COUNCIL ACTION YEAS NAYS PASS ABSENT  COWNIE  BOESEN  GATTO  GRAY  MANDELBAUM  VOSS  WESTERGAARD  CERTIFICATE  I, P. Kay Cmelik, City Clerk of said City here certify that at a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted that a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted than and affixed my seal the day and year fix above written.	Roll Call					Agenda Item Number
COMMISSION ON REVIEW AND APPROVAL OF A REQUEST FROM RLBR HOLDINGS, LLLC (OWNER), REPRESENTED BY ROBERT BIERMA (OFFICER) FOR AMENDMENT TO A MAJOR PRELIMINARY PLAT "MCKINLEY ACRES" ON PROPERTIES LOCATED AT 3359 AND 3365 MCKINLEY AVENUE  WHEREAS, on August 20, 2020, the City of Des Moines Plan and Zoning Commission voted 12-0 for APPROVAL of an Amendment to a major Preliminary Plat "McKinley Acres", submitted by RLBR Holdings, LLLC, (owner), represented by Robert Bierma (Officer), to remove the restriction requiring one drive approach access per two lots fronting McKinley Avenue to allow a separate access for each property at 3359 and 3365 McKinley Avenue, subject to the following conditions:  1. Compliance with all administrative requirements of the City's Permit and Development.  NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the attached communication from the City Plan and Zoning Commission is hereby received and filed.  MOVED by	Date Septem	ıber 14,	2020			
for APPROVAL of an Amendment to a major Preliminary Plat "McKinley Acres", submitted by RLBR Holdings, LLLC, (owner), represented by Robert Bierma (Officer), to remove the restriction requiring one drive approach access per two lots fronting McKinley Avenue to allow a separate access for each property at 3359 and 3365 McKinley Avenue, subject to the following conditions:  1. Compliance with all administrative requirements of the City's Permit and Development.  NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the attached communication from the City Plan and Zoning Commission is hereby received and filed.  MOVED by	COMN HOLDIN FOR AN	MISSIO IGS, LI MENDM	ON ON I LLC (O MENT I	REVII WNEI FO A I	EW AND R), REPR MAJOR I	APPROVAL OF A REQUEST FROM RLBR RESENTED BY ROBERT BIERMA (OFFICER) PRELIMINARY PLAT "MCKINLEY ACRES"
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the attached communication from the City Plan and Zoning Commission is hereby received and filed.  MOVED by	for <b>APPROVAL</b> RLBR Holdings requiring one dri	L of an , LLLC ve appr	Amend , (owner oach ac	dment er), rep cess pe	to a majoresented ber two lots	or Preliminary Plat "McKinley Acres", submitted by Robert Bierma (Officer), to remove the restriction fronting McKinley Avenue to allow a separate access
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Des Moines, Iowa, that the attached communication from the City Plan and Zoning Commission is hereby received and filed.  MOVED by	1 Compliance	with all	admini	strative	e requirem	nents of the City's Permit and Development.
FORM APPROVED:  Judy K. Parks-Kruse, Assistant City Attorney  COUNCIL ACTION   YEAS   NAYS   PASS   ABSENT   COWNIE                   BOESEN                   GATTO                       GRAY                         MANDELBAUM	that the attached	commu	ınicatio	n from	the City	Plan and Zoning Commission is hereby received and
Judy K. Parks-Kruse, Assistant City Attorney  COUNCIL ACTION   YEAS   NAYS   PASS   ABSENT   COWNIE   BOESEN   I, P. Kay Cmelik, City Clerk of said City here certify that at a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted westergaard   IN WITNESS WHEREOF, I have hereunto set thand and affixed my seal the day and year fiabove written.		MO	VED by	у		to receive and file.
CERTIFICATE  BOESEN  GATTO  GRAY  MANDELBAUM  VOSS  WESTERGAARD  CERTIFICATE  I, P. Kay Cmelik, City Clerk of said City here certify that at a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted hand and affixed my seal the day and year finabove written.			esistant	wse City A	 ttorney	(13-2021-1.07)
COWNIE  BOESEN  GATTO  GRAY  MANDELBAUM  VOSS  WESTERGAARD  I, P. Kay Cmelik, City Clerk of said City here certify that at a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted hand and affixed my seal the day and year finabove written.	COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT	
CERTIFY that at a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted westergaard  WESTERGAARD  CERTIFY that at a meeting of the City Council said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above da among other proceedings the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the above was adopted by the said City of Des Moines, held on the said City of Des	COWNIE					CERTIFICATE
voss  WESTERGAARD  IN WITNESS WHEREOF, I have hereunto set hand and affixed my seal the day and year fi above written.	GATTO					I, P. Kay Cmelik, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.
WESTERGAARD hand affixed my seal the day and year fi						
above written.						hand and affixed my seal the day and year first
IUIAL	TOTAL					

