



Date April 19, 2021

RESOLUTION APPROVING 2020 CERTIFIED LOCAL GOVERNMENT (CLG) ANNUAL REPORT AND AUTHORIZATION FOR MAYOR'S SIGNATURE FOR SUBMITTAL TO THE IOWA DEPARTMENT OF CULTURAL AFFAIRS

WHEREAS, the City of Des Moines, has established a Historic Preservation Commission pursuant to Des Moines Municipal Code Section 58-30, having powers and duties to further the efforts of historic preservation in the City by meeting regularly to undertake hearings and activities brought before it which relate to historic districts, structures, landmarks, and designations; and

WHEREAS, the City of Des Moines has entered into a Certified Local Government (CLG) Agreement with the State of Iowa under which it may apply for grant funding to support local historic preservation activities, eligibility for which requires that the City submit an annual report of Iowa Certified Local Government documenting its historic preservation work to the State; and

WHEREAS, the 2020 CLG Annual Report is presented for Council review and approval, with authorization granted to the Mayor to sign and submit the Report to the Iowa Department of Cultural Affairs.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, as follows:

- 1. Upon receipt and review, the Certified Local Government Annual Report of the City of Des Moines Historic Preservation Commission is hereby **APPROVED**.
- 2. That the Mayor of the City of Des Moines is authorized to affix his signature upon said Annual Report and forthwith cause its submittal to the State of Iowa Department of Cultural Affairs.

MOVED BY _____ TO ADOPT.

FORM APPROVED: Judy K Parks-Kruse
Judy K. Parks-Kruse, Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
GATTO				
GRAY				
MANDELBAUM				
VOSS				
WESTERGAARD				
TOTAL				

MOTION CARRIED APPROVED

Mayor

CERTIFICATE

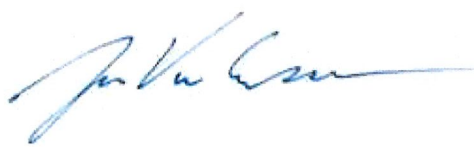
I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

Certified Local Government Annual Report

Name of Certified Local Government: City of Des Moines



04/13/2021

Signature of person who completed this report

Date

I certify that a representative of the historic preservation commission has attended a public meeting and presented the details of this report to the city council (city CLG) or the Board of Supervisors (county CLG).

Date of public meeting

Signature of Mayor or Chairman of the Board of Supervisors

Date

Printed Name of Elected Official

Please upload this completed form with your annual report on SlideRoom.

Thank you.

NOT SUBMITTED

Reviewers cannot see your material until you submit your application. Once you have finished the last step, you will receive a confirmation message and ID number.

State Historical Society of Iowa

2020 Certified Local Government Annual Report

City of Des Moines / Anuprit Minhas
602 Robert D Ray Dr
Des Moines, IA 50309, United States
15152834757
ajminhas@dmgov.org

Forms [Edit](#)

Certified Local Government Annual Report

* indicates a required field

Under the CLG Agreement with the State, local governments and their historic preservation commissions are responsible for submitting an annual report documenting the commission's preservation work and that they have met the requirements of the CLG program.

This annual report is also an important tool for your commission to evaluate its own performance and to plan for the coming year.

1. Name of the city, county, or land use district:

Please choose the name from the drop down table.

Des Moines (city) Historic Preservation Commission

2.

Did your commission undertake any projects for historic identification/survey, evaluation and or registration/nomination projects in this calendar year?

CLG Standards are in your local government's Certified Local Government (CLG) Agreement and the National Historic Preservation Act:

- 1) The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- 2) The CLG will review National Register nominations on any property that lies in the jurisdiction of its historic preservation commission.

Please upload any Iowa Site Inventory Forms or other survey materials produced during the year. Please do not upload any projects that were funded with a CLG or HRDP grant, mandated by the Section 106 review and compliance process, or National Register nominations as we already have these documents in our files.

no

3.

Were any National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in this calendar year?

yes

3.1.

Please identify the property (historic name and address) and the action (altered, moved, demolished).

Records of alterations are kept only for properties located in local historic districts and local landmarks. 86 applications were reviewed for work in the three local historic districts. No applications were submitted for any alterations to a local landmark. Proposed demolitions are reviewed city-wide.

4. Does your local government designate local landmarks or local districts?

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

Yes

5.

If you answered yes to the previous question, in this calendar year, what properties did your city place on its list of locally designated historic landmarks and/or historic districts? Please provide the historic name and address of each property

IMPORTANT: Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

REMINDER: Before local districts are designated by your city council, you must send the local nomination to the SHPO for review and comment. Please allow at least 45 days for review before the nomination is scheduled for city council review. The SHPO review takes place after your commission has approved the local district nomination and BEFORE it is placed on the city council's agenda.

'Financial Center', 666 Walnut Street, Des Moines, IA - 50309

'Varsity Theater', 1207 25th Street, Des Moines, IA

'Drake Park Playground Shelter', 2300 Drake Park Avenue, Des Moines, IA

5.1.

