

Date October 2, 2023

APPROVING PLANS, SPECIFICATIONS, AND FORM OF CONTRACT DOCUMENTS FOR EPDM ROOF REPLACEMENT AT PRINCIPAL PARK, AND AUTHORIZING AGREEMENT WITH RIGHT ROOFING & SIDING, INC. FOR A TOTAL COST OF \$91,384.05

WHEREAS, in accordance with Iowa Code Section 26.14 and the Des Moines Construction Bidding Policy as revised by City Council in 2011, the Engineering Department and Facilities Division have requested the Finance Department, Procurement Division to undertake a competitive quotation process for the provision of EPDM full replacement of the EPDM membrane roofing system in selected roof areas at Principal Park (“Project”); and

WHEREAS, the Procurement Division solicited bids by email and advertisement on the City’s electronic procurement platform through Request for Bid #W23-516 to potential bidders, with no bids received; and

WHEREAS, Right Roofing & Siding, Inc., Ryan Johnson, President, 3250 99th Street, Urbandale, Iowa 50322, has submitted a quote for the Project in the amount of \$91,384.05, which quote will meet the roofing materials manufacturer Carlisle Syn-Tec’s requirements for a fully warranted system; and

WHEREAS, funding for said project is available from FY 2023-2024 Capital Improvement Plan (CIP), transfer from Page 50, Municipal Building Reroofing, BL044, General Obligation Bonds to Principal Park, PK132; and

WHEREAS, the City Manager, upon recommendation of the Facilities Division for good cause shown, has exempted the procurement of services for the Project from the competitive bidding procedure and has authorized direct procurement without a competitive process for the procurement of services from Right Roofing & Siding, Inc., pursuant to Section 2-710(c) of the Des Moines Municipal Code; and

WHEREAS, the Procurement Administrator and the Engineering Department recommend approval of the quote from Right Roofing & Siding, Inc., subject to the terms and conditions set forth in Contract with Right Roofing & Siding, Inc. in form on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that:

1. The plans, specifications, and form of contract documents for the Project are hereby approved; the quote from Right Roofing & Siding, Inc. for the above-described Project involving membrane roof replacement at Principal Park, at a total cost of \$91,384.05, is hereby received, filed, and accepted; the Contract with Right Roofing & Siding, Inc., in form on file in the office of the City Clerk, is hereby approved and the Mayor and City Clerk are hereby respectively directed to sign and attest to signature on said Contract.

2. The Facilities Division and Procurement Administrator are directed to administer, monitor, and make payment under said Contract in accordance with the terms thereof.

(Council Communication No. 23-427)



60

Date October 2, 2023

MOVED BY _____ TO ADOPT.

SECOND BY _____.

Approved as to form:

/s/ Glenna K. Frank
Glenna K. Frank
Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
MANDELBAUM				
VOSS				
WESTERGAARD				
TOTAL				
MOTION CARRIED	APPROVED			

CERTIFICATE

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

Mayor

City Clerk