City Clerk



September 8, 2020

Date Springer 14,700
Agenda Item \_\_\_\_\_\_

Honorable Mayor and City Council City of Des Moines, Iowa

#### Members:

Communication from the City Plan and Zoning Commission advising that at their August 20, 2020 meeting, the following action was taken regarding a request from RLBR Holdings, LLC (Owner) represented by Robert Bierma (officer) for review and approval of an amendment to a major Preliminary Plat "McKinley Acres" on properties located at 3359 and 3365 McKinley Avenue, to remove the restriction requiring one drive approach access per two lots fronting McKinley Avenue to allow a separate access for each property at 3359 and 3365 McKinley Avenue.

# **COMMISSION RECOMMENDATION:**

After public hearing, the members voted 12-0 as follows:

Commission Action:	Yes	Nays	Pass	Absent
Francis Boggus	Χ			
Dory Briles	Χ			
Abby Chungath	Χ			
Kayla Berkson	Χ			
Jann Freed	Χ			
Johnny Alcivar	Χ			
Lisa Howard	Χ			
Carolyn Jenison	Χ			
Greg Jones				Х
William Page				Х
Rocky Sposato	Χ			
Steve Wallace	X			
Greg Wattier	Χ			
Emily Webb	Χ			

**APPROVAL** of the proposed amendment to the Preliminary Plat, subject to compliance with all administrative review requirements of the City's Permit and Development Center. (13-2021-1.07)

#### STAFF RECOMMENDATION TO THE P&Z COMMISSION

Staff recommends approval of the proposed amendment to the Preliminary Plat, subject to compliance with all administrative review requirements of the City's Permit and Development Center.

#### STAFF REPORT TO THE PLANNING COMMISSION

## I. GENERAL INFORMATION

- 1. Purpose of Request: The proposed amendment to the approved Preliminary Plat would remove the requirement that Lots 1 & 2 (3359 and 3365 McKinley Avenue) must have a shared driveway from McKinley Avenue.
- **2. Size of Site:** Approximately 2.42 acres.
- 3. Existing Zoning (site): "N1a" Neighborhood District.
- 4. Existing Land Use (site): One household dwelling with undeveloped land.
- 5. Adjacent Land Use and Zoning:
  - **North** "N1a", Uses are undeveloped land and one household residential.
  - **South** "N1a", Uses are McKinley Avenue and one household residential.
  - **East** "N3a", Uses are McKinley Avenue and one household residential.
  - West "P2", Uses are McKinley Avenue and the Des Moines International Airport.
- **6. General Neighborhood/Area Land Uses:** The subject property is located north of the Des Moines International Airport in an area that primarily consists of low-density residential development.
- 7. Applicable Recognized Neighborhood(s): The subject property is located in Southwestern Hills Neighborhood. All neighborhoods were notified of the Commission meeting by mailing of the Preliminary Agenda on July 31, 2020. Additionally, separate notifications of the hearing for this specific item were mailed on August 10, 2020 to the neighborhood association and to the primary titleholder on file with the Polk County Assessor for each property within 250 feet of the site. A Final Agenda for the Commission meeting was mailed to the neighborhood associations on August 14, 2020.

