

★ **Roll Call Number**

Agenda Item Number

42

Date May 20, 2019

An Ordinance entitled, "AN ORDINANCE to amend the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, as heretofore amended, by amending Sections 114-361.19 and 114-361.21, relating to issuance of special parking permits",

which was considered and voted upon under Roll Call No. 19-0664 of April 22, 2019; again presented.

Moved by _____ that this ordinance be considered and given second vote for passage.

(Council Communication No. 19-218 (Second of three required readings)

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

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ORDINANCE NO. _____

AN ORDINANCE to amend the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, as heretofore amended, by amending Sections 114-361.19 and 114-361.21, relating to issuance of special parking permits.

Be It Ordained by the City Council of the City of Des Moines, Iowa:

Section 1. That the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, as heretofore amended, is hereby amended by amending Sections 114-361.19 and 114-361.21, relating to issuance of special parking permits, as follows:

Sec. 114-361.19. Special parking permit issuance.

- (a) The city traffic engineer is authorized by the city engineer to issue a special parking permit for a vehicle, trailer or container to park or stand or for any other use on a public street where such parking, or standing or use is otherwise prohibited or regulated by the provisions of this chapter. Application therefor may shall list one or more specific vehicles, trailers, containers or uses, shall be directed to the office of the city traffic engineer, and may shall contain information as the city traffic engineer shall deem pertinent to the application. Such permit shall only be issued when the city traffic engineer reasonably determines that said parking, or standing or use is required in the performance of a public service or to satisfy a public need as heretofore set forth under the guidance of section 114-361.21 of this article. Such permit shall grant permission for vehicular parking, or standing or other use in a specific area or any of a public street or way in the city.
- (b) The city traffic engineer is authorized to issue a special parking permit for the use of parking spaces or other specific areas of a public street or way in the city in conjunction with a street use permit issued under article XVI of chapter 102 of this code.
- (bc) The effective period of the permit may be a set number of days, not to exceed one year, and the inclusive dates of the permit shall be clearly displayed thereon. The permit may also specify the time or times of day when such parking is authorized as well as the days of the week to which it is limited.
- (ed) Except in situations of immediate emergency or in unique situations which have been identified to recognized and approved by the city traffic engineer, such parking shall be prohibited during specific hours in locations where signs are currently in place prohibiting parking during those hours.
- (de) The permit shall be clearly displayed in the window of the vehicle or on the trailer or container for which it is issued.
- (ef) Applicants are required to pay an application fee, and the daily meter rate and the meter hood fee of the reserved meter(s) for the time period the meters are reserved, not less than

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a 24-hour period, except as specified in ~~§~~subsection 114-36.19(gh). Payment is required at the time the permit is issued ~~except as specified in Section 114-361.19(h)~~. The charges for the application fee, daily meter rate, and the meter hood ~~fee~~ may be waived or reduced by the city traffic engineer or his or her designated representative in accordance with policy adopted by the city council by resolution. ~~at the discretion of the city traffic engineer or his or her designated representative.~~

- (fg) The application fee and meter hood fees ~~shall be defined~~ are set out in the ~~§~~Schedule of Fees adopted by the city council by resolution. The daily meter rate charged for hooding parking meters shall be calculated using the specific parking meter district location of the meter(s) to be hooded and the daily meter rates designated in section 114-643 of this code. In all instances the daily meter-fee rate shall be calculated based upon a twelve-hour day. The daily meter-fee rate shall be an additional fee only during normal days of parking meter operations as designated in ~~§~~section 114-644 of this code. A meter hood fee will be charged for days when daily meter rates are not charged.
- (gh) Vehicles, trailers and containers owned or operated by governmental agencies, ~~shall be exempt from the permit fee requirements. Vehicles and equipment working or used for work directly under contract or subcontract to the City of Des Moines shall also be with the city shall be exempt from these permit fee requirements~~ the application fee, daily meter rate and meter hood fee requirements.
- (h) ~~For a permit issued for special handicap consideration for persons who possess a permanent state of Iowa handicap placard or state of Iowa handicapped license plates, and a physician's certificate that substantiates a significant degree of disability related to coin handling dexterity, the fee for the permit shall be as provided above, but any daily meter fee shall be waived.~~
- (i) A person who parks a vehicle in violation of any provision of this section or of the terms of the special parking permit shall pay a fine as ~~defined~~ set out in the ~~§~~Schedule of Fees.

