur**  
2021 NOFO Continuum of Care Competition - Homeward

To: Angie Arthur

Bcc: Abbey Barrow; Andrea Dencklau; Andrew Allen; Annie Lietz; Barbara Quijano Decker; Cara.edmondson@dmschools.org; Carol Behrer (cbelhrer@ypki.org); Carol Gathright (CGathright@dm.gov.org); Carrie Moreno; Catherine Reaman-Gerdes (Catherine.Reaman-Gerdes@polkcountyiowa.gov); Christina Smith; Cndy Rybolt; datcham@anawimhousing.org; Clorissa Brooks; Crystal Doig; Curt Carlson; Dee Henriquez; Diana Vu; Ebtahal Alzakrooty; Emily Osweiler; Eric Burmeister; Gary Wickersing; Gunnar Olson; Heather Byrd; hhenderson@mercydesmoines.org; Jan Zelenka; Jane Fogg; Jason Poff; Jim Cain; Joe Dejong; Joe Stevens; Julie Eberbach; Karen Bougher (bougher@yessioowa.org); Kate Kamienski; Keshia Meissner; Kim Willis (kimberlyw@CFIOWA.org); Leon Negen (negen@hopeiowa.org); Leslie Van Der Molen; Libby Nelson; Lori Rinehart; Lynn Marchant; Marge Ramsey; Mary Schlader; Matt McDermott; Matt McGarvey; Melissa O'Neil; mikphillips@bankiowa.bank

Hello,

The 2021 NOFO cycle for the Continuum of Care Competition has opened. We will be holding an open meeting to discuss the NOFO. If your agency is planning on renewing/submitting a project application, you must have at least one representative from your agency attend this meeting.

Due to the current level of COVID-19 infections, the meeting will be held virtually.


**2021 NOFO Open Meeting – Continuum of Care Competition**  
**Zoom - <https://us02web.zoom.us/j/82542573999?pwd=OGRkL3JlM3RNNjQwLzhvMETuNmhYUT09>**  
**Thursday, September 9<sup>th</sup>**  
**3:00 p.m.**

- Link to 2021 NOFO items on HUD's website: <https://www.hudexchange.info/news/fy-2021-coc-program-competition/>
  - Review the NOFO
  - Review the Changes to the NOFO
  - Funding document

The meeting agenda and additional items will be sent out prior to the meeting and can also be located at [www.homewardiowa.org](http://www.homewardiowa.org).

If you want to email questions prior to the meeting, please send them by the end of business on Wednesday, September 8<sup>th</sup> to address them in the meeting.

Thank you.

 **Angie Arthur (she/her/hers)**  
Executive Director

Phone: 515-282-3233  
Email: [angie\\_arthur@homewardiowa.org](mailto:angie_arthur@homewardiowa.org)  
505 5<sup>th</sup> Ave Suite 1000  
Des Moines, IA 50309

Website Notification

The screenshot shows a web browser window with the URL [homewardiowa.org/operations](http://homewardiowa.org/operations). The browser's address bar and navigation icons are visible at the top. The website's header features three menu items: "Funding Opportunities", "Board Materials", and "Policies & Procedures". The main content area has a dark blue background with the title "Funding Opportunities" in large white text, followed by a circular logo and the sub-header "2021 NOFO Items". Below this, a white text box contains the following information:



The 2021 Notice of Funding Opportunity (NOFO) cycle has opened! Homeward will be hosting an open meeting to discuss the NOFO on Thursday, September 9th, 2021 from 3:00-4:00 p.m. All Polk County agencies planning on renewing/submitting a project application must have at least one representative present at the meeting. Contact Angie Arthur at [aarthur@homewardiowa.org](mailto:aarthur@homewardiowa.org) for the information to join the virtual meeting!

Below the text are three document thumbnails:


- 2021 CAC Program Competition Priorities and Ranking** (Application Period: September 13th - September 21st, 2021)
- Polk County Continuum of Care 2021 Continuum of Care Application Letter of Intent - New Projects**
- Polk County Continuum of Care 2021 Continuum of Care Application Letter of Intent - Renewal Projects**

The Windows taskbar at the bottom shows the system tray with the date and time: 3:45 PM, 9/3/2021.

## Facebook Post

 **Homeward**  
Published by Abbey Barrow · 1m · 

Homeward forges strategic partnerships toward ending homelessness in Polk County. To achieve this mission, we're once again distributing federal Housing and Urban Development (HUD) funding for community homeless services. See below for information on the open meeting and learn more at <https://www.homewardiowa.org>

 **HOMeward**

# OPEN MEETING




To learn about the 2021 Notice of Funding Opportunity (NOFO)

**Thursday, September 9th, 2021**  
**3:00-4:00 p.m.**

For Information to Join the Virtual Meeting, Contact:

Angie Arthur  
[aarthur@homewardiowa.org](mailto:aarthur@homewardiowa.org)

0	0	-	<a href="#">Boost Post</a>
People Reached	Engagements	Distribution Score	

   4:20 PM  
9/3/2021

# Twitter Post

The image shows a screenshot of a Twitter interface. On the left, a tweet from Homeward (@HomewardIowa) is displayed. The tweet text reads: "Homeward forges strategic partnerships toward ending homelessness in Polk County. To achieve this mission, we're once again distributing federal Housing & Urban Development (HUD) funding for community homeless services. Partners are invited to our open meeting to learn more!". Below the text is a dark blue promotional card for an "OPEN MEETING" on Thursday, September 9th, 2021, from 3:00-4:00 p.m. The card also includes the Homeward logo and a link to learn about the 2021 Notice of Funding Opportunity (NOFO). Below the tweet are icons for reply, retweet, like, share, and a menu. To the right of the tweet is a sidebar titled "What's happening" which features several trending topics: "Weather · LIVE" with a sub-headline "Recovery efforts continue in the northeast US and Louisiana following Ida's destruction" and a small image of a storm; "#ShangChi" with a sub-headline "Now playing only in theaters" and a "Promoted by Marvel Studios" tag; "NBA · Trending" with the topic "Gasol" and "1,978 Tweets"; and "CNBC Make It" with a sub-headline "College graduate starting" and a small image of a graduate. At the bottom of the screen is a Windows taskbar with icons for Chrome, PowerPoint, and Adobe Reader, and a system tray showing the time as 4:29 PM on 9/3/2021.

**Homeward** @HomewardIowa · 10s  
Homeward forges strategic partnerships toward ending homelessness in Polk County. To achieve this mission, we're once again distributing federal Housing & Urban Development (HUD) funding for community homeless services. Partners are invited to our open meeting to learn more!

**HOMeward**

**OPEN MEETING**

To learn about the 2021 Notice of Funding Opportunity (NOFO)

**Thursday, September 9th, 2021**  
**3:00-4:00 p.m.**

What's happening

Weather · LIVE  
**Recovery efforts continue in the northeast US and Louisiana following Ida's destruction**

**#ShangChi**  
Now playing only in theaters  
Promoted by Marvel Studios

NBA · Trending  
**Gasol**  
1,978 Tweets

**CNBC Make It** · Earlier today  
**College graduate starting**

4:29 PM  
9/3/2021

## 2021 CoC PSH/RRH/TH Only/TH-RRH Application Scoring Sheet

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>I. Centralized Intake System</b>				
1. Project must receive referrals ONLY from the Polk County Centralized Intake	Eligibility Threshold	If answer "Yes", <b>project is eligible</b> for funding; if answer "No", <b>project is not eligible</b> for funding.	CI Participating Agency Report	
2. Through the end of the most recently completed project year, how many CI referrals made to this project were denied admission? Please briefly explain	5	Denied admission is 25% or less of the total referrals received = <b>5 points</b> Denied admissions more than 25% of the total referrals received = <b>0 points</b>	CI Referrals Report	
<b>II. Housing First</b>				
Project must operate under a Housing First Model	Eligibility Threshold	If questions 1-11 are answered "Yes" and policies concur, <b>project is eligible for funding</b> ; If questions 1 -11 are answered "Yes" and policies <u>DO NOT</u> concur, or if all questions <u>aren't</u> answered "Yes", the <b>project is not eligible for funding</b> .	Admittance and Termination Policies Attached	
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a) Describes targeted population; the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible; Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently; Length of assistance or program length. Demonstrates an understanding of the needs of the clients to be served	10	Answered completely, plan realistic for population being served= <b>10 points</b> ; answer incomplete and/or plan doesn't meet all the needs/issues of population being served= <b>5 points</b> ; answer doesn't address the question or plan doesn't meet the needs/issues of the population being served= <b>0 points</b>	Project Application	
(b) Specific Population Focus	10	2+ conditions= <b>10 points</b> ; 1 condition= <b>5 points</b> ; No conditions= <b>0 points</b>	Project Application	
(c) Residence Prior to Homelessness	10	Literally homeless= <b>10 points</b> ; from transitional housing= <b>2.5 points</b> (If residence is youth TH in a joint TH-RRH project, award 10 pts.)	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
(d) Housing Type	10	<p>"Single Structure " or "Scattered Site" = <b>1 point</b>; neither checked = <b>0 points</b>. <u>Number of units AND number of beds completed</u> = <b>2 points</b>; Either one not completed = <b>1 point</b>; Neither completed = <b>0 points</b>. <u>Identifies a realistic strategy</u> for building a landlord network and mitigating landlord reluctance to rent to target population=<b>8 points</b>; Strategy for building a landlord network and mitigating landlord reluctance to rent to target population is incomplete=<b>4 points</b>; Does not provide a realistic strategy for building a landlord network and mitigating landlord reluctance to rent to target population=<b>0 points</b></p>	Project Application	
(e) Denying admission to or separating family members when they enter, including serving all family members together and in accordance with each family member’s self-reported gender?	5	<p>Answered No = <b>1 point</b>; Described location in admissions policy = <b>1 point</b>; Admission policies concur = <b>3 points</b>; Answered Yes = <b>0 points</b></p>	Project Application & Attachment: Admissions Policy	
(f) Project uses a harm reduction model.	5	<p>Answered Yes = 1 point; illustrated using harm reductions = 4 points (Simply stating, for example, that in the case of substance use, an agency encourages participants to not use, is not a specific example.); Answered No OR they did not provide a specific example= 0 points</p>	Project Application	
(g) Project has policies and procedures that work to prevent eviction.	4	<p>Answered Yes = <b>1 point</b>; Answered No = <b>0 points</b>; Policies &amp; procedures confirm program works to prevent evictions = <b>3 points</b>; .</p>	Project Application Eviction Prevention Policy Attached	
(h) Project improves safety of DV survivors being served. (DV RENEWALS)	5	<p>Answered completely, strategy to improve safety realistic for the DV survivors being served=<b>5 points</b>; answer incomplete and/or doesn't meet all the safety needs of survivors being served=<b>2.5 points</b>; answer doesn't address the question or plan doesn't meet the safety needs of the DV survivors being served=<b>0 points</b></p>	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>2. Support Services</b>				
(a) Services and Frequency	10	Services identified match the needs of the population described in <b>III(1)(a) = 5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency= <b>5 points</b> ; Provider and frequency not indicated for all identified services= <b>2.5 points</b> ; Support services and Frequency chart not completed= <b>0 points</b>	Project Application	
(b) Project has SOAR trained staff or collaborates with agency who has SOAR trained staff	2	Answered "Yes" = <b>1 point</b> ; fully completed SOAR staff chart = <b>1 point</b> ; Answered "No" = <b>0 points</b> .	Project Application	
(c) Leveraging Medicaid resources	5	Identifies strategy for enrolling participants in Medicaid & describes opportunities to leverage Medicaid- financed services= <b>5 points</b> ; answer lacks detail on Medicaid enrollment strategy or leveraging Medicaid- financed strategies= <b>2.5 points</b> ; neither strategy is described by answer= <b>0 points</b>	Project Application	
(d.) Collaborate w/ School Districts	7.5	Applicant has an EHCY policy and designated staff person= <b>7.5 points</b> ; Applicant <u>only</u> has EHCY policy= <b>2.5 points</b> ; Applicant <u>only</u> has designated staff person = <b>5 points</b> . Project does not serve families or single adults 21 years old or younger = <b>7.5 points</b> .	Project Application and Attached EHCY agency policy	
<b>IV. Project Quality</b>				
1. Renewal Applicants	20	Automatically receives full points for this section	Indication at top of page 1 of the application that the project is a renewal.	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>1. New Applicants</b>				
(a) Demonstrates how the type, scale, and location of the housing fit the needs of the clients to be served	4	Up to <b>4 points</b> for a detailed description that includes the type, scale and location of the housing and how it fits the needs of the clients; <b>0 points</b> if answer does not address the question	Project Application	
(b) Demonstrates how the type of supportive services offered to program participants will ensure successful retention or help to obtain permanent housing	4	Up to <b>4 points</b> for a detailed description that includes how specific supportive services will ensure successful retention or help obtain permanent housing; <b>0 points</b> if answer does not address the question	Project Application	
(c) Accessibility to community amenities - description of accessibility matches degree of accessibility checked	4	Very accessible = <b>4 points</b> ; Somewhat accessible = <b>2 points</b> ; Not accessible = <b>0 points</b>	Project Application	
(d) Description includes specific mainstream resources clients will be assisted in accessing; a plan for accessing each mainstream resource; mainstream resources identified meet the needs of the population being served	4	Up to <b>4 points</b> for a detailed description that includes the specific mainstream resource, how clients will be assisted in accessing each specific mainstream resource and how it will meet the client's needs; <b>0 points</b> if answer does not address the question	Project Application	
(e) Describes specific assistance to obtain & remain in permanent housing, and in a manner that fits the client's needs.	4	Up to <b>4 points</b> for detailed description of assistance that will be provided and how it will be in a manner that fits the client's needs; <b>0 points</b> if answer does not address the question	Project Application	
<b>V. Project Administration</b>				
1. (a) Findings & corrective action on any previous HUD CoC or ESG grants	5	No or N/A = <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken = <b>0 points</b>	Project Application	
1. (b) LOCCS draws completed every 3 months	5	Yes = <b>5 points</b> No or N/A = <b>0 points</b>	Project Application	