All agendas and notices are mailed to the primary contact(s) designated by the recognized neighborhood association to the City of Des Moines Neighborhood Development Division. The Southwestern Hills Neighborhood Association mailings were sent to George Davis, 3124 Southwest 29<sup>th</sup> Street, Des Moines, IA 50321.

8. Relevant Zoning History: On August 24, 2016, the Zoning Board of Adjustment approved an Exception of 10 feet less than the minimum 80 feet of lot width required

for a one household dwelling (for three parcels with 70 feet of frontage) and an Exception of 60 feet less than the minimum required 80 feet of lot width for a one household dwelling, where such lot meets the lot width at the building line (for one flag lot with 20 feet of frontage), subject to the following conditions:

- 1. Construction of any dwelling shall be in general compliance with building design and elevations as reviewed and approved by the Planning Administrator.
- 2. The architectural details of each dwelling shall vary from the other dwellings to provide an individualized appearance.
- 3. Provision of a full basement under each dwelling
- 4. Provision of a two-car or larger garage. A paved driveway shall be provided for vehicular access to the garage.
- 5. Exterior material for any home constructed shall be masonry (brick or stone), vinyl of no less than 0.042 thickness, cedar, cement fiber board or other composite materials generally equal in quality to cement fiber board as approved by the Planning Administrator.
- 6. Any dwelling shall be constructed with a front porch of not less than 60 square feet or at least 1/3 of the front façade shall be clad with stone or brick masonry.
- 7. Any dwelling constructed shall have window and door trim on all facades that is a minimum of 4-inches wide.
- 8. The roof on any house constructed shall be of architectural profile asphalt type shingles or cedar shakes. Standard 3-tab shingles are prohibited.
- 9. Any dwelling or accessory structure shall be constructed in compliance with all applicable building codes with issuance of all necessary permits by the Permit and Development Center.
- 10. Any modified lot configuration shall be in accordance with a Plat approved by the Permit and Development Center and recorded with Polk County.

On July 26, 2017, a follow-up appeal was approved by the Board of Adjustment for additional relief based on the proposed model home for Exception of 10 feet less than the calculated minimum 40 feet of front yard setback required for a one household dwelling, Exception of 3 feet less than the minimum 10 feet of side yard setback required on one side for a one household dwelling, and Exception of 6 feet less than the minimum 20 feet of total side yard setbacks required for a one household dwelling, subject to the following conditions:

1. A Final Plat shall be approved by the City Council and recorded with Polk County in accordance with relief granted by the Board on August 24, 2016 by Docket ZON2015-00142.

- 2. Construction of any dwelling shall be in general compliance with building design and elevations as reviewed and approved by the Planning Administrator.
- 3. The architectural details of each dwelling shall vary from the other dwellings to provide an individualized appearance.
- 4. Provision of a full basement under each dwelling
- 5. Provision of a two-car or larger garage. A paved driveway shall be provided for vehicular access to the garage.
- 6. Exterior material for any home constructed shall be masonry (brick or stone), vinyl of no less than 0.042 thickness, cedar, cement fiber board or other composite materials generally equal in quality to cement fiber board as approved by the Planning Administrator.
- 7. Any dwelling shall be constructed with a front porch of not less than 60 square feet or at least 1/3 of the front façade shall be clad with stone or brick masonry.
- 8. Any dwelling constructed shall have window and door trim on all facades that is a minimum of 4-inches wide.
- 9. The roof on any house constructed shall be of architectural profile asphalt type shingles or cedar shakes. Standard 3-tab shingles are prohibited.
- 10. Any dwelling or accessory structure shall be constructed in compliance with all applicable building codes with issuance of all necessary permits by the Permit and Development Center.
- 11. Any modified lot configuration shall be in accordance with a Plat approved by the Permit and Development Center and recorded with Polk County.