Please attach a copy of the final designation nomination(s) and ordinances(s) for these properties

[LocalLandmark2020.pdf](#)

6.

In this calendar year, what were the actions to revise, amend, change, or de-list a locally designated property? Please provide the name and address of the property(ies) and the action. If no action was taken, enter N/A

None

7.

Has your city or county passed other ordinances that directly or indirectly affect historic preservation?

no

8.

Did your city, county, LUD or its historic preservation commission undertake any of the following activities in this calendar year? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do!

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties.
- 2) The CLG shall provide for adequate public participation in the local historic preservation programs.

b. Provided technical assistance on historic preservation issues or projects. Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc.

8.1.

Describe the city, county, LUD, and/or historic preservation commission's assistance on preservation issues or projects in this calendar year. Please be specific (address(es) of property(ies), what was the issue(s), what technical assistance was provided?).

Commission members and staff provide technical assistance to property owners within the local historic districts as needed when they apply for a Certificate of Appropriateness or are considering a future project. Commission members routinely provide technical assistance to City staff, property owners and developers on historic preservation matters outside of the local historic districts and landmarks.

9.

Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year?

None

10.

What partnerships did your commission form or continue with other entities? (examples include local main street office, local school, historical society, library, museum, service club, etc.) If none, enter N/A

N/A

11.

Did your historic preservation commission receive any grants (other than CLG or HRDP) this year? If so, please describe. If none, enter N/A.

N/A

12. Does your commission have a website?

Yes

12.1. What is the website address?

https://www.dsm.city/boards_inner_T56_R32.php

13. Does your commission have a Facebook page?

No

14.

List dates of public commission meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled).

CLG Standards found in CLG Agreement and National Historic Preservation Act:

- 1) The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- 2) The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- 3) The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- 4) Commission members will participate in state-sponsored or state-approved historic preservation training activities.

1/15, 2/19, 4/15, 5/20, 6/17, 7/15, 8/19, 9/16, 10/21, 11/18, 12/16

15.

We recommend that the local government provide the commission a budget with a minimum of \$750 to pay for training and other commission expenses. In this calendar year, what was the dollar amount for the historic preservation commission's annual budget?

Approximately \$47,000 a year is spent providing direct staff support to the HPC

16. Where are your official CLG files located?

Certified Local Government files must be stored at city hall (for city commissions) or the county courthouse (for county commissions).

Development Services Department, Armory Building, 602 Robert D. Ray Drive, Des Moines, IA 50309

17.

Please list the names of the Historic Preservation Commissioners who served during this calendar year.

Patricia A. Barry, Sondra Ashmore, York A. Taenzer, Martha Green, James Trower, Ann Schmid, Michael Hildebrand, Tiffany Allison, Scotney J. Fenton, Breann A. Bye, Evan Herlocker

18.

Each CLG was asked to provide a work plan last year. Please provide a self-assessment of your progress on the initiatives and programs you identified last year. Were you able to accomplish much of what you set out to do? If not, what would help you fulfill this next year's work plan?

Staff was able to consistently review applications for alterations and new construction in the local historic districts. Staff worked with the Landmark Review Board to successfully nominate three (3) buildings/structures local landmarks. Input was given on city-wide demolition requests. Staff and the Commission together have continued to provide technical assistance to property owners and developers in local historic and also city-wide as needed.

19.

Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Also discuss your plan for obtaining historic preservation training in 2021. Please attach your work plan to your annual report.

[2021 HPC Work Program.pdf](#)

20. Please update contact information about your 2021 Chief Elected Official.

Note: This is beginning January 2021. Please provide the information for the Mayor, Chairman of the Board of Supervisors, or President of LUD Trustees.

First and Last Name	Mailing Address	Phone Number	Email Address
T.M. Franklin Cownie	400 Robert D. Ray Drive, Des Moines, IA 50309		fcownie@dmgov.org

21.

Please update contact information about your Staff Person for the Historic Preservation Commission.

This is a local government staff member and is required. Electronic and mailed communication is sent to the staff person and chair of the commission who will forward to the rest of the commission members.

First and Last Name	Job Title	Mailing Address	Phone Number	Email Address
Jason Van Essen	Planning and Urban Design Administrator	602 Robert D. Ray Drive, Des Moines, IA 50309	515-283-4147	jmvanessen@dmgov.org

22.

Please complete the following and provide contact information about your 2021 Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the chair who will forward the information to the rest of the commission members.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
York A.	1611 Center	515-321-		yorkt40@gmail.com

Taenzer Street, Des 1873
Moines, IA 50314

22.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Sherman Hill Historic District

22.2. Specify the month, day, and year that the commissioner's term will end.

10/18/2009

22.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

23.

Please complete the following and provide information about your 2021 Vice Chairperson/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Scotney Fenton	1245 42nd Street, Des Moines, IA 50311	515-277-8934		sfenton@rdgusa.com

23.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Most local governments do not have a program for local designation. If you have questions about whether you have a local designation program or not, please contact Paula Mohr before you complete this section.