Criteria	Points	Points Breakdown	Source Documentation	Score
1. (c) Unspent funds on most recent expired grant	5	Yes= <b>0 points</b> ; Yes and describes the amount and reason for unspent funds = <b>1 point</b> . No or N/A= <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
1. (d) Unspent funds in previous years at grant expiration	5	No or N/A= <b>5 points</b> ; 1 year checked = <b>3 points</b> ; 2 year checked = <b>2 points</b> ; 3 years checked = <b>1 point</b> ; 4 years checked = <b>0 points</b> ; PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
1. (e) Applicant participates in HMIS or DVIMS	Eligibility Threshold	If answer Yes - or No, <u>but agrees to participate</u> in HMIS or DVIMS - <b>project is eligible</b> for funding If answer No, OR not agreeable to participating in HMIS or DVIMS, <b>project is not eligible</b> for funding	Project Application	
<b>VI. Performance Measures</b>				
1(a) Total households served and total positive housing destinations	2	Applicant indicates the number of households served = <b>1 point</b> ; Applicant indicates the total positive housing destinations = <b>1 point</b> ; Applicant has not answered either question = <b>0 points</b>	Project Application	
<b>Data Timeliness:</b>				
<b>RRH, PSH,TH Only, TH-RRH</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness = <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	DSM-Polk CoC Monitoring Report	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>Data Completeness</b>				
<b>RRH, PSH,TH Only, TH-RRH</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> ; Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> ; Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS)= <b>0 points</b> ; Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	
<b>Exit Destination Errors</b>				
<b>RRH, TH Only, TH-RRH</b> Percentage of those exiting a program (Leavers) where [Destination] is "Client doesn't know," "Client refused," "No exit interview completed," or is missing.	8	Less than 10% = <b>8 points</b> Higher than 10% = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	
<b>PSH</b> Percentage of those exiting a program (Leavers) where [Destination] is "Client doesn't know," "Client refused," "No exit interview completed," or is missing.	8	Less than 5% = <b>8 points</b> Higher than 5% = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	
<b>Income Increases</b>				
<b>RRH</b> Percentage of all adult participants who increased <u>total income</u> from entry to exit	5	≥25% = <b>5 Points</b> 24%-20% = <b>4 Points</b> 19%-15% = <b>3 points</b> 14%-10% = <b>2 points</b> 9%-5% = <b>1 point</b> <5% = <b>0 points</b>	DSM-Polk CoC Monitoring Report	
<b>PSH</b> Percentage of adults remaining (stayers) who increase <u>total income</u>	5	≥25% = <b>5 Points</b> 24%-20% = <b>4 Points</b> 19%-15% = <b>3 points</b> 14%-10% = <b>2 points</b> 9%-5% = <b>1 point</b> <5% = <b>0 points</b>	DSM-Polk CoC Monitoring Report	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>Days to Move In (Average length of time from enrollment to permanently housed)</b>				
<b>RRH, PSH</b>	10	≤30 days = <b>10 points</b> ; >30 days = <b>0 points</b>	DSM-Polk CoC Monitoring Report	
<b>Percent of successful exits/retention</b>				
<b>RRH, TH Only, TH-RRH</b> Percentage of successful exits to permanent housing	10	≥80% = <b>10 Points</b> 70 - 79% = <b>5 Points</b> <70% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	
<b>PSH</b> Percentage of successful retentions	10	≥85% = <b>10 Points</b> 75 - 84% = <b>5 Points</b> <75% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	
Describe what the data above is telling you about what is needed and what is working.	5	Description covers all three data points, above & matches the data = <b>5 points</b> Description doesn't cover all three data points OR doesn't completely match the data = <b>2.5 points</b> Description doesn't include the three data points nor match the data = <b>0 points</b>	Project Application	
<b>Percentage of adults or HoH participants that met literally homeless definition prior to entry?</b>				
<b>RRH, PSH, TH Only, TH-RRH</b> Number of adult participants or head of households (HoH) served that came from the street, other locations not meant for human habitation, emergency shelters, safe havens, including less than 90 days in institutions with literally homeless immediately prior	2	93% or higher = <b>2 Points</b> 85% to 92% = <b>1 point</b> Under 85% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	
<b>RRH</b> Percentage of adult participants who met HUD definition of chronically homeless (note: 5 points for youth-focused or DV- focused projects)	5	≥10% = <b>5 Points</b> 5 - 9% = <b>3 Points</b> <5% = <b>0 Points</b> TH = <b>5 points</b>	DSM-Polk CoC Monitoring Report	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>PSH</b> Percentage of adult participants who met HUD definition of chronically homeless (note: 5 points for youth-focused projects):	5	100% = <b>5 points</b> 96-99% = <b>4 points</b> 92-95% = <b>3 points</b> 88-91% = <b>2 points</b> 85-87% = <b>1 point</b> <85% = <b>0 Points</b> TH = <b>5 points</b>	DSM-Polk CoC Monitoring Report	
Describe what the data above is telling you about the impact on the program from the % literally homeless and/or chronically homeless participants served.	5	Answer includes a specific description of the impact on the program from serving literally homeless and/or chronically homeless which matches the data = <b>5 points</b> Answer doesn't provide a specific description OR doesn't completely match the data = <b>2.5 points</b> Description is vague or doesn't match the data = <b>0 points</b>	Project Application	
2. New applicants for PSH/RRH or TH-RRH, and YHDP Renewals	62 OR 42	New applicant for PSH or YHDP-PSH Renewal = <b>62 points</b> ; New applicant for RRH or YHDP-RRH Renewal = <b>62 points</b> New applicant for TH-RRH (TH portion) or YHDP - TH/RRH Renewal (TH portion) and TH Only Renewal = <b>42 points</b>	Project Application	
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	Includes description of both = <b>3 points</b> ; Includes description of only one of the two = <b>1.5 points</b> Description doesn't adequately describe either = <b>0 points</b>	Project Application	
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	Yes = <b>2 points</b> No = <b>0 points</b>	Project Application	
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = <b>2 points</b> No = <b>0 points</b>	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
4. Presents customer feedback to Board of Directors	2	Yes = 2 points    No= 0 points	Project Application	
5. How are people with lived experience included in planning, policy review and decision making processes?	3	1 point each for inclusion in <u>planning</u> , <u>policy review</u> and <u>decision making</u> process	Project Application	
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0
2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = 1 point	Project Application	
<b>IX. Addressing COVID-19</b>				
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = 5 points Answer incomplete = 0-2.5 points	Project Application	
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = 5 points Answer incomplete = 0-2.5 points	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>X. Budget/Cost Effectiveness</b>				
1. Rental Assistance Budget	3	Project eligible for rental assistance: <b>Yes = 1 point No = 0 points</b> ; Indicates Type of Rental Assistance = <b>1 point</b> ; Consistent with number of units describe in Project Design (section III 1. (a)) = <b>1 point</b> ; Not Consistent with number of units describe in Project Design (section III 1. (a))= <b>0 pts.</b>	Project Application	
2. Operating Budget	2	Project eligible for operational costs: Yes = <b>1 point No= 0 points</b> ; Identified costs consistent with Project Design (section III 1. (a)) = <b>1 point</b> ; Identified costs not consistent with number of units describe in Program Design (section III 1. (a))= <b>0 points</b>	Project Application	
3. Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> ; Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	
4. Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	
5. Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1point</b> ; Match less than 25% of Total CoC Request= <b>0 points</b>	.25 x Total CoC Request Budget Summary	
Cost Efficiency (Renewal) - Cost per household	5	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>5 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[Total budget] ÷ [# households served] (Project Application)	
Cost Efficiency (Renewal) - Cost of successful outcome	5	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>5 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[# households served] ÷ [# successful outcomes] (Project Application)	

Criteria	Points	Points Breakdown	Source Documentation	Score
Cost Efficiency (New) - Cost per household	10	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>10 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[Total budget] ÷ [# households served] (Project Application)	
TH (of TH-RRH)	205		<b>TOTAL</b>	
RRH/PSH	222		<b>TOTAL</b>	
RRH-DV	227		<b>TOTAL</b>	

REVIEWER COMMENTS AND  
THOUGHTS:

2021 CoC SSO-CI Application				
Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>I. Centralized Intake System</b>				
Project must receive referrals ONLY from the Polk County Centralized Intake	N/A	N/A	N/A	
<b>II. Housing First</b>				
Project must operate under a Housing First Model	N/A	N/A	N/A	
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a.) General Description	10	Answered completely and consistent with CI Policies and Procedures= <b>10 points</b> ; answer incomplete and/or isn't completely consistent with CI Policies and Procedures= <b>5 points</b> ; answer not at all consistent with CI Policies and Procedures= <b>0 points</b>	Project Application Attachment: Collaborating Partners and Roles	
(b.) Describe administrative changes made during the most recently completed project year.	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	
(c.) Describe at least two elements that are working	5	Provides complete description = <b>5 points</b> ; Answer incomplete = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	
(d.) Describe at least two elements that aren't working, include steps that could be taken to improve	5	Provides complete description & steps to be taken points = <b>5 points</b> Incomplete description and/or steps to be taken not included = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	



Criteria	Points Possible	Points Breakdown	Documentation	Score
(e.) Opportunities and/or concerns over next project year & resources needed to address them	5	Provides complete description of opportunities, concerns and resources needed = <b>5 points</b> Incomplete description = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	
(f.) Specific population focus	5	All populations are selected = <b>5 points</b> Not all populations are selected = <b>0 points</b>	Project Application	
<b>2. Support Services</b>				
(a.) Services and Frequency	10	Services identified match the needs of the population described in III(2)(e) = <b>5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency= <b>5 points</b> ; Provider and frequency not indicated for all identified services= <b>2.5 points</b> ; Support services and Frequency chart not completed= <b>0 points</b>	Project Application	
(b.) Project has SOAR trained staff or collaborates with agency who has SOAR trained staff	2	Answered "Yes" = <b>1 point</b> ; fully completed SOAR staff chart = <b>1 point</b> ; Answered "No" = <b>0 points</b>	Project Application	
(c.) Leveraging Medicaid resources	5	Identifies strategy for enrolling participants in Medicaid & describes opportunities to leverage Medicaid- financed services= <b>5 points</b> ; answer lacks detail on Medicaid enrollment strategy or leveraging Medicaid- financed strategies= <b>2.5 points</b> ; neither strategy is described by answer= <b>0 points</b>	Project Application	
(d.) and (e.) Collaborate w/ School Districts	7.5	Applicant has an EHCY policy and designated staff person= <b>7.5 points</b> ; Applicant <u>only</u> has EHCY policy= <b>2.5 points</b> ; Applicant <u>only</u> has designated staff person = <b>5 points</b> . Project does not serve families or single adults 21 years old or younger = <b>7.5 points</b> .	Project Application and Attached EHCY agency policy	

Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>IV. Project Quality</b>				
1. Renewal Applicants	20	Automatically receives full points for this section	Indication at top of page 1 of the application that the project is a renewal.	20
<b>V. Project Administration</b>				
1. (a) Findings & corrective action on any previous HUD CoC or ESG grants	5	No= <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken= <b>0 points</b>	Project Application	
1. (b) LOCCS draws completed every 3 months	5	Yes = <b>5 points</b> No = <b>0 points</b>	Project Application	
1. (c.) and (d.) Unspent funds on most recent expired grant and completion of unspent funds on previous grants chart	5	Yes= <b>0 points</b> ; Yes and unspent funds chart completed = 1 point. No= <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
1. (e) Applicant participates in HMIS or DVIMS	5	Participates in either HMIS or DVIMS= <b>5 points</b> New project not currently participating in HMIS or DVIMS but agrees to if project funded = <b>5 points</b> Not participating or will not participate if funded = <b>0 points</b>	Project Application	
<b>VI. Performance Measures</b>				
<b>Data Timeliness:</b>				
<b>TH, RRH, PSH, SSI-CI</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness = <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	

Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>Data Completeness</b>				
<b>TH, RRH, PSH, SSO-CI</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	Includes description of both = <b>3 points</b> Includes description of only one of the two = <b>1.5 points</b> Description doesn't adequately describe either = <b>0 points</b>	Project Application	
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
4. Presents customer feedback to Board of Directors	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
5. How are people with lived experience included in planning, policy review and decision making processes?	3	<b>1 point each</b> for inclusion in <u>planning</u> , <u>policy review</u> and <u>decision making</u> process	Project Application	
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0

Criteria	Points Possible	Points Breakdown	Documentation	Score
2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = <b>1 point</b>	Project Application	
<b>IX. Addressing COVID-19</b>				
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>X. Budget/Cost Effectiveness</b>				
Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	
Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	
Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1 point</b> Match <25% of Total CoC Request= <b>0 points</b>	Calculate 25% of applicant's Total CoC Request in Budget Summary	
	<b>136</b>		<b>TOTAL</b>	

REVIEWER COMMENTS AND THOUGHTS:

2020 CoC SSO -YHDP Renewal				
Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>I. Centralized Intake System</b>				
Project must receive referrals ONLY from the Polk County Centralized Intake	0	N/A	N/A	0
2. Through the end of the most recently completed project year, how many CI referrals made to this project were denied admission? Please briefly explain	0	N/A	N/A	0
<b>II. Housing First</b>				
Project must operate under a Housing First Model	Eligibility Threshold	If questions <b>1-11</b> are answered "Yes" and policies concur, <b>project is eligible for funding</b> ; If questions <b>1-11</b> are answered "Yes" and policies <b>DO NOT</b> concur, or if all questions <u>aren't</u> answered "Yes", the <b>project is not eligible for funding</b> .	Admittance and Termination Policies	N/A
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a.) Detailed Description	10	Answered completely, plan realistic = <b>10 points</b> ; answer incomplete and/or plan not realistic = <b>5 points</b> ; answer doesn't address the question = <b>0 points</b>	Project Application	
(b.) Specific population focus	10	2+ conditions= <b>10 points</b> ; 1 condition= <b>5 points</b> ; No conditions= <b>0 points</b>	Project Application	
(c.) Describe plan for addressing the identified needs/strengths of the specific population(s)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
(d.) Describe how the project will conduct outreach to specific population(s). How will the organization assess and refer participants to enroll in the project?	5	Provides complete description = <b>5 points</b> ; Answer incomplete = <b>0-2.5 points</b>	Project Application	