This relief was exercised by the approval of construction of a demonstration one household dwelling unit on August 2, 2017.

On January 19, 2017, the Plan & Zoning Commission approved a Preliminary Plat (13-2017-1.17) to allow subdivision of the property into four (4) lots. However, because a Final Plat was not submitted for approval within the maximum time frame, this Preliminary Plat expired.

On July 18, 2019, the Plan & Zoning Commission approved proposed Preliminary Plat subject compliance with all administrative review requirements of the Permit and Development Center, including limiting the four lots to only two shared drive approach accesses from McKinley Avenue.

The applicant is now requesting to eliminate the requirement that 3359 and 3365 McKinley Avenue must have a shared driveway from McKinley Avenue.

9. PlanDSM Land Use Plan Designation: Low-Density Residential is defined as "areas developed with primarily single-family and two-family residential units with up to 6

dwelling units per net acre." The density of the proposed lot configuration complies with the "Low Density Residential" designation.

10. Applicable Regulations: Taking into consideration the criteria set forth in Chapter 18B of the lowa Code, the Commission shall determine if such Preliminary Plat conforms to the standards and requirements outlined in Chapter 354 of the lowa Code, and the City Subdivision Ordinance and shall approve, conditionally approve or reject such plat within 45 days after the date of submission to the City Permit and Development Center. Unless the applicant agrees in writing to an extension of time, the Preliminary Plat shall be deemed approved if the Commission does not act within such 45-day period. The Commission's action for approval or conditional approval shall be null and void unless the final plat is submitted to the City Permit and Development Center within 270 days after the date of such action; provided, however, that the Permit and Development Administrator may grant, upon written request of the applicant, up to a 90-day extension for submittal of the final plat to the City Permit and Development Center.

## II. ADDITIONAL APPLICABLE INFORMATION

1. Traffic/Street System: The approved Preliminary Plat requires Lots 1 & 2 and Lots 3 & 4 share common drive approaches. At the time of the approval, the developer agreed to this condition based upon comments from the City's Traffic & Transportation Division. The City's intent was, and still is, to limit drive approaches along the City's arterial road. However, given the existing development pattern along McKinley Avenue, the City's Traffic & Transportation Division has indicated that they do not object to the elimination of the condition for Lots 1 & 2, as it would result in an increase of just one additional drive approach along McKinley Avenue.

### **SUMMARY OF DISCUSSION**

<u>Jann Freed</u> asked if any member of the public or the commission desired to speak on the item. None requested to speak.

## **COMMISSION ACTION:**

<u>Emily Webb</u> made a motion for approval of the proposed amendment to the Preliminary Plat, subject to compliance with all administrative review requirements of the City's Permit and Development Center.

Motion passed: 12-0

Respectfully submitted,

Michael Ludwig, AICP Planning Administrator

MGL:tjh



Request from RLBR Holdings, LLC (Owner) represented by Robert Bierma									File #	
(officer) for properties located at 3359 and 3365 McKinley Avenue.							13-2021-1.07			
Description of Action	the rest	Review and approval of an amendment to a major Preliminary Plat "McKinley Acres" to remove ne restriction requiring one drive approach access per two lots fronting McKinley Avenue to llow a separate access for each property at 3359 and 3365 McKinley Avenue.								ey Avenue to
PlanDSM Future Land Use			Current: Low Density Residential. Proposed: N/A.							
Mobilizing Tomorrow Transportation Plan			No planned improvements.							
Current Zoning District		"N1a" Neighborhood District.								
Proposed Zoning District		N/A.								
Consent Card Responses		In Favor		Not In Favor		Undetermined		% Opposition		
Outside Area (200 feet)		0		0						
Within Subject Property										
Plan and Zonir	_	Appro	oval X			Required 6/7		Yes		
Commission A	ction	n Denial				the City Coun	ncil	No		Х

# RLBR Holdings, LLC, 3359 and 3365 McKinley Avenue

13-2021-1.07



1 inch = 125 feet