N/A

23.2. Specify the month, day, and year that the commissioner's term will end.

10/18/2005

23.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

24.

Please complete the following and provide information about your 2021 Secretary/Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
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N/A

24.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

24.2. Specify the month, day, and year that the commissioner's term will end.

24.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

25.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
James Trower	112 10th Street, Unit 302, Des Moines, IA 50309	515-330-8511		jtrower@bnim.com

25.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

N/A

25.2. Specify the month, day, and year that the commissioner's term will end.

25.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

26.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Sondra Ashmore	338 29th Street, Des Moines, IA 50312	515-782-1025		sondra1130@yahoo.com

26.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Owl's Head Local Historic District

26.2. Specify the month, day, and year that the commissioner's term will end.

03/28/2020

26.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

27.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Patricia Barry	451 29th Street, Des Moines, IA 50312	515-280- 7365		bhhpab@aol.com

27.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

Owl's Head Local Historic District

27.2. Specify the month, day, and year that the commissioner's term will end.

03/28/2013

27.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

28.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
---------------------	-----------------	-------------------	-------------------	---------------

Last
Name

Breann Bye	523 Franklin Avenue, Des Moines, IA 50314	641-521- 9340	breannbye@outlook.com
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28.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.

River Bend Local Historic District

28.2. Specify the month, day, and year that the commissioner's term will end.

02/02/2015

28.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?

No

29.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Martha Green	815 18th STreet	515-681- 2030		mgreenaia@msn.com

29.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

Sherman Hill Local Historic District

29.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyyy

10/18/2018

29.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

no

30.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Michael Hildebrand	410 Franklin Avenue, Des Moines, IA 50314	515-248-8631		hildebrand_m@msn.com

30.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

N/A

30.2. Specify the month, day, and year that the commissioner's term will end.

MM/DD/YYYY

10/18/2018

30.3.

Does this person serve as the Contact with the State Historic Preservation Office for the Commission?*

no

31.

Please complete the following and provide information about your 2021 Commissioner.

Note: Electronic and mailed communication will be sent to the staff person for the commission and the contact.

First and Last Name	Mailing Address	Home Phone Number	Work Phone Number	Email Address
Tiffany Allison	2227 E 29th Street, Des Moines, IA 50317	515-988-5468		

31.1.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Local Historic District). If the commissioner does not represent a local historic district, enter N/A.*

N/A

31.2. Specify the month, day, and year that the commissioner's term will end.*

mm/dd/yyyy

10/18/2022

32.

Please attach biographical sketches for commissioners who were newly appointed in 2021.

Please be sure newly appointed commissioners sign and date their statement.

33.

Does your commission have any vacancies? If so, how many? If you have no vacancies, enter N/A.

Yes, one.

34. Please complete the Commission Training Table.

An important requirement of the Certified Local Government program is annual state-sponsored (such as the Preserve Iowa Summit) or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison. In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including online training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Event	Sponsor Organization	Location	Date	Names of Attendees
Preserve Iowa Summit 2020	State Historic Preservation Office of Iowa	Dubuque Iowa - online	June 4-6, 2020	Scotney Fenton
Old Home repair For Women	Bob Yapp	Hanibal, MO	September 19-20, 2020	Sondra Asmore
NAPC Forum 2020	National Alliance of Preservation Commissions	Online	August 4-9, 2020	Martha Green

35.

Who of your commission members, staff, and/or elected officials attended the Preserve Iowa Summit? If so, please provide their names.

Please note this must be completed. If no one attended, enter none.

Scotney Fenton

36. Signature page

[2020 CLG Report - signature page - 4.13.2021.pdf](#)

ATTACHMENTS [Edit](#)

Ordinances/Resolutions

If you have a new ordinance/resolution or have changed your existing ordinance/resolution, upload it here.

[no file]

Ordinances/Resolutions

[no file]

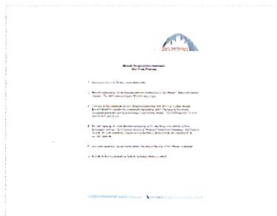
Survey Materials

If you have produced Site Inventory Forms or a survey in the calendar year, please upload it here

[no file]

Work plan

Please upload the upcoming year's work plan here.



2021 HPC Work Program.pdf

Biographical Sketches for New Commissioners

If you have new commissioners, please upload their Biographical Sketches here. Please make sure that they are signed. The form can be downloaded from here:

<https://drive.google.com/file/d/1GDBtPLv2an2sXho54yJfZRT13bwL4RFZ/view?usp=sharing>

[no file]

Supplementary Material

Upload any supplementary material here

[no file]

Supplementary Material 2

Upload any supplementary material here

[no file]

Supplementary Material 3

Upload any supplementary material here

[no file]

Elected Official's Signature Page

Please schedule a time to present your annual report to your city council or Board of Supervisors. Ask your elected official to sign the signature page and upload here.

The form can be downloaded from here: <https://drive.google.com/file/d/1YcetiR-inEjVfvoUWn3A5czCeim2m-XC/view?usp=sharing>



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