Criteria	Points Possible	Points Breakdown	Documentation	Score
(e.) Identify collaborating partners and their roles in serving participants in your project.	5	Provides complete description = <b>5 points</b> ; Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>2. Support Services</b>				
(a.) Services and Frequency	10	Services identified match the needs of the population described in III(2)(e) = <b>5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency = <b>5 points</b> ; Provider and frequency not indicated for all identified services = <b>2.5 points</b> ; Support services and Frequency chart not completed = <b>0 points</b>	Project Application	
<b>IV. Project Quality</b>				
1. Renewal Applicants	20	Automatically receives full points for this section	See page 1 of the application that the project is a renewal.	20
<b>V. Project Administration</b>				
1. Findings & corrective action on any previous HUD CoC or ESG grants	5	No = <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken = <b>0 points</b>	Project Application	
2. LOCCS draws completed every 3 months	5	Yes = <b>5 points</b> No = <b>0 points</b>	Project Application	
3. Unspent funds on most recent expired grant	5	Yes = <b>0 points</b> ; Yes and unspent funds chart completed = <b>1 point</b> . No = <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
4. Applicant participates in HMIS or DVIMS	5	Participates in either HMIS or DVIMS = <b>5 points</b> New project not currently participating in HMIS or DVIMS but agrees to if project funded = <b>5 points</b> Not participating or will not participate if funded = <b>0 points</b>	Project Application	

Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>VI. Performance Measures</b>				
<b>Data Timeliness:</b>				
<b>TH, RRH, PSH, SSO-CI, SSO-YHDP</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness= <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>Data Completeness</b>				
<b>TH, RRH, PSH, SSO-CI, SSO-YHDP</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>0 points</b> ; Included explanation of how agency plans to improve measure = <b>2 point</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	Includes description of both = <b>3 points</b> ; Includes description of only one of the two = <b>1.5 points</b> ; Description doesn't adequately describe either = <b>0 points</b>	Project Application	
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
4. Presents customer feedback to Board of Directors	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
5. How are people with lived experience included in planning, policy review and decision making processes?	3	<b>1 point each</b> for inclusion in <u>planning</u> , <u>policy review</u> and <u>decision making process</u>	Project Application	

Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0
2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = <b>1 point</b>	Project Application	
<b>IX. Addressing COVID-19</b>				
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>X. Budget/Cost Effectiveness</b>				
Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	
Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	
Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1point</b> Match <25% of Total CoC Request= <b>0 points</b>	25% of applicant's Total CoC Request in Budget Summary	
	<b>121</b>		<b>TOTAL</b>	

REVIEWER COMMENTS AND THOUGHTS:



## 2021 HMIS Renewal Application Scoring Sheet

Question	Points Possible	Points Breakdown	Score
LOCCS draws are completed at least every 3 months.	5	Yes = <b>5 points</b> No = <b>0 points</b>	
All HUD funds drawn down for most recently expired grant.	5	Yes = <b>0 points</b> No = <b>5 points</b>	
1. Review and approval of HUD required policies and frequency of policy review by CoCB.	10	All current HUD required policies have been reviewed by the CoCB and policy in place for at least an annual review of policies = <b>10 points</b> ; Policies have been reviewed but latest review is greater than 12 months ago = <b>5 points</b> ; Policies have not been reviewed = <b>0 points</b>	
2. Measures taken and frequency in which they are conducted to ensure data quality and integrity.	10	Data quality reports and measures conducted monthly = <b>10 points</b> ; Data quality reports and measures conducted bi-monthly = <b>5 points</b> ; No data quality measures conducted = <b>0 points</b>	
3. Staff attended relevant professional development trainings or conferences (National Alliance to End Homelessness, National Human Services Data Consortium, etc.).	10	Des Moines HMIS System Administrators and Staff Analyst attended at least one professional development training or conference during the program year = <b>10 points</b> ; DSM HMIS System Administrator attended at least one professional development training or conference = <b>5 points</b> . No staff attended professional development training or conference = <b>0 points</b>	
4. Provided tools for monitoring project performance in meeting performance measures as well as setting and monitoring system performance measures.	10	One or more examples of tools provided = <b>10 points</b> ; No examples of tools provided = <b>0 points</b>	
5. Examples of evaluation of local programs and/or system activities as well as assessing the needs of the homeless.	10	One or more examples provided = <b>10 points</b> ; No examples provided = <b>0 points</b>	
6. Role in the continued implementation and monitoring of the PCCoC centralized intake.	10	Provided all reports requested to monitor CI = <b>10 points</b> ; Some reports still under development = <b>5 points</b> ; No reports provided to date = <b>0 points</b>	
7. Supports data collection for non-HUD funded projects.	10	Providing support to all non-HUD funded projects identified by CoCB = <b>10 points</b> ; Providing support to at least 50% of non-HUD funded projects identified by CoCB = <b>5 points</b> ; Providing no support to non-HUD funded projects = <b>0 points</b>	
8. HIC was accurate and posted on HDX on a timely basis with overall bed coverage of at least 86%.	10	Accurate & timely posted HIC with bed coverage $\geq$ 86% = <b>10 points</b> ; Accurate & timely posted HIC with bed coverage <86% = <b>5 points</b> ; HIC not accurate or not submitted on time = <b>0 points</b>	

Question	Points Possible	Points Breakdown	Score
9. Accurate and complete information provided to HUD for LSA which was submitted on time.	10	LSA accurate, complete and submitted on time = <b>10 points</b> ; Errors in submitted LSA but submitted on time = <b>5 points</b> ; LSA not submitted on time = <b>0 points</b>	
10. All end users have completed initial trainings and relevant agency agreements are on file. Vendor Agreement complies with relevant HMIS policies.	10	All initial trainings completed, relevant agreements on file & Vendor Agreement complies with relevant HMIS policies = <b>10 points</b> ; Not all initial trainings are completed, 100% of relevant agreements are not on file or Vendor Agreement doesn't comply with relevant HMIS policies = <b>0 points</b>	
11. Type and frequency of training and technical assistance provided to end users.	10	Trainings offered monthly = <b>10 points</b> ; Trainings not offered monthly = <b>5 points</b> ; No trainings offered this year = <b>0 points</b>	
12. Steps taken to ensure ease of use of HMIS.	10	Reports can be run independently, frequency of system down time hasn't impeded provider use and average response time for assistance $\leq 24$ hours = <b>10 points</b> ; Reports can't be run independently, frequency of system down time has impeded provider use or average response time for assistance $> 24$ hours = <b>0 points</b>	
13. Provide budget delineating federal funds and local match. Describe the impact on HMIS of a decrease in CoC funds. Describe how an increase in CoC funding would be used.	5	Requested budget attached and complete = <b>1 point</b> ; Described impact of reduction in funds = <b>up to 2 points</b> ; Described how an increase in funds would be used = <b>up to 2 points</b>	
	<b>135</b>		

**REVIEWER COMMENTS:**

**2021 YHDP-HMIS Renewal Application Scoring Sheet**

Question	Points Possible	Points Breakdown	Score
LOCCS draws are completed at least every 3 months.	5	Yes = <b>5 points</b> No = <b>0 points</b>	
All HUD funds drawn down for most recently expired grant.	5	Yes = <b>0 points</b> No = <b>5 points</b>	
1. Staff attended relevant professional development trainings or conferences .	10	YHDP staff attended at least one professional development training or conference during the program year = <b>10 points</b> ; No staff attended professional development training or conference = <b>0 points</b>	
2. Examples of evaluation of local programs and/or system activities as well as assessing the needs of the homeless.	10	One or more examples provided = <b>10 points</b> ; No examples provided = <b>0 points</b>	
3. Type and frequency of training and technical assistance provided to end users.	10	Trainings offered monthly = <b>10 points</b> ; Trainings not offered monthly = <b>5 points</b> ; No trainings offered this year = <b>0 points</b>	
4. Steps taken to ensure ease of use of HMIS.	10	Reports can be run independently, frequency of system down time hasn't impeded provider use and average response time for assistance $\leq 24$ hours = <b>10 points</b> ; Reports can't be run independently, frequency of system down time has impeded provider use or average response time for assistance $> 24$ hours = <b>0 points</b>	
5. Provide budget delineating federal funds and local match. Describe the impact on HMIS of a decrease in CoC funds. Describe how an increase in CoC funding would be used.	5	Requested budget attached and complete = <b>1 point</b> ; Described impact of reduction in funds = <b>up to 2 points</b> ; Described how an increase in funds would be used = <b>up to 2 points</b>	
	<b>55</b>		

**REVIEWER COMMENTS:**

## 2021 CoC PSH/RRH/TH Only/TH-RRH Application Scoring Sheet

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>I. Centralized Intake System</b>				
1. Project must receive referrals ONLY from the Polk County Centralized Intake	Eligibility Threshold	If answer "Yes", <b>project is eligible</b> for funding; if answer "No", <b>project is not eligible</b> for funding.	CI Participating Agency Report	
2. Through the end of the most recently completed project year, how many CI referrals made to this project were denied admission? Please briefly explain	5	Denied admission is 25% or less of the total referrals received = <b>5 points</b> Denied admissions more than 25% of the total referrals received = <b>0 points</b>	CI Referrals Report	
<b>II. Housing First</b>				
Project must operate under a Housing First Model	Eligibility Threshold	If questions 1-11 are answered "Yes" and policies concur, <b>project is eligible for funding</b> ; If questions 1 -11 are answered "Yes" and policies <u>DO NOT</u> concur, or if all questions <u>aren't</u> answered "Yes", the <b>project is not eligible for funding</b> .	Admittance and Termination Policies Attached	
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a) Describes targeted population; the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible; Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently; Length of assistance or program length. Demonstrates an understanding of the needs of the clients to be served	10	Answered completely, plan realistic for population being served= <b>10 points</b> ; answer incomplete and/or plan doesn't meet all the needs/issues of population being served= <b>5 points</b> ; answer doesn't address the question or plan doesn't meet the needs/issues of the population being served= <b>0 points</b>	Project Application	
(b) Specific Population Focus	10	2+ conditions= <b>10 points</b> ; 1 condition= <b>5 points</b> ; No conditions= <b>0 points</b>	Project Application	
(c) Residence Prior to Homelessness	10	Literally homeless= <b>10 points</b> ; from transitional housing= <b>2.5 points</b> (If residence is youth TH in a joint TH-RRH project, award 10 pts.)	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
(d) Housing Type	10	"Single Structure " or "Scattered Site" = <b>1 point</b> ; neither checked = <b>0 points</b> . <u>Number of units AND number of beds completed</u> = <b>2 points</b> ; Either one not completed = <b>1 point</b> ; Neither completed = <b>0 points</b> . <u>Identifies a realistic strategy</u> for building a landlord network and mitigating landlord reluctance to rent to target population= <b>8 points</b> ; Strategy for building a landlord network and mitigating landlord reluctance to rent to target population is incomplete= <b>4 points</b> ; Does not provide a realistic strategy for building a landlord network and mitigating landlord reluctance to rent to target population= <b>0 points</b>	Project Application	
(e) Denying admission to or separating family members when they enter, including serving all family members together and in accordance with each family member's self-reported gender?	5	Answered No = <b>1 point</b> ; Described location in admissions policy = <b>1 point</b> ; Admission policies concur = <b>3 points</b> ; Answered Yes = <b>0 points</b>	Project Application & Attachment: Admissions Policy	
(f) Project uses a harm reduction model.	5	Answered Yes = 1 point; illustrated using harm reductions = 4 points (Simply stating, for example, that in the case of substance use, an agency encourages participants to not use, is not a specific example.); Answered No OR they did not provide a specific example= 0 points	Project Application	
(g) Project has policies and procedures that work to prevent eviction.	4	Answered Yes = <b>1 point</b> ; Answered No = <b>0 points</b> ; Policies & procedures confirm program works to prevent evictions = <b>3 points</b> ; .	Project Application Eviction Prevention Policy Attached	
(h) Project improves safety of DV survivors being served. (DV RENEWALS)	5	Answered completely, strategy to improve safety realistic for the DV survivors being served= <b>5 points</b> ; answer incomplete and/or doesn't meet all the safety needs of survivors being served= <b>2.5 points</b> ; answer doesn't address the question or plan doesn't meet the safety needs of the DV survivors being served= <b>0 points</b>	Project Application	
2. Support Services				

Criteria	Points	Points Breakdown	Source Documentation	Score
(a) Services and Frequency	10	Services identified match the needs of the population described in <b>III(1)(a) = 5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency= <b>5 points</b> ; Provider and frequency not indicated for all identified services= <b>2.5 points</b> ; Support services and Frequency chart not completed= <b>0 points</b>	Project Application	
(b) Project has SOAR trained staff or collaborates with agency who has SOAR trained staff	2	Answered "Yes" = <b>1 point</b> ; fully completed SOAR staff chart = <b>1 point</b> ; Answered "No" = <b>0 points</b> .	Project Application	
(c) Leveraging Medicaid resources	5	Identifies strategy for enrolling participants in Medicaid & describes opportunities to leverage Medicaid- financed services= <b>5 points</b> ; answer lacks detail on Medicaid enrollment strategy or leveraging Medicaid- financed strategies= <b>2.5 points</b> ; neither strategy is described by answer= <b>0 points</b>	Project Application	
(d.) Collaborate w/ School Districts	7.5	Applicant has an EHCY policy and designated staff person= <b>7.5 points</b> ; Applicant <u>only</u> has EHCY policy= <b>2.5 points</b> ; Applicant <u>only</u> has designated staff person = <b>5 points</b> . Project does not serve families or single adults 21 years old or younger = <b>7.5 points</b> .	Project Application and Attached EHCY agency policy	
<b>IV. Project Quality</b>				
1. Renewal Applicants	20	Automatically receives full points for this section	Indication at top of page 1 of the application that the project is a renewal.	
1. New Applicants				

