



**Roll Call Number**

**Agenda Item Number**

43B

**Date** February 5, 2024

An Ordinance entitled, "AN ORDINANCE to amend the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, as heretofore amended, by amending Chapter 102, Article XII, Sections 102-963, 102-964, 102-966, and 102-967, relating to the numbering of buildings",

presented.

Moved by \_\_\_\_\_ that this ordinance be considered and given first vote for passage. Second by \_\_\_\_\_.

FORM APPROVED:

(First of three required readings)

/s/ Chas M. Cahill  
Chas M. Cahill  
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
BOESEN				
VOSS				
COLEMAN				
WESTERGAARD				
MANDELBAUM				
GATTO				
TOTAL				
MOTION CARRIED	APPROVED			

**CERTIFICATE**

I, LAURA BAUMGARTNER, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

43B

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE to amend the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, as heretofore amended, by amending Chapter 102, Article XII, Sections 102-963, 102-964, 102-966, and 102-967, relating to the numbering of buildings.

Be It Ordained by the City Council of the City of Des Moines, Iowa:

Section 1. That the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, as heretofore amended, is hereby amended, by amending Chapter 102, Article XII, Sections 102-963, 102-964, 102-966, and 102-967, relating to the numbering of buildings, as follows:

**Sec. 102-963. House number plats.**

The numbering of buildings shall be in accordance with plats on file in the ~~office of the city engineer~~ Development Services Department. These plats shall be preserved and extended by the ~~city engineer~~ Development Services Director or designee in accordance with the plans of such plats as new streets are opened.

**Sec. 102-964. Notice of street number.**

The zoning enforcement officer or designee as established by policy shall deliver to each owner, agent or lessee making application therefor and furnishing him or her with a description of the premises and an accurate statement of the location thereon of the building for which a number is sought a notice of street number or, if a discrepancy in street address is discovered and corrected, a notice of change of address for the affected property, showing the number to be placed on the building.

**Sec. 102-966. Size and material.**

The digits comprising the numbers placed on the building shall be not less than 2-1/4 inches in height and shall be painted on wood, glass or metal or shall be cut from metal and so colored as to be easily read.

**Sec. 102-967. Enforcement.**

The zoning enforcement officer or designee shall enforce this article respecting the duty of owners, agents or lessees to number buildings. Any person refusing to number a building as provided in this article or who shall fail to do so for a period of 30 days after being notified in writing by the ~~building director~~ zoning enforcement officer or designee to do so shall be deemed guilty of a simple misdemeanor. The zoning enforcement officer or designee may proceed to place a suitable number on the building and shall report the cost thereof to the city council. The council may assess the cost thereof against the property for collection in the same manner as a special assessment.

Section 2. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

FORM APPROVED:

/s/ Chas M. Cahill

Chas M. Cahill

Assistant City Attorney