



Roll Call Number

Agenda Item Number

83

Date May 23, 2022

**APPROVING MEMORANDUM OF UNDERSTANDING WITH CODING IT FORWARD
(CIVIC INNOVATION CORPS) FOR CITY MANAGER OFFICE HOSTING OF INTERNS**

WHEREAS, Coding It Forward (CIF), a non-profit organization originally founded by college students searching for technology internships in government offices, offers an internship program through its Civic Innovation Corps (CIC) launched in 2021 which recognizes the importance of empowering talent to serve at all levels of government through 10-week internship experiences; and

WHEREAS, CIC program goals include exposing interns to various governmental entities, cultivating a community of public service-minded individuals, and exposing young adults interested in working in the information technology field to career pathways available in public service; and

WHEREAS, the City and CIF are negotiating a Memorandum of Understanding pursuant to which the City will receive two summer interns from June 13 through August 19, 2022, to be hosted in the City Manager’s Office, which interns will be CIF employees provided office space, supplies, and project information from the City Manager’s Office; and

WHEREAS, the City Manager requests authority to finalize negotiations and to execute the Memorandum of Understanding, subject to final approval as to form by the Legal Department and in substantially the form on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that:

1. The Memorandum of Understanding between Coding It Forward and the City of Des Moines, a copy of which is in substantially the form on file in the City Clerk's Office, is hereby approved.
2. The City Manager is hereby authorized and directed to execute and administer said Memorandum of Understanding on behalf of the City, following final approval as to form by the Legal Department.
3. In the event that any substantive revisions are made to the substantial form of Memorandum of Understanding on file with the City Clerk, as determined by the City Manager and the Legal Department, then the City Manager shall submit said revised form of Memorandum to Council prior to and for approval.

(Council Comm. No. 22-252)

Approved as to Form:

/s/Glenna K. Frank

Glenna K. Frank, Assistant City Attorney

MOVED BY _____ TO ADOPT.

SECOND: BY _____.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
SHEUMAKER				
MANDELBAUM				
VOSS				
WESTERGAARD				
TOTAL				

CERTIFICATE

I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED

APPROVED

Mayor

City Clerk