Criteria	Points	Points Breakdown	Source Documentation	Score
(a) Demonstrates how the type, scale, and location of the housing fit the needs of the clients to be served	4	Up to <b>4 points</b> for a detailed description that includes the type, scale and location of the housing and how it fits the needs of the clients; <b>0 points</b> if answer does not address the question	Project Application	
(b) Demonstrates how the type of supportive services offered to program participants will ensure successful retention or help to obtain permanent housing	4	Up to <b>4 points</b> for a detailed description that includes how specific supportive services will ensure successful retention or help obtain permanent housing; <b>0 points</b> if answer does not address the question	Project Application	
(c) Accessibility to community amenities - description of accessibility matches degree of accessibility checked	4	Very accessible = <b>4 points</b> ; Somewhat accessible = <b>2 points</b> ; Not accessible = <b>0 points</b>	Project Application	
(d) Description includes specific mainstream resources clients will be assisted in accessing; a plan for accessing each mainstream resource; mainstream resources identified meet the needs of the population being served	4	Up to <b>4 points</b> for a detailed description that includes the specific mainstream resource, how clients will be assisted in accessing each specific mainstream resource and how it will meet the client's needs; <b>0 points</b> if answer does not address the question	Project Application	
(e) Describes specific assistance to obtain & remain in permanent housing, and in a manner that fits the client's needs.	4	Up to <b>4 points</b> for detailed description of assistance that will be provided and how it will be in a manner that fits the client's needs; <b>0 points</b> if answer does not address the question	Project Application	
<b>V. Project Administration</b>				
1. (a) Findings & corrective action on any previous HUD CoC or ESG grants	5	No or N/A = <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken = <b>0 points</b>	Project Application	
1. (b) LOCCS draws completed every 3 months	5	Yes = <b>5 points</b> No or N/A = <b>0 points</b>	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
1. (c) Unspent funds on most recent expired grant	5	Yes= <b>0 points</b> ; Yes and describes the amount and reason for unspent funds = <b>1 point</b> . No or N/A= <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
1. (d) Unspent funds in previous years at grant expiration	5	No or N/A= <b>5 points</b> ; 1 year checked = <b>3 points</b> ; 2 year checked = <b>2 points</b> ; 3 years checked = <b>1 point</b> ; 4 years checked = <b>0 points</b> ;PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
1. (e) Applicant participates in HMIS or DVIMS	Eligibility Threshold	If answer Yes - or No, <u>but agrees to participate</u> in HMIS or DVIMS - <b>project is eligible</b> for funding If answer No, OR not agreeable to participating in HMIS or DVIMS, <b>project is not eligible</b> for funding	Project Application	
<b>VI. Performance Measures</b>				
1(a) Total households served and total positive housing destinations	2	Applicant indicates the number of households served = <b>1 point</b> ; Applicant indicates the total positive housing destinations = <b>1 point</b> ; Applicant has not answered either question = <b>0 points</b>	Project Application	
<b>Data Timeliness:</b>				
<b>RRH, PSH,TH Only, TH-RRH</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness = <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	DSM-Polk CoC Monitoring Report	
<b>Data Completeness</b>				



Criteria	Points	Points Breakdown	Source Documentation	Score
<b>RRH, PSH,TH Only, TH-RRH</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> ; Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> ; Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS)= <b>0 points</b> ; Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	
<b>Exit Destination Errors</b>				
<b>RRH, TH Only, TH-RRH</b> Percentage of those exiting a program (Leavers) where [Destination] is "Client doesn't know," "Client refused," "No exit interview completed," or is missing.	8	Less than 10% = <b>8 points</b> Higher than 10% = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	
<b>PSH</b> Percentage of those exiting a program (Leavers) where [Destination] is "Client doesn't know," "Client refused," "No exit interview completed," or is missing.	8	Less than 5% = <b>8 points</b> Higher than 5% = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	
<b>Income Increases</b>				
<b>RRH</b> Percentage of all adult participants who increased <u>total income</u> from entry to exit	5	≥25% = <b>5 Points</b> 24%-20% = <b>4 Points</b> 19%-15% = <b>3 points</b> 14%-10% = <b>2 points</b> 9%-5% = <b>1 point</b> <5% = <b>0 points</b>	DSM-Polk CoC Monitoring Report	
<b>PSH</b> Percentage of adults remaining (stayers) who increase <u>total income</u>	5	≥25% = <b>5 Points</b> 24%-20% = <b>4 Points</b> 19%-15% = <b>3 points</b> 14%-10% = <b>2 points</b> 9%-5% = <b>1 point</b> <5% = <b>0 points</b>	DSM-Polk CoC Monitoring Report	
<b>Days to Move In (Average length of time from enrollment to permanently housed)</b>				

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>RRH, PSH</b>	10	≤30 days = <b>10 points</b> ; >30 days = <b>0 points</b>	DSM-Polk CoC Monitoring Report	
<b>Percent of successful exits/retention</b>				
<b>RRH, TH Only, TH-RRH</b> Percentage of successful exits to permanent housing	10	≥80% = <b>10 Points</b> 70 - 79% = <b>5 Points</b> <70% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	
<b>PSH</b> Percentage of successful retentions	10	≥85% = <b>10 Points</b> 75 - 84% = <b>5 Points</b> <75% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	
Describe what the data above is telling you about what is needed and what is working.	5	Description covers all three data points, above & matches the data = <b>5 points</b> Description doesn't cover all three data points OR doesn't completely match the data = <b>2.5 points</b> Description doesn't include the three data points nor match the data = <b>0 points</b>	Project Application	
<b>Percentage of adults or HoH participants that met literally homeless definition prior to entry?</b>				
<b>RRH, PSH, TH Only, TH-RRH</b> Number of adult participants or head of households (HoH) served that came from the street, other locations not meant for human habitation, emergency shelters, safe havens, including less than 90 days in institutions with literally homeless immediately prior	2	93% or higher = <b>2 Points</b> 85% to 92% = <b>1 point</b> Under 85% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	
<b>RRH</b> Percentage of adult participants who met HUD definition of chronically homeless (note: 5 points for youth-focused or DV- focused projects)	5	≥10% = <b>5 Points</b> 5 - 9% = <b>3 Points</b> <5% = <b>0 Points</b> TH = <b>5 points</b>	DSM-Polk CoC Monitoring Report	

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>PSH</b> Percentage of adult participants who met HUD definition of chronically homeless (note: 5 points for youth-focused projects):	5	100% = <b>5 points</b> 96-99% = <b>4 points</b> 92-95% = <b>3 points</b> 88-91% = <b>2 points</b> 85-87% = <b>1 point</b> <85% = <b>0 Points</b> TH = <b>5 points</b>	DSM-Polk CoC Monitoring Report	
Describe what the data above is telling you about the impact on the program from the % literally homeless and/or chronically homeless participants served.	5	Answer includes a specific description of the impact on the program from serving literally homeless and/or chronically homeless which matches the data = <b>5 points</b> Answer doesn't provide a specific description OR doesn't completely match the data = <b>2.5 points</b> Description is vague or doesn't match the data = <b>0 points</b>	Project Application	
2. New applicants for PSH/RRH or TH-RRH, and YHDP Renewals	62 OR 42	New applicant for PSH or YHDP-PSH Renewal = <b>62 points</b> ; New applicant for RRH or YHDP-RRH Renewal = <b>62 points</b> New applicant for TH-RRH (TH portion) or YHDP - TH/RRH Renewal (TH portion) and TH Only Renewal = <b>42 points</b>	Project Application	
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	Includes description of both = <b>3 points</b> ; Includes description of only one of the two = <b>1.5 points</b> Description doesn't adequately describe either = <b>0 points</b>	Project Application	
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	Yes = <b>2 points</b> No = <b>0 points</b>	Project Application	
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = <b>2 points</b> No = <b>0 points</b>	Project Application	

Criteria	Points	Points Breakdown	Source Documentation	Score
4. Presents customer feedback to Board of Directors	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
5. How are people with lived experience included in planning, policy review and decision making processes?	3	<b>1 point each</b> for inclusion in <u>planning</u> , <u>policy review</u> and <u>decision making</u> process	Project Application	
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0
2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = <b>1 point</b>	Project Application	
<b>IX. Addressing COVID-19</b>				
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>X. Budget/Cost Effectiveness</b>				

Criteria	Points	Points Breakdown	Source Documentation	Score
1. Rental Assistance Budget	3	Project eligible for rental assistance: <b>Yes = 1 point No = 0 points</b> ; Indicates Type of Rental Assistance = <b>1 point</b> ; Consistent with number of units describe in Project Design (section III 1. (a)) = <b>1 point</b> ; Not Consistent with number of units describe in Project Design (section III 1. (a))= <b>0 pts.</b>	Project Application	
2. Operating Budget	2	Project eligible for operational costs: Yes = <b>1 point No= 0 points</b> ; Identified costs consistent with Project Design (section III 1. (a)) = <b>1 point</b> ; Identified costs not consistent with number of units describe in Program Design (section III 1. (a))= <b>0 points</b>	Project Application	
3. Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> ; Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	
4. Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	
5. Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1point</b> ; Match less than 25% of Total CoC Request= <b>0 points</b>	.25 x Total CoC Request Budget Summary	
Cost Efficiency (Renewal) - Cost per household	5	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>5 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[Total budget] ÷ [# households served] (Project Application)	
Cost Efficiency (Renewal) - Cost of successful outcome	5	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>5 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[# households served] ÷ [# successful outcomes] (Project Application)	

Criteria	Points	Points Breakdown	Source Documentation	Score
Cost Efficiency (New) - Cost per household	10	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>10 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[Total budget] ÷ [# households served] (Project Application)	
TH (of TH-RRH)	205		<b>TOTAL</b>	
RRH/PSH	222		<b>TOTAL</b>	
RRH-DV	227		<b>TOTAL</b>	

REVIEWER COMMENTS AND  
THOUGHTS:

2021 CoC SSO-CI Application				
Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>I. Centralized Intake System</b>				
Project must receive referrals ONLY from the Polk County Centralized Intake	N/A	N/A	N/A	
<b>II. Housing First</b>				
Project must operate under a Housing First Model	N/A	N/A	N/A	
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a.) General Description	10	Answered completely and consistent with CI Policies and Procedures= <b>10 points</b> ; answer incomplete and/or isn't completely consistent with CI Policies and Procedures= <b>5 points</b> ; answer not at all consistent with CI Policies and Procedures= <b>0 points</b>	Project Application Attachment: Collaborating Partners and Roles	
(b.) Describe administrative changes made during the most recently completed project year.	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	
(c.) Describe at least two elements that are working	5	Provides complete description = <b>5 points</b> ; Answer incomplete = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	
(d.) Describe at least two elements that aren't working, include steps that could be taken to improve	5	Provides complete description & steps to be taken points = <b>5 points</b> Incomplete description and/or steps to be taken not included = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	

Criteria	Points Possible	Points Breakdown	Documentation	Score
(e.) Opportunities and/or concerns over next project year & resources needed to address them	5	Provides complete description of opportunities, concerns and resources needed = <b>5 points</b> Incomplete description = <b>0-2.5 points</b>	Knowledge of the CI funders and CI Work Team members on the Grant Committee	
(f.) Specific population focus	5	All populations are selected = <b>5 points</b> Not all populations are selected = <b>0 points</b>	Project Application	
<b>2. Support Services</b>				
(a.) Services and Frequency	10	Services identified match the needs of the population described in III(2)(e) = <b>5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency = <b>5 points</b> ; Provider and frequency not indicated for all identified services = <b>2.5 points</b> ; Support services and Frequency chart not completed = <b>0 points</b>	Project Application	
(b.) Project has SOAR trained staff or collaborates with agency who has SOAR trained staff	2	Answered "Yes" = <b>1 point</b> ; fully completed SOAR staff chart = <b>1 point</b> ; Answered "No" = <b>0 points</b>	Project Application	
(c.) Leveraging Medicaid resources	5	Identifies strategy for enrolling participants in Medicaid & describes opportunities to leverage Medicaid- financed services = <b>5 points</b> ; answer lacks detail on Medicaid enrollment strategy or leveraging Medicaid- financed strategies = <b>2.5 points</b> ; neither strategy is described by answer = <b>0 points</b>	Project Application	
(d.) and (e.) Collaborate w/ School Districts	7.5	Applicant has an EHCY policy and designated staff person = <b>7.5 points</b> ; Applicant <u>only</u> has EHCY policy = <b>2.5 points</b> ; Applicant <u>only</u> has designated staff person = <b>5 points</b> . Project does not serve families or single adults 21 years old or younger = <b>7.5 points</b> .	Project Application and Attached EHCY agency policy	
<b>IV. Project Quality</b>				



Criteria	Points Possible	Points Breakdown	Documentation	Score
1. Renewal Applicants	20	Automatically receives full points for this section	Indication at top of page 1 of the application that the project is a renewal.	20
<b>V. Project Administration</b>				
1. (a) Findings & corrective action on any previous HUD CoC or ESG grants	5	No= <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken= <b>0 points</b>	Project Application	
1. (b) LOCCS draws completed every 3 months	5	Yes = <b>5 points</b> No = <b>0 points</b>	Project Application	
1. (c.) and (d.) Unspent funds on most recent expired grant and completion of unspent funds on previous grants chart	5	Yes= <b>0 points</b> ; Yes and unspent funds chart completed = 1 point. No= <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
1. (e) Applicant participates in HMIS or DVIMS	5	Participates in either HMIS or DVIMS= <b>5 points</b> New project not currently participating in HMIS or DVIMS but agrees to if project funded = <b>5 points</b> Not participating or will not participate if funded = <b>0 points</b>	Project Application	
<b>VI. Performance Measures</b>				
<b>Data Timeliness:</b>				
<b>TH, RRH, PSH, SSI-CI</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness = <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>Data Completeness</b>				

Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>TH, RRH, PSH, SSO-CI</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	Includes description of both = <b>3 points</b> Includes description of only one of the two = <b>1.5 points</b> Description doesn't adequately describe either = <b>0 points</b>	Project Application	
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
4. Presents customer feedback to Board of Directors	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
5. How are people with lived experience included in planning, policy review and decision making processes?	3	<b>1 point each</b> for inclusion in <u>planning</u> , <u>policy review</u> and <u>decision making</u> process	Project Application	
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0
2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = <b>1 point</b>	Project Application	
<b>IX. Addressing COVID-19</b>				

Criteria	Points Possible	Points Breakdown	Documentation	Score
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>X. Budget/Cost Effectiveness</b>				
Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	
Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	
Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1 point</b> Match <25% of Total CoC Request= <b>0 points</b>	Calculate 25% of applicant's Total CoC Request in Budget Summary	
	<b>136</b>		<b>TOTAL</b>	