Sec. 114-361.21. Standards for issuance of special parking permits.

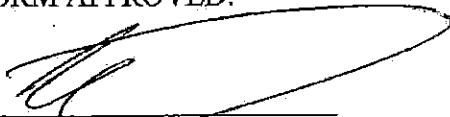
For the purposes of ~~section 114-361.19 of this article~~, the term the city traffic engineer issuing a special parking permit pursuant to subsection 114-361.19(a) of this article on the basis of whether proposed "parking, or standing or use is required in the performance of a public service or to satisfy a public need," is defined under authority of the city traffic engineer such required parking, standing or use. ~~This shall generically may generally include but not be limited to the following use of a parking space or specific area:~~

- (1) Funeral vehicles during performance of funeral service.
- (2) Moving vans in actual service.
- (3) Vehicles or equipment parked to facilitate special events.
- (4) Charter buses or school buses parked for special events.
- (5) Construction vehicles while delivering materials, special equipment (e.g., concrete trucks), or mobile construction equipment in use.
- (6) Vehicles involved in utility or city construction or maintenance work in streets right of way.
- (7) Vehicles containing cable or public TV remote facilities in actual service.
- (8) Temporary moving storage containers in actual service for adjacent properties.
- (9) Dumpsters in actual service for adjacent construction activity.

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Section 2. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

FORM APPROVED:



Lawrence R. McDowell
Deputy City Attorney

POLICY FOR SPECIAL PARKING PERMITS IN CONJUNCTION WITH STREET USE EVENTS

This policy sets forth the requirements and rates for event street use permitholders reserving on-street, metered parking through a special parking permit. This policy is being adopted in accordance with the special parking permit requirements outlined in the Des Moines Municipal Code Chapter 114, specifically Section 114-361.19.

Applicability

This policy applies only to events with an approved street use event permit under Article XIV of Chapter 102 of the Municipal Code.

Process

Event street use permitholders must follow the special parking permit application process to apply for a special parking permit to reserve metered parking spaces for their event. Requirements for special parking permit issuance outlined in Section 114-361.19 of the Municipal Code must be followed.

- Special parking permit applications must be completed online by the applicant not less than four days and not more than 30 days prior to the initial reservation date.
- Meters are reserved in full day (12 hour) increments.
- Any parking meter that cannot be used by the public prior to, during and after the event, including but not limited to those blocked by equipment, within a closure area or needed for traffic control, must be reserved through a special parking permit.
- Meters must be bagged by Traffic and Transportation or Police Department staff unless otherwise approved.
- Meters bagged by events who are authorized to possess their own meter bags must be bagged after 5:00 p.m. on the Friday prior to the event. Meter bags must be removed by 1:30 p.m. on the Saturday of the event. If the meters are only bagged for this duration, it will not be considered a full day and the daily meter rate will not be charged for this event.

Fees

- Applicants will be required to pay the application fee as set forth in the Schedule of Fees for each application submitted.
- Applicants will be required to pay a fixed parking meter fee as set forth in the Schedule of Fees for each parking meter and each weekday (Monday through Friday) covered by the special parking permit. A daily meter rate will not be charged for Saturdays or Sundays.
- Applicants will be required to pay the parking meter hooding fee per event as set forth in the Schedule of Fees for each parking meter and each day covered by the special parking permit, including Saturdays, Sundays and holidays in which parking meters are not operated. There is no meter hooding fee on non-holiday weekdays.