**REVIEWER COMMENTS AND THOUGHTS:**

2020 CoC YHDP-SSO Renewal				
Criteria	Points Possible	Points Breakdown	Documentation	Score
<b>I. Centralized Intake System</b>				
Project must receive referrals ONLY from the Polk County Centralized Intake	0	N/A	N/A	0
2. Through the end of the most recently completed project year, how many CI referrals made to this project were denied admission? Please briefly explain	0	N/A	N/A	0
<b>II. Housing First</b>				
Project must operate under a Housing First Model	Eligibility Threshold	If questions <b>1-11</b> are answered "Yes" and policies concur, <b>project is eligible for funding</b> ; If questions <b>1-11</b> are answered "Yes" and policies <b>DO NOT</b> concur, or if all questions <u>aren't</u> answered "Yes", the <b>project is not eligible for funding</b> .	Admittance and Termination Policies	N/A
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a.) Detailed Description	10	Answered completely, plan realistic = <b>10 points</b> ; answer incomplete and/or plan not realistic = <b>5 points</b> ; answer doesn't address the question = <b>0 points</b>	Project Application	
(b.) Specific population focus	10	2+ conditions= <b>10 points</b> ; 1 condition= <b>5 points</b> ; No conditions= <b>0 points</b>	Project Application	
(c.) Describe plan for addressing the identified needs/strengths of the specific population(s)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
(d.) Describe how the project will conduct outreach to specific population(s). How will the organization assess and refer participants to enroll in the project?	5	Provides complete description = <b>5 points</b> ; Answer incomplete = <b>0-2.5 points</b>	Project Application	

(e.) Identify collaborating partners and their roles in serving participants in your project.	5	Provides complete description = <b>5 points</b> ; Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>2. Support Services</b>				
(a.) Services and Frequency	10	Services identified match the needs of the population described in III(2)(e) = <b>5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency = <b>5 points</b> ; Provider and frequency not indicated for all identified services = <b>2.5 points</b> ; Support services and Frequency chart not completed = <b>0 points</b>	Project Application	
<b>IV. Project Quality</b>				
1. Renewal Applicants	20	Automatically receives full points for this section	See page 1 of the application that the project is a renewal.	20
<b>V. Project Administration</b>				
1. Findings & corrective action on any previous HUD CoC or ESG grants	5	No = <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken = <b>0 points</b>	Project Application	
2. LOCCS draws completed every 3 months	5	Yes = <b>5 points</b> No = <b>0 points</b>	Project Application	
3. Unspent funds on most recent expired grant	5	Yes = <b>0 points</b> ; Yes and unspent funds chart completed = <b>1 point</b> . No = <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	
4. Applicant participates in HMIS or DVIMS	5	Participates in either HMIS or DVIMS = <b>5 points</b> New project not currently participating in HMIS or DVIMS but agrees to if project funded = <b>5 points</b> Not participating or will not participate if funded = <b>0 points</b>	Project Application	
<b>VI. Performance Measures</b>				
<b>Data Timeliness:</b>				

<b>TH, RRH, PSH, SSO-CI, SSO-YHDP</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness= <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>Data Completeness</b>				
<b>TH, RRH, PSH, SSO-CI, SSO-YHDP</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>0 points</b> ; Included explanation of how agency plans to improve measure = <b>2 point</b>	IA-502 (Des Moines/ Polk County) Monitoring Report	
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	Includes description of both = <b>3 points</b> ; Includes description of only one of the two = <b>1.5 points</b> ; Description doesn't adequately describe either = <b>0 points</b>	Project Application	
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
4. Presents customer feedback to Board of Directors	2	Yes = <b>2 points</b> No= <b>0 points</b>	Project Application	
5. How are people with lived experience included in planning, policy review and decision making processes?	3	<b>1 point each</b> for inclusion in <u>planning, policy review</u> and <u>decision making</u> process	Project Application	
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0

2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = <b>1 point</b>	Project Application	
<b>IX. Addressing COVID-19</b>				
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	
<b>X. Budget/Cost Effectiveness</b>				
Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	
Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	
Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1point</b> Match <25% of Total CoC Request= <b>0 points</b>	25% of applicant's Total CoC Request in Budget Summary	
	<b>121</b>		<b>TOTAL</b>	

**REVIEWER COMMENTS AND THOUGHTS:**

## 2021 HMIS Renewal Application Scoring Sheet

Question	Points Possible	Points Breakdown	Score
LOCCS draws are completed at least every 3 months.	5	Yes = <b>5 points</b> No = <b>0 points</b>	
All HUD funds drawn down for most recently expired grant.	5	Yes = <b>0 points</b> No = <b>5 points</b>	
1. Review and approval of HUD required policies and frequency of policy review by CoCB.	10	All current HUD required policies have been reviewed by the CoCB and policy in place for at least an annual review of policies = <b>10 points</b> ; Policies have been reviewed but latest review is greater than 12 months ago = <b>5 points</b> ; Policies have not been reviewed = <b>0 points</b>	
2. Measures taken and frequency in which they are conducted to ensure data quality and integrity.	10	Data quality reports and measures conducted monthly = <b>10 points</b> ; Data quality reports and measures conducted bi-monthly = <b>5 points</b> ; No data quality measures conducted = <b>0 points</b>	
3. Staff attended relevant professional development trainings or conferences (National Alliance to End Homelessness, National Human Services Data Consortium, etc.).	10	Des Moines HMIS System Administrators and Staff Analyst attended at least one professional development training or conference during the program year = <b>10 points</b> ; DSM HMIS System Administrator attended at least one professional development training or conference = <b>5 points</b> . No staff attended professional development training or conference = <b>0 points</b>	
4. Provided tools for monitoring project performance in meeting performance measures as well as setting and monitoring system performance measures.	10	One or more examples of tools provided = <b>10 points</b> ; No examples of tools provided = <b>0 points</b>	
5. Examples of evaluation of local programs and/or system activities as well as assessing the needs of the homeless.	10	One or more examples provided = <b>10 points</b> ; No examples provided = <b>0 points</b>	
6. Role in the continued implementation and monitoring of the PCCoC centralized intake.	10	Provided all reports requested to monitor CI = <b>10 points</b> ; Some reports still under development = <b>5 points</b> ; No reports provided to date = <b>0 points</b>	
7. Supports data collection for non-HUD funded projects.	10	Providing support to all non-HUD funded projects identified by CoCB = <b>10 points</b> ; Providing support to at least 50% of non-HUD funded projects identified by CoCB = <b>5 points</b> ; Providing no support to non-HUD funded projects = <b>0 points</b>	
8. HIC was accurate and posted on HDX on a timely basis with overall bed coverage of at least 86%.	10	Accurate & timely posted HIC with bed coverage $\geq$ 86% = <b>10 points</b> ; Accurate & timely posted HIC with bed coverage <86% = <b>5 points</b> ; HIC not accurate or not submitted on time = <b>0 points</b>	



Question	Points Possible	Points Breakdown	Score
9. Accurate and complete information provided to HUD for LSA which was submitted on time.	10	LSA accurate, complete and submitted on time = <b>10 points</b> ; Errors in submitted LSA but submitted on time = <b>5 points</b> ; LSA not submitted on time = <b>0 points</b>	
10. All end users have completed initial trainings and relevant agency agreements are on file. Vendor Agreement complies with relevant HMIS policies.	10	All initial trainings completed, relevant agreements on file & Vendor Agreement complies with relevant HMIS policies = <b>10 points</b> ; Not all initial trainings are completed, 100% of relevant agreements are not on file or Vendor Agreement doesn't comply with relevant HMIS policies = <b>0 points</b>	
11. Type and frequency of training and technical assistance provided to end users.	10	Trainings offered monthly = <b>10 points</b> ; Trainings not offered monthly = <b>5 points</b> ; No trainings offered this year = <b>0 points</b>	
12. Steps taken to ensure ease of use of HMIS.	10	Reports can be run independently, frequency of system down time hasn't impeded provider use and average response time for assistance $\leq 24$ hours = <b>10 points</b> ; Reports can't be run independently, frequency of system down time has impeded provider use or average response time for assistance $> 24$ hours = <b>0 points</b>	
13. Provide budget delineating federal funds and local match. Describe the impact on HMIS of a decrease in CoC funds. Describe how an increase in CoC funding would be used.	5	Requested budget attached and complete = <b>1 point</b> ; Described impact of reduction in funds = <b>up to 2 points</b> ; Described how an increase in funds would be used = <b>up to 2 points</b>	
	<b>135</b>		

**REVIEWER COMMENTS:**

2021 YHDP-HMIS Renewal Application Scoring Sheet			
Question	Points Possible	Points Breakdown	Score
LOCCS draws are completed at least every 3 months.	5	Yes = <b>5 points</b> No = <b>0 points</b>	
All HUD funds drawn down for most recently expired grant.	5	Yes = <b>0 points</b> No = <b>5 points</b>	
1. Staff attended relevant professional development trainings or conferences .	10	YHDP staff attended at least one professional development training or conference during the program year = <b>10 points</b> ; No staff attended professional development training or conference = <b>0 points</b>	
2. Examples of evaluation of local programs and/or system activities as well as assessing the needs of the homeless.	10	One or more examples provided = <b>10 points</b> ; No examples provided = <b>0 points</b>	
3. Type and frequency of training and technical assistance provided to end users.	10	Trainings offered monthly = <b>10 points</b> ; Trainings not offered monthly = <b>5 points</b> ; No trainings offered this year = <b>0 points</b>	
4. Steps taken to ensure ease of use of HMIS.	10	Reports can be run independently, frequency of system down time hasn't impeded provider use and average response time for assistance $\leq 24$ hours = <b>10 points</b> ; Reports can't be run independently, frequency of system down time has impeded provider use or average response time for assistance $> 24$ hours = <b>0 points</b>	
5. Provide budget delineating federal funds and local match. Describe the impact on HMIS of a decrease in CoC funds. Describe how an increase in CoC funding would be used.	5	Requested budget attached and complete = <b>1 point</b> ; Described impact of reduction in funds = <b>up to 2 points</b> ; Described how an increase in funds would be used = <b>up to 2 points</b>	
	<b>55</b>		

**REVIEWER COMMENTS:**

## 2020 CoC Appendix Scoring Sheet

Criteria	Points	Points Breakdown	Source Documentation	Score
Admittance policy is attached <b>RRH, PSH,TH Only, TH-RRH, SSO-YHDP</b>	1	Attached = <b>1 point</b> Not attached = <b>0 points</b>	Appendix	
Termination policy is attached <b>RRH, PSH,TH Only, TH-RRH, SSO-YHDP</b>	1	Attached = <b>1 point</b> Not attached = <b>0 points</b>	Appendix	
Termination appeal policy is attached <b>RRH, PSH,TH Only, TH-RRH, SSO-YHDP</b>	1	Attached = <b>1 point</b> Not attached = <b>0 points</b>	Appendix	
Eviction prevention policy attached <b>RRH, PSH,TH Only, TH-RRH</b>	3	Attached = <b>3 point</b> Not attached = <b>0 points</b>	Appendix	
EHCY policy is attached <b>RRH, PSH,TH Only, TH-RRH</b> (Serving families or youth up to age 21)	1	Attached = <b>1 point</b> Not attached = <b>0 points</b>	Appendix	
DSM-Polk CoC Monitoring Report attached <b>ALL PROJECT TYPES</b>	5	Attached = <b>5 point</b> Not attached = <b>0 points</b>	Appendix	
	<b>12</b>		<b>TOTAL</b>	

**2021 CoC PSH/RRH/TH Only/TH-RRH Application Scoring Sheet**

Organization: **Primary Health Care**

Project Name: **PHC Rapid Rehousing - Singles & Families**

Amount Requested: **\$**

Amount Eligible: **\$78,285**

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>I. Centralized Intake System</b>				
1. Project must receive referrals ONLY from the Polk County Centralized Intake	Eligibility Threshold	If answer "Yes", <b>project is eligible</b> for funding; if answer "No", <b>project is not eligible</b> for funding.	CI Participating Agency Report	ET
2. Through the end of the most recently completed project year, how many CI referrals made to this project were denied admission? Please briefly explain	5	Denied admission is 25% or less of the total referrals received = <b>5 points</b> Denied admissions more than 25% of the total referrals received = <b>0 points</b>	CI Referrals Report	5
<b>II. Housing First</b>				
Project must operate under a Housing First Model	Eligibility Threshold	If questions 1-11 are answered "Yes" and policies concur, <b>project is eligible for funding</b> ; If questions 1 -11 are answered "Yes" and policies <u>DO NOT</u> concur, or if all questions <u>aren't</u> answered "Yes", the <b>project is not eligible for funding</b> .	Admittance and Termination Policies Attached	ET
<b>III. Project Description</b>				
<b>1. Project Design</b>				
(a) Describes targeted population; the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible; Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently; Length of assistance or program length. Demonstrates an understanding of the needs of the clients to be served	10	Answered completely, plan realistic for population being served= <b>10 points</b> ; answer incomplete and/or plan doesn't meet all the needs/issues of population being served= <b>5 points</b> ; answer doesn't address the question or plan doesn't meet the needs/issues of the population being served= <b>0 points</b>	Project Application	10
(b) Specific Population Focus	10	2+ conditions= <b>10 points</b> ; 1 condition= <b>5 points</b> ; No conditions= <b>0 points</b>	Project Application	10

Criteria	Points	Points Breakdown	Source Documentation	Score
(c) Residence Prior to Homelessness	10	Literally homeless= <b>10 points</b> ; from transitional housing= <b>2.5 points</b> (If residence is youth TH in a joint TH-RRH project, award 10 pts.)	Project Application	10
(d) Housing Type	10	"Single Structure " or "Scattered Site" = <b>1 point</b> ; neither checked = <b>0 points</b> . <u>Number of units AND number of beds completed</u> = <b>2 points</b> ; Either one not completed = <b>1 point</b> ; Neither completed = <b>0 points</b> . <u>Identifies a realistic strategy</u> for building a landlord network and mitigating landlord reluctance to rent to target population= <b>8 points</b> ; Strategy for building a landlord network and mitigating landlord reluctance to rent to target population is incomplete= <b>4 points</b> ; Does not provide a realistic strategy for building a landlord network and mitigating landlord reluctance to rent to target population= <b>0 points</b>	Project Application	10
(e) Denying admission to or separating family members when they enter, including serving all family members together and in accordance with each family member's self-reported gender?	5	Answered No = <b>1 point</b> ; Described location in admissions policy = <b>1 point</b> ; Admission policies concur = <b>3 points</b> ; Answered Yes = <b>0 points</b>	Project Application & Attachment: Admissions Policy	5
(f) Project uses a harm reduction model.	5	Answered Yes = 1 point; illustrated using harm reductions = 4 points (Simply stating, for example, that in the case of substance use, an agency encourages participants to not use, is not a specific example.); Answered No OR they did not provide a specific example= 0 points	Project Application	5
(g) Project has policies and procedures that work to prevent eviction.	4	Answered Yes = <b>1 point</b> ; Answered No = <b>0 points</b> ; Policies & procedures confirm program works to prevent evictions = <b>3 points</b> ; .	Project Application Eviction Prevention Policy Attached	4

Criteria	Points	Points Breakdown	Source Documentation	Score
(h) Project improves safety of DV survivors being served. (DV RENEWALS)	5	Answered completely, strategy to improve safety realistic for the DV survivors being served= <b>5 points</b> ; answer incomplete and/or doesn't meet all the safety needs of survivors being served= <b>2.5 points</b> ; answer doesn't address the question or plan doesn't meet the safety needs of the DV survivors being served= <b>0 points</b>	Project Application	N/A
<b>2. Support Services</b>				
(a) Services and Frequency	10	Services identified match the needs of the population described in <b>III(1)(a) = 5 points</b> ; not all services selected meet the needs of the population described = <b>2.5 points</b> ; Services selected do not meet the needs of the population described = <b>0 points</b> . All services identified indicate a provider and frequency= <b>5 points</b> ; Provider and frequency not indicated for all identified services= <b>2.5 points</b> ; Support services and Frequency chart not completed= <b>0 points</b>	Project Application	10
(b) Project has SOAR trained staff or collaborates with agency who has SOAR trained staff	2	Answered "Yes" = <b>1 point</b> ; fully completed SOAR staff chart = <b>1 point</b> ; Answered "No" = <b>0 points</b> .	Project Application	2
(c) Leveraging Medicaid resources	5	Identifies strategy for enrolling participants in Medicaid & describes opportunities to leverage Medicaid- financed services= <b>5 points</b> ; answer lacks detail on Medicaid enrollment strategy or leveraging Medicaid- financed strategies= <b>2.5 points</b> ; neither strategy is described by answer= <b>0 points</b>	Project Application	5

Criteria	Points	Points Breakdown	Source Documentation	Score
(d.) Collaborate w/ School Districts	7.5	Applicant has an EHCY policy and designated staff person= <b>7.5 points</b> ; Applicant <u>only</u> has EHCY policy= <b>2.5 points</b> ; Applicant <u>only</u> has designated staff person = <b>5 points</b> . Project does not serve families or single adults 21 years old or younger = <b>7.5 points</b> .	Project Application and Attached EHCY agency policy	7.5
<b>IV. Project Quality</b>				
1. Renewal Applicants	20	Automatically receives full points for this section	Indication at top of page 1 of the application that the project is a renewal.	20
<b>1. New Applicants</b>				
(a) Demonstrates how the type, scale, and location of the housing fit the needs of the clients to be served	4	Up to <b>4 points</b> for a detailed description that includes the type, scale and location of the housing and how it fits the needs of the clients; <b>0 points</b> if answer does not address the question	Project Application	N/A
(b) Demonstrates how the type of supportive services offered to program participants will ensure successful retention or help to obtain permanent housing	4	Up to <b>4 points</b> for a detailed description that includes how specific supportive services will ensure successful retention or help obtain permanent housing; <b>0 points</b> if answer does not address the question	Project Application	N/A
(c) Accessibility to community amenities - description of accessibility matches degree of accessibility checked	4	Very accessible = <b>4 points</b> ; Somewhat accessible = <b>2 points</b> ; Not accessible = <b>0 points</b>	Project Application	N/A
(d) Description includes specific mainstream resources clients will be assisted in accessing; a plan for accessing each mainstream resource; mainstream resources identified meet the needs of the population being served	4	Up to <b>4 points</b> for a detailed description that includes the specific mainstream resource, how clients will be assisted in accessing each specific mainstream resource and how it will meet the client's needs; <b>0 points</b> if answer does not address the question	Project Application	N/A
(e) Describes specific assistance to obtain & remain in permanent housing, and in a manner that fits the client's needs.	4	Up to <b>4 points</b> for detailed description of assistance that will be provided and how it will be in a manner that fits the client's needs; <b>0 points</b> if answer does not address the question	Project Application	N/A
<b>V. Project Administration</b>				

Criteria	Points	Points Breakdown	Source Documentation	Score
1. (a) Findings & corrective action on any previous HUD CoC or ESG grants	5	No or N/A = <b>5 points</b> ; Yes & corrective action taken = <b>4 points</b> ; Yes & correct action will be taken = <b>2.5 points</b> ; Corrective action not taken= <b>0 points</b>	Project Application	5
1. (b) LOCCS draws completed every 3 months	5	Yes= <b>5 points</b> No or N/A= <b>0 points</b>	Project Application	5
1. (c) Unspent funds on most recent expired grant	5	Yes= <b>0 points</b> ; Yes and describes the amount and reason for unspent funds = <b>1 point</b> . No or N/A= <b>5 points</b> . PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	5
1. (d) Unspent funds in previous years at grant expiration	5	No or N/A= <b>5 points</b> ; 1 year checked = <b>3 points</b> ; 2 year checked = <b>2 points</b> ; 3 years checked = <b>1 point</b> ; 4 years checked = <b>0 points</b> ; PSH or RRH programs with unspent rental assistance funds due to the difference between FMR and Rent Reasonableness calculation should be awarded full points	Project Application	2
1. (e) Applicant participates in HMIS or DVIMS	Eligibility Threshold	If answer Yes - or No, <u>but agrees to participate</u> in HMIS or DVIMS - <b>project is eligible</b> for funding If answer No, OR not agreeable to participating in HMIS or DVIMS, <b>project is not eligible</b> for funding	Project Application	ET
<b>VI. Performance Measures</b>				
1(a) Total households served and total positive housing destinations	2	Applicant indicates the number of households served = <b>1 point</b> ; Applicant indicates the total positive housing destinations = <b>1 point</b> ; Applicant has not answered either question = <b>0 points</b>	Project Application	2
<b>Data Timeliness:</b>				



Criteria	Points	Points Breakdown	Source Documentation	Score
<b>RRH, PSH,TH Only, TH-RRH</b> The period of time that elapses between when a client enters a program and when client information is entered into HMIS.	5	Under 7 days average data timeliness = <b>5 points</b> Over 7 days average data timeliness: <u>Included explanation</u> of how agency plans to improve measure = <b>2 points</b> ; <u>Did not included explanation</u> of how agency plans to improve measure = <b>0 points</b>	DSM-Polk CoC Monitoring Report	2
<b>Data Completeness</b>				
<b>RRH, PSH,TH Only, TH-RRH</b> The percentage of all HMIS data fields which have not been answered in whole or in their entirety.	5	Less than 2% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>5 points</b> ; Between 2% and 5% missing (null) values in ServicePoint (HMIS or DVIMS) = <b>3 points</b> ; Higher than 5% missing (null) values in ServicePoint (HMIS or DVIMS)= <b>0 points</b> ; Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	5
<b>Exit Destination Errors</b>				
<b>RRH, TH Only, TH-RRH</b> Percentage of those exiting a program (Leavers) where [Destination] is "Client doesn't know," "Client refused," "No exit interview completed," or is missing.	8	Less than 10% = <b>8 points</b> Higher than 10% = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	2
<b>PSH</b> Percentage of those exiting a program (Leavers) where [Destination] is "Client doesn't know," "Client refused," "No exit interview completed," or is missing.	8	Less than 5% = <b>8 points</b> Higher than 5% = <b>0 points</b> Included explanation of how agency plans to improve measure = <b>2 point</b>	DSM-Polk CoC Monitoring Report	N/A
<b>Income Increases</b>				
<b>RRH</b> Percentage of all adult participants who increased <u>total income</u> from entry to exit	5	≥25% = <b>5 Points</b> 24%-20% = <b>4 Points</b> 19%-15% = <b>3 points</b> 14%-10% = <b>2 points</b> 9%-5% = <b>1 point</b> <5% = <b>0 points</b>	DSM-Polk CoC Monitoring Report	3

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>PSH</b> Percentage of adults remaining (stayers) who increase <u>total income</u>	5	≥25% = <b>5 Points</b> 24%-20% = <b>4 Points</b> 19%-15% = <b>3 points</b> 14%-10% = <b>2 points</b> 9%-5% = <b>1 point</b> <5% = <b>0 points</b>	DSM-Polk CoC Monitoring Report	N/A
<b>Days to Move In (Average length of time from enrollment to permanently housed)</b>				
<b>RRH, PSH</b>	10	≤30 days = <b>10 points</b> ; >30 days = <b>0 points</b>	DSM-Polk CoC Monitoring Report	0
<b>Percent of successful exits/retention</b>				
<b>RRH, TH Only, TH-RRH</b> Percentage of successful exits to permanent housing	10	≥80% = <b>10 Points</b> 70 - 79% = <b>5 Points</b> <70% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	5
<b>PSH</b> Percentage of successful retentions	10	≥85% = <b>10 Points</b> 75 - 84% = <b>5 Points</b> <75% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	N/A
Describe what the data above is telling you about what is needed and what is working.	5	Description covers all three data points, above & matches the data = <b>5 points</b> Description doesn't cover all three data points OR doesn't completely match the data = <b>2.5 points</b> Description doesn't include the three data points nor match the data = <b>0 points</b>	Project Application	5
<b>Percentage of adults or HoH participants that met literally homeless definition prior to entry?</b>				
<b>RRH, PSH, TH Only, TH-RRH</b> Number of adult participants or head of households (HoH) served that came from the street, other locations not meant for human habitation, emergency shelters, safe havens, including less than 90 days in institutions with literally homeless immediately prior	2	93% or higher = <b>2 Points</b> 85% to 92% = <b>1 point</b> Under 85% = <b>0 Points</b>	DSM-Polk CoC Monitoring Report	2

Criteria	Points	Points Breakdown	Source Documentation	Score
<b>RRH</b> Percentage of adult participants who met HUD definition of chronically homeless (note: 5 points for youth-focused or DV- focused projects)	5	<p>≥10% = <b>5 Points</b></p> <p>5 - 9% = <b>3 Points</b></p> <p>&lt;5% = <b>0 Points</b></p> <p>TH = <b>5 points</b></p>	DSM-Polk CoC Monitoring Report	5
<b>PSH</b> Percentage of adult participants who met HUD definition of chronically homeless (note: 5 points for youth-focused projects):	5	<p>100% = <b>5 points</b></p> <p>96-99% = <b>4 points</b></p> <p>92-95% = <b>3 points</b></p> <p>88-91% = <b>2 points</b></p> <p>85-87% = <b>1 point</b></p> <p>&lt;85% = <b>0 Points</b></p> <p>TH = <b>5 points</b></p>	DSM-Polk CoC Monitoring Report	N/A
Describe what the data above is telling you about the impact on the program from the % literally homeless and/or chronically homeless participants served.	5	<p>Answer includes a specific description of the impact on the program from serving literally homeless and/or chronically homeless which matches the data = <b>5 points</b></p> <p>Answer doesn't provide a specific description OR doesn't completely match the data = <b>2.5 points</b></p> <p>Description is vague or doesn't match the data = <b>0 points</b></p>	Project Application	5
2. New applicants for PSH/RRH or TH-RRH, and YHDP Renewals	62 OR 42	<p>New applicant for PSH or YHDP-PSH Renewal = <b>62 points</b>;</p> <p>New applicant for RRH or YHDP-RRH Renewal = <b>62 points</b></p> <p>New applicant for TH-RRH (TH portion) or YHDP - TH/RRH Renewal (TH portion) and TH Only Renewal = <b>42 points</b></p>	Project Application	N/A
<b>VII. Project Evaluation/Client Input</b>				
1. Describe evaluation plan and incorporation of outcomes into quality improvement process	3	<p>Includes description of both = <b>3 points</b>;</p> <p>Includes description of only one of the two = <b>1.5 points</b></p> <p>Description doesn't adequately describe either = <b>0 points</b></p>	Project Application	3
2. Program conducts anonymous client satisfaction surveys or alternative methods of anonymous feedback	2	<p>Yes = <b>2 points</b>      No= <b>0 points</b></p>	Project Application	2

Criteria	Points	Points Breakdown	Source Documentation	Score
3. Provides opportunity for feedback from all clients at exit regardless of reason for leaving.	2	Yes = 2 points    No= 0 points	Project Application	2
4. Presents customer feedback to Board of Directors	2	Yes = 2 points    No= 0 points	Project Application	2
5. How are people with lived experience included in planning, policy review and decision making processes?	3	1 point each for inclusion in <u>planning</u> , <u>policy review</u> and <u>decision making process</u>	Project Application	3
<b>VIII. Promoting Racial Equity</b>				
1. Has your organization in the past three years undertaken an assessment to identify racial disparity in processes and the provision of housing services?	0	Not scored	N/A	0
2. What steps has your organization taken to improve racial equity in the provision and outcomes of assistance, and eliminate barriers?	1	Provides an adequate description = 1 point	Project Application	1
<b>IX. Addressing COVID-19</b>				
1. What safety protocols did your organization implement to address the immediate needs and protect people experiencing homelessness?	5	Provides complete description = 5 points Answer incomplete = 0-2.5 points	Project Application	5

Criteria	Points	Points Breakdown	Source Documentation	Score
2. How did your organization coordinate with mainstream health to decrease the spread of COVID-19 and ensure safety measures were implemented? (ex. social distancing, hand washing, masks)	5	Provides complete description = <b>5 points</b> Answer incomplete = <b>0-2.5 points</b>	Project Application	5
<b>X. Budget/Cost Effectiveness</b>				
1. Rental Assistance Budget	3	Project eligible for rental assistance: <b>Yes = 1 point No = 0 points</b> ; Indicates Type of Rental Assistance = <b>1 point</b> ; Consistent with number of units describe in Project Design (section III 1. (a)) = <b>1 point</b> ; Not Consistent with number of units describe in Project Design (section III 1. (a))= <b>0 pts.</b>	Project Application	3
2. Operating Budget	2	Project eligible for operational costs: <b>Yes = 1 point No= 0 points</b> ; Identified costs consistent with Project Design (section III 1. (a)) = <b>1 point</b> ; Identified costs not consistent with number of units describe in Program Design (section III 1. (a))= <b>0 points</b>	Project Application	0
3. Supportive Services	1	Services selected match services selected in <i>Supportive Services and Frequency</i> chart= <b>1 point</b> ; Services selected do not match services selected in <i>Supportive Services and Frequency</i> chart= <b>0 points</b>	Project Application	0
4. Budget Summary	1	Line item totals equal corresponding budget total & admin doesn't exceed 7%= <b>1 point</b> ; errors in line item budgets or admin calculation= <b>0 points</b>	Project Application	0
5. Cash and/or In-Kind Match	1	Match at least 25% of Total CoC Request= <b>1point</b> ; Match less than 25% of Total CoC Request= <b>0 points</b>	.25 x Total CoC Request Budget Summary	0
Cost Efficiency (Renewal) - Cost per household	5	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>5 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[Total budget] ÷ [# households served] (Project Application)	5

Criteria	Points	Points Breakdown	Source Documentation	Score
Cost Efficiency (Renewal) - Cost of successful outcome	5	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>5 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[# households served] ÷ [# successful outcomes] (Project Application)	4
Cost Efficiency (New) - Cost per household	10	Costs don't deviate substantially from the local norm for the same type of housing and/or services= <b>10 points</b> ; Costs deviate substantially from the local norm for the same type of housing and/or services= <b>0 points</b>	[Total budget] ÷ [# households served] (Project Application)	N/A
TH (of TH-RRH)	205		<b>TOTAL</b>	
RRH/PSH	222		<b>TOTAL</b>	191.5
RRH-DV	227		<b>TOTAL</b>	

REVIEWER COMMENTS AND THOUGHTS:



# HOMEWARD

## 2021 CoC Competition— IA-502

### Summary By Project

Tier 1			
Applicant	Allocated Amount	Percentage	Score
ICA HMIS	\$ 108,419.00	100.00%	135
PHC CI	\$ 147,882.00	97.43%	132.5
Anawim HOP Consolidated	\$ 1,041,906.00	94.49%	214.5
IHYC RRH	\$ 162,762.00	94.49%	214.5
CFI - RRH	\$ 104,508.00	90.75%	206
Anawim Consolidated	\$ 1,297,830.00	90.09%	204.5
IHYC TH/RRH	\$ 298,185.00	89.51%	183.5
PHC RRH - Singles and Families	\$ 78,285.00	88.77%	201.5
PHC RRH 1 - Families	\$ 207,012.00	84.80%	192.5
PHC RRH 2 - Singles	\$ 83,151.00	83.92%	190.5
<b>TOTAL</b>	<b>\$ 3,529,940.00</b>		
Tier 2			
N/A			

### YHDP Projects

Applicant	Allocated Amount	Percentage	Score
IHYC YHDP SSO - Mental Health	\$ 152,089.00	100.00%	121
Anawim YHDP Consolidated	\$ 187,037.00	99.78%	226.5
ICA YHDP HMIS	\$ 37,470.00	96.36%	53
PHC YHDP SSO Housing Navigator	\$ 81,223.00	95.04%	115
IHYC YHDP RRH	\$ 263,676.00	93.61%	212.5
CFI YHDP TH/RRH	\$ 181,829.00	92.14%	193.5



# HOMEWARD

## 2021 NOFO CoC Project Competition IA-502

### Available Funds Calculation

<b>Preliminary Pro Rata Need (PPRN) - HUD generated formula</b>	\$3,939,166
<b>Estimated Annual Renewal Demands (ARD) - Amount required to fund all renewal projects at 100%</b>	\$4,433,263
<b>Final Pro Rata Need (PPRN) - The higher of the PPRN and ARD</b>	\$4,433,263
Annual Renewal Amounts (ARAs) of YHDP Renewals	\$903,323

### Funding Available to PCCoC

#### Tier 1

100% of ARD - ARA for YHDP Grants	\$3,529,940
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#### Tier 2

CoC Bonus Funds	\$221,663
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#### **Total Tier 1 & Tier 2** **\$3,751,603**

Annual Renewal Amounts of YHDP Renewals	\$903,323
DV Bonus	\$590,875
CoC Planning Grant	\$132,998

**TOTAL FUNDING AVAILABLE** **\$5,378,799**



November 9, 2021

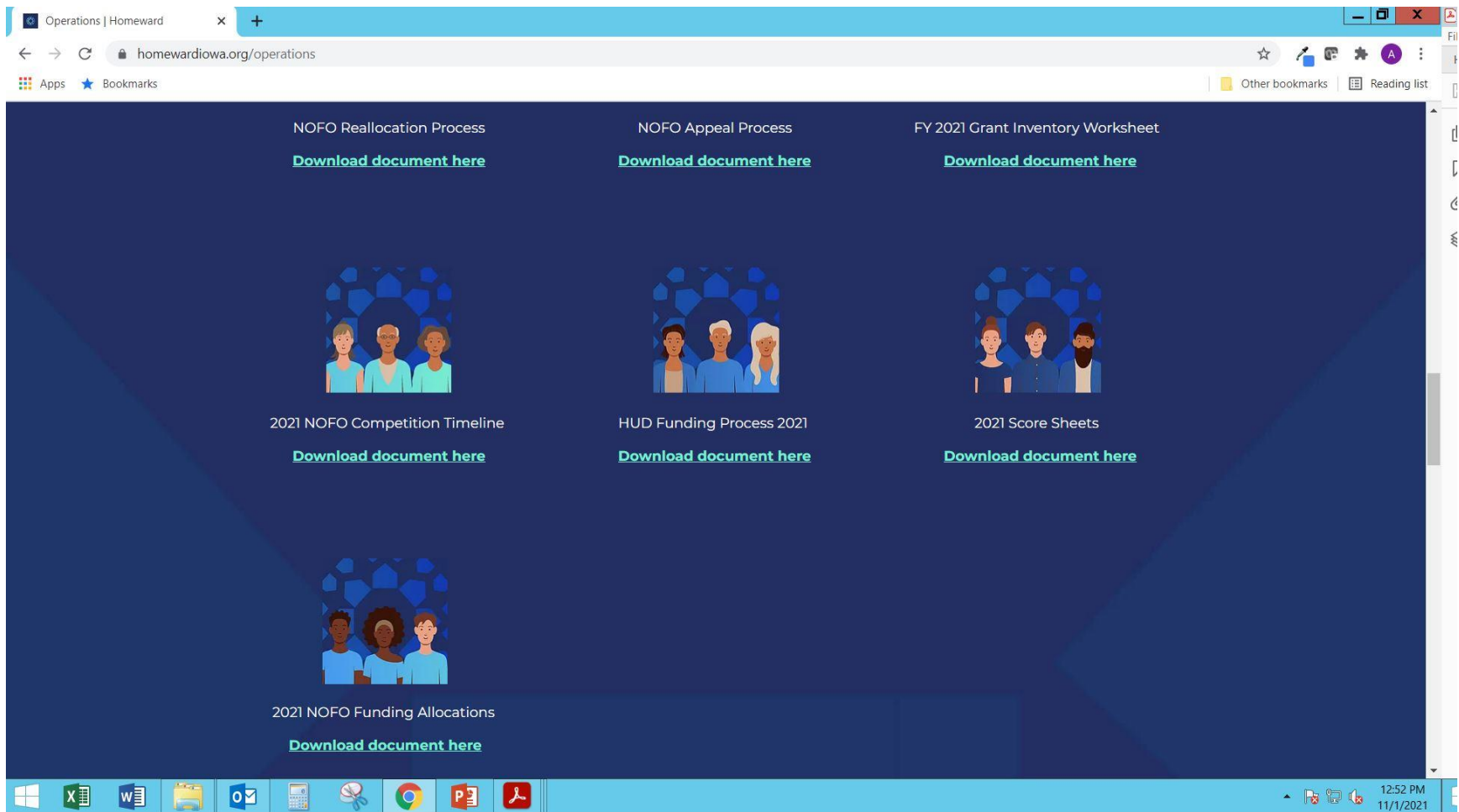
To: CoC Program Competition Review

Re: 15 Day Notification Outside of e-snaps – Projects Rejected or Reduced

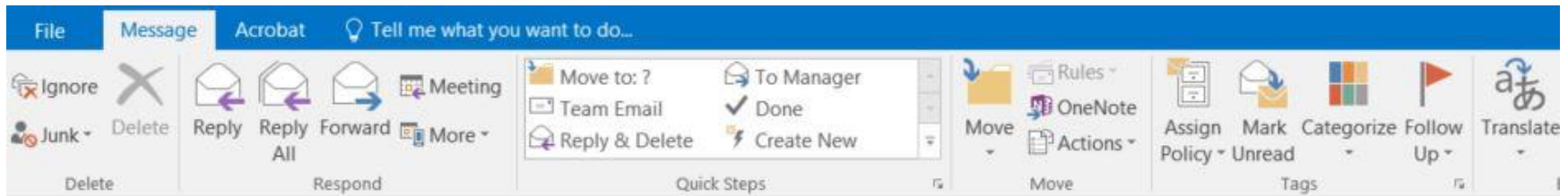
As noted in our priority listing, no projects for IA-502 Des Moines/Polk County Continuum of Care's 2021 CoC Program Competition were rejected or reduced.

Sincerely,

Angie Arthur  
Homeward  
Executive Director



11/1/21- Accepted Projects publicly posted on website



Wed 10/20/2021 11:17 AM

Angie Arthur

2021 NOFO CoC Competition - IA 502

To 'Cynthia Latcham'

Hello,

This message is to confirm acceptance of the following CoC and YHDP project applications for the 2021 NOFO CoC Competition.

CoC Competition

- Anawim Consolidated
- Anawim HOP Consolidated

YHDP

- Anawim YHDP Permanent Supportive Housing

Please move forward with entering the projects application information into eSnaps. The due date for eSnaps submission is November 1<sup>st</sup>.

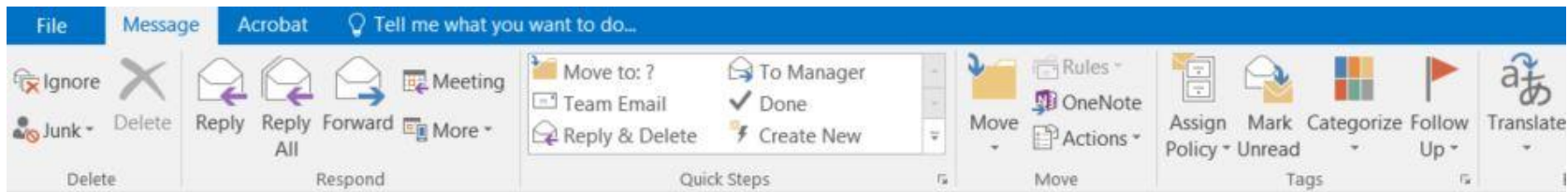
Thank you.



**Angie Arthur (she/her/hers)**  
Executive Director

Phone: 515-282-3233  
Email: [aarthur@homewardiowa.org](mailto:aarthur@homewardiowa.org)  
505 5<sup>th</sup> Ave Suite 1000  
Des Moines, IA 50309

[homewardiowa.org](http://homewardiowa.org)



Wed 10/20/2021 11:18 AM

Angie Arthur

2021 NOFO CoC Competition - IA 502

To Cheryl Johnson; Lori Rinehart

Hello,

This message is to confirm acceptance of the following CoC and YHDP project applications for the 2021 NOFO CoC Competition.

CoC Competition

- CFI Rapid Rehousing

YHDP

- CFI Transitional Housing/Rapid Rehousing

Please move forward with entering the projects application information into eSnaps. The due date for eSnaps submission is November 1<sup>st</sup>.

Thank you.



**Angie Arthur (she/her/hers)**  
Executive Director

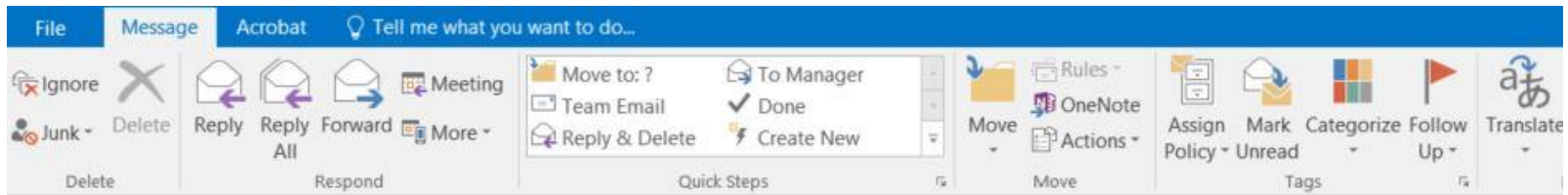
Phone: 515-282-3233

Email: [aarthur@homewardiowa.org](mailto:aarthur@homewardiowa.org)

505 5<sup>th</sup> Ave Suite 1000  
Des Moines, IA 50309

[homewardiowa.org](http://homewardiowa.org)





Wed 10/20/2021 11:18 AM

Angie Arthur

2021 NOFO CoC Competition - IA 502

To 'Gary Wicking'; Pat Schacherer

Hello,

This message is to confirm acceptance of the following CoC and YHDP project applications for the 2021 NOFO CoC Competition.

CoC Competition

- ICA HMIS

YHDP

- ICA YHDP HMIS

Please move forward with entering the projects application information into eSnaps. The due date for eSnaps submission is November 1<sup>st</sup>.

Thank you.



**Angie Arthur (she/her/hers)**  
Executive Director

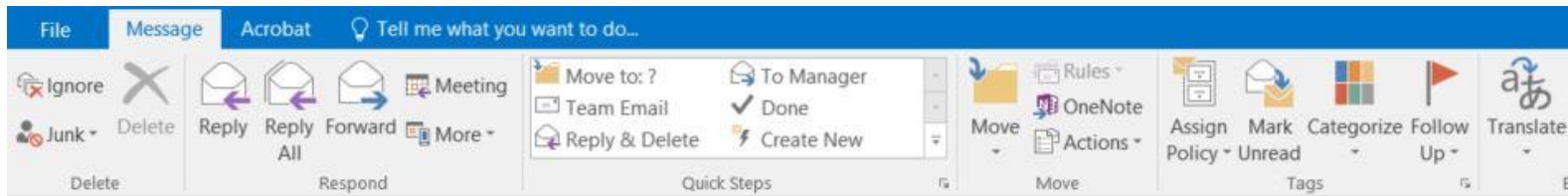
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505 5<sup>th</sup> Ave Suite 1000  
Des Moines, IA 50309

[homewardiowa.org](http://homewardiowa.org)





Wed 10/20/2021 11:18 AM

Angie Arthur

2021 NOFO CoC Competition - IA 502

To: Toby O'Berry

Hello,

This message is to confirm acceptance of the following CoC and YHDP project applications for the 2021 NOFO CoC Competition.

CoC Competition

- IHYC Rapid Rehousing
- IHYC Transitional Housing/Rapid Rehousing

YHDP

- IHYC YHDP SSO Mental Health
- IHYC YHDP Rapid Rehousing

Please move forward with entering the projects application information into eSnaps. The due date for eSnaps submission is November 1<sup>st</sup>.

Thank you.



**Angie Arthur (she/her/hers)**  
Executive Director

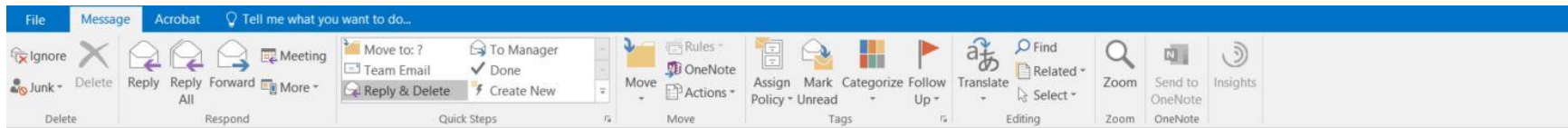
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505 5<sup>th</sup> Ave Suite 1000  
Des Moines, IA 50309

[homewardiowa.org](http://homewardiowa.org)





Wed 10/20/2021 11:17 AM  
 **Angie Arthur**  
2021 NOFO CoC Competition - IA 502  
To: Shelby Ridley

Hello,

This message is to confirm acceptance of the following CoC and YHDP project applications for the 2021 NOFO CoC Competition. Additionally, the three rapid rehousing programs can move forward with requesting consolidation from HUD.

**CoC Competition**

- PHC Rapid Rehousing 1 – Families
- PHC Rapid Rehousing 2 - Singles
- PHC Rapid Rehousing - Singles and Families
- PHC Centralized Intake

**YHDP**

- PHC YHDP SSO Housing Navigator

Please move forward with entering the projects application information into eSnaps. The due date for eSnaps submission is November 1<sup>st</sup>.

Thank you.



**Angie Arthur (she/her/hers)**  
Executive Director

Phone: 515-282-3233  
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Des Moines, IA 50309

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2021 NOFO Competition Timeline

[Download document here](#)



HUD Funding Process 2021

[Download document here](#)



2021 Score Sheets

[Download document here](#)



2021 NOFO Funding Allocations

[Download document here](#)



Consolidated Application Public Posting

[Download document here](#)



Project Listing Public Posting

[Download document here](#)





## Before Starting the Project Listings for the CoC Priority Listing

**The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.**

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.

- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHPD Renewal; and
- YHDP Replacement.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.
- Project applications on the following Project Listings must be approved, they are not ranked per the FY 2021 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHPD Renewal Project Listing; and
- YHDP Replacement Project Listing.
- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition)

# 1A. Continuum of Care (CoC) Identification

**Instructions:**

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**Collaborative Applicant Name:** City of Des Moines

## 2. Reallocation

**Instructions:**

For guidance on completing this form, please reference the FY 2021 CoC Priority Listing Detailed Instructions and FY 2021 CoC Priority Listing Navigational Guide on HUD's website. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2022 into one or more new projects?** No

# Continuum of Care (CoC) New Project Listing

## Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. [https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**EX1\_Project\_List\_Status\_field** List Updated Successfully

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Reallocation	PSH/RRH	Expansion
This list contains no items									

## Continuum of Care (CoC) Renewal Project Listing

**Instructions:**

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.**

**The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.**

**The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.**

### EX1\_Project\_List\_Status\_field

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
IHYC Transitional...	2021-11-01 11:42:...	1 Year	City of Des Moines	\$298,185	7		Joint TH & PH-RRH		
Primary Health Ca...	2021-11-01 12:40:...	1 Year	City of Des Moines	\$78,285	C8	RRH	PH	Individual	
Iowa Institute HM...	2021-10-28 10:11:...	1 Year	City of Des Moines	\$108,419	1		HMIS		

IHYC Youth Rapid ...	2021-11-01 12:01:...	1 Year	City of Des Moines	\$162,762	4	RRH	PH		
Children & Famili...	2021-10-25 10:58:...	1 Year	City of Des Moines	\$104,508	5	RRH	PH		
Primary Health Ca...	2021-11-01 11:59:...	1 Year	City of Des Moines	\$147,882	2		SSO		
Primary Health Ca...	2021-11-01 16:37:...	1 Year	City of Des Moines	\$83,151	C10	RRH	PH	Individua l	
Primary Health Ca...	2021-11-09 12:37:...	1 Year	City of Des Moines	\$207,012	C9	RRH	PH	Survivor	
Anawim Consolidat...	2021-11-01 16:27:...	1 Year	City of Des Moines	\$1,297,830	6	PSH	PH		
Anawim HOP Consol...	2021-11-01 16:34:...	1 Year	City of Des Moines	\$1,041,906	3	PSH	PH		

# Continuum of Care (CoC) Planning Project Listing

## Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

### EX1\_Project\_List\_Status\_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
CoC Planning Gran...	2021-11-09 14:32:...	1 Year	City of Des Moines	\$132,998	Yes



## Continuum of Care (CoC) YHDP Renewal Project Listing

**Instructions:**

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD’s website.

To upload all YHDP renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal and replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.  
[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

**The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing.**

**The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.**

**The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing renewal projects.**

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted ?	PSH/RRH	Consolidation Type
YHDP Primary Hlth...	2021-10-29 16:34:...	City of Des Moines	\$81,223	SSO	1 Year	Yes		
YHDP IHYC Mental ...	2021-11-01 12:30:...	City of Des Moines	\$152,089	SSO	1 Year	Yes		
YHDP HMIS 2021	2021-11-08 09:10:...	City of Des Moines	\$37,470	HMIS	1 Year	Yes		

## Project Applicant Project Details

**Project Name:** YHDP Primary Hlth Care Housing Navigator  
**Project Number:** 188162  
**Date Submitted:** 2021-10-29 16:34:27.422  
**Applicant Name:** City of Des Moines  
**Budget Amount:** \$81,223  
**Project Type:** SSO  
**Program Type:** SSO  
**Component Type:** SSO  
**Grant Term:** 1 Year  
**Priority Type:** SSO

### Instructions

This form will provide the basic information for the project application that was selected for review. You must first answer "Yes" or "No" to the question "Do you want to approve this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

**Do you want to submit this project?** Yes  
**(Make selection and click the 'save' button below)**

## Project Applicant Project Details

**Project Name:** YHDP IHYC Mental Health & Drop In Services  
**Project Number:** 188163  
**Date Submitted:** 2021-11-01 12:30:42.761  
**Applicant Name:** City of Des Moines  
**Budget Amount:** \$152,089  
**Project Type:** SSO  
**Program Type:** SSO

**Component Type** SSO  
**Grant Term** 1 Year  
**Priority Type** SSO

**Instructions**

This form will provide the basic information for the project application that was selected for review. You must first answer "Yes" or "No" to the question ""Do you want to approve this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

**Do you want to submit this project?** Yes  
**(Make selection and click the 'save' button below)**

**Project Applicant Project Details**

**Project Name:** YHDP HMIS 2021  
**Project Number:** 188160  
**Date Submitted:** 2021-11-08 09:10:59.788  
**Applicant Name** City of Des Moines  
**Budget Amount** \$37,470  
**Project Type** HMIS  
**Program Type** HMIS  
**Component Type** HMIS  
**Grant Term** 1 Year  
**Priority Type** HMIS

**Instructions**

This form will provide the basic information for the project application that was selected for review. You must first answer "Yes" or "No" to the question ""Do you want to approve this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

**Do you want to submit this project?** Yes  
**(Make selection and click the 'save' button below)**

## Continuum of Care (CoC) YHDP Replacement Project Listing

**Instructions:**

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

[https://www.hud.gov/program\\_offices/comm\\_planning/coc/competition](https://www.hud.gov/program_offices/comm_planning/coc/competition).

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?
YHDP Children & F...	2021-11-01 14:40:...	City of Des Moines	\$181,829	Joint TH & PH-RRH	1 Year	Yes
YHDP Anawim Perma...	2021-11-01 16:37:...	City of Des Moines	\$187,037	PH	1 Year	Yes
YHDP IHYC Rapid R...	2021-11-01 12:38:...	City of Des Moines	\$263,676	PH	1 Year	Yes

## Project Applicant Project Details

**Project Name:** YHDP Children & Families of Iowa TH&RRH Replacement  
**Project Number:** 190702  
**Date Submitted:** 2021-11-01 14:40:37.165  
**Applicant Name:** City of Des Moines  
**Budget Amount:** \$181,829  
**Project Type:** Joint TH & PH-RRH  
**Program Type:** Joint TH & PH-RRH  
**Component Type:** Joint TH & PH-RRH  
**Grant Term:** 1 Year  
**Priority Type:** Joint TH & PH-RRH

### Instructions

This form will provide the basic information for the project application that was selected for review. You must first answer "Yes" or "No" to the question "Do you want to approve this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

**Do you want to submit this project?** Yes  
**(Make selection and click the 'save' button below)**

## Project Applicant Project Details

**Project Name:** YHDP Anawim Permanent Supportive Housing Replacement  
**Project Number:** 190700  
**Date Submitted:** 2021-11-01 16:37:56.673  
**Applicant Name:** City of Des Moines  
**Budget Amount:** \$187,037  
**Project Type:** PH

**Program Type** PH  
**Component Type** PH  
**Grant Term** 1 Year  
**Priority Type** PH

**Instructions**

This form will provide the basic information for the project application that was selected for review. You must first answer "Yes" or "No" to the question ""Do you want to approve this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

**Do you want to submit this project?** Yes  
**(Make selection and click the 'save' button below)**

**Project Applicant Project Details**

**Project Name:** YHDP IHYC Rapid Rehousing Replacement  
**Project Number:** 190699  
**Date Submitted:** 2021-11-01 12:38:29.722  
**Applicant Name** City of Des Moines  
**Budget Amount** \$263,676  
**Project Type** PH  
**Program Type** PH  
**Component Type** PH  
**Grant Term** 1 Year  
**Priority Type** PH

**Instructions**

This form will provide the basic information for the project application that was selected for review. You must first answer "Yes" or "No" to the question ""Do you want to approve this project?"

If "Yes" is selected, click "Save & Back to List."

If "No" is selected, click "Save." A new drop-down menu will appear asking for the reason the CoC rejected the project application. Select the appropriate response from the list and then click "Save & Back to List."

**Do you want to submit this project?** Yes

**(Make selection and click the 'save' button below)**

## Funding Summary

### Instructions

This page provides the total budget summaries for each of the project listings after the you approved, ranked (New and Renewal Project Listings only), or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
<b>Renewal Amount</b>	\$3,529,940
<b>New Amount</b>	
<b>CoC Planning Amount</b>	\$132,998
<b>YHDP Amount</b>	\$903,324
<b>Rejected Amount</b>	\$0
<b>TOTAL CoC REQUEST</b>	\$4,566,262



## Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	HUD-2991Con Plan ...	11/15/2021
FY 2021 Rank Tool (optional)	No		
Other	No		
Other	No		

## **Attachment Details**

**Document Description:** HUD-2991Con Plan Certification

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.**

**WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.**

Page	Last Updated
<b>Before Starting</b>	No Input Required
<b>1A. Identification</b>	10/19/2021
<b>2. Reallocation</b>	11/01/2021
<b>5A. CoC New Project Listing</b>	No Input Required
<b>5B. CoC Renewal Project Listing</b>	11/10/2021
<b>5D. CoC Planning Project Listing</b>	11/10/2021
<b>5E. YHDP Renewal</b>	11/10/2021
<b>5F. YHDP Replace</b>	11/10/2021
<b>Funding Summary</b>	No Input Required
<b>Attachments</b>	11/15/2021
<b>Submission Summary</b>	No Input Required

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U.S. Department of Housing  
and Urban Development

Certification of Consistency Plan  
with the Consolidated Plan  
for the Continuum of Care  
Program Competition

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: COC-DSM

Project Name: IA-502 CoC Registration FY 2021

Location of the Project: Polk County, Iowa

Name of  
Certifying Jurisdiction: City of Des Moines, Iowa

Certifying Official  
of the Jurisdiction Name: Chris Johansen

Title: Neighborhood Services Department Director

Signature:  CJ

Date: 11/15/21

**Public reporting burden** for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

**Privacy Act Statement.** This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.).

HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

Applicant Name: COC-DSM

Project Name: IA-502 CoC Registration FY 2021

**Continuum of Care Renewal Project Listing**

Project Name	Grant Term	Budget Amount	Rank	Comp. Type	PSH/RRH	Consolidation Type
ICA HMIS	1 Year	\$ 108,419.00	1	HMIS		
PHC CI	1 Year	\$ 147,882.00	2	SSO		
Anawim HOP Consolidated	1 Year	\$ 1,041,906.00	3	PH	PSH	
IHYC RRH	1 Year	\$ 162,762.00	4	PH	RRH	
CFI - RRH	1 Year	\$ 104,508.00	5	PH	RRH	
Anawim Consolidated	1 Year	\$ 1,297,830.00	6	PH	PSH	
IHYC TH/RRH	1 Year	\$ 298,185.00	7	PH	Joint TH& PH-RRH	
PHC RRH - Singles and Families	1 Year	\$ 78,285.00	C8	PH	RRH	Individual
PHC RRH 1 - Families	1 Year	\$ 207,012.00	C9	PH	RRH	Survivor
PHC RRH 2 - Singles	1 Year	\$ 83,151.00	C10	PH	RRH	Individual

**Continuum of Care Planning Listing**

Project Name	Grant Term	Budget Amount
CoC Planning Grant	1 Year	\$ 132,998.00

**Continuum of Care YHDP Renewal Project Listing**

Project Name	Grant Term	Budget Amount	Comp. Type
YHDP Primary Hlth Care Housing Navigator	1 Year	\$ 81,223.00	SSO
YHDP IHYC Mental Health & Drop In Services	1 Year	\$ 152,089.00	SSO
YHDP HMIS 2021	1 Year	\$ 37,470.00	HMIS

**Continuum of Care YHDP Replacement Project Listing**

Project Name	Grant Term	Budget Amount	Comp. Type
YHDP Children & Families of Iowa TH&RRH Replacement	1 Year	\$ 181,829.00	Joint TH& PH-RRH
YHDP Anawim Permanent Supportive Housing Replacement	1 Year	\$ 187,037.00	PH
YHDP IHYC Rapid Rehousing Replacement	1 Year	\$ 263,676.00	PH