

Date February 5, 2018

COMMUNICATION from the Highland Park SSMID Board regarding the recommended budget for the Highland Park Self-Supported Municipal Improvement District for the Fiscal Year commencing July 1, 2018.

MOVED by \_\_\_\_\_ to receive and file.

FORM APPROVED:

*Glenna Frank*  
 Glenna Frank  
 Assistant City Attorney

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
COLEMAN				
GATTO				
GRAY				
MANDELBAUM				
WESTERGAARD				
TOTAL				

MOTION CARRIED

APPROVED

\_\_\_\_\_  
 Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
 City Clerk

January 31, 2018

Honorable Mayor and City Council  
City of Des Moines, Iowa

RE: FY 2019 Highland Park SSMID Budget and Levy

The Highland Park SSMID Board, which was created by City Council Roll Call No. 03-2401 to assist in the preparation of the annual SSMID budget and levy, held its annual meeting on January 23<sup>rd</sup>, 2018. The SSMID agreement requires the Parks Area Foundation to appoint a seven member board for fixed, staggered terms. The seven board members and their terms are outlined below.

- Theresa Agey and Joel Westrum were reappointed to the board, terms expire Dec. 31<sup>st</sup>, 2020.
- Emily Andersen and Mike Harden, terms expire Dec. 31<sup>st</sup>, 2019.
- Bill Wheeler (chairman), Phyllis Wheeler, and Ken Boatwright, terms expire Dec. 31<sup>st</sup>, 2018.

The Highland Park SSMID Board reviewed the financial report that was prepared by the Finance Department. Given the current surplus in the Highland Park SSMID account and the projected revenues coming into the account this year, there is no need to adjust the SSMID levy rate. The Highland Park SSMID levy should remain at \$1.75 per \$1,000 of taxable valuation for FY 2019.

In other business, the board discussed whether or not to continue with private maintenance of the flower pots throughout the district. The board approved a motion to contract the flower planting again in 2018. Bids will be secured by City staff and sent to the board for review.

The board once again discussed the potential for converting the custom/private streetlights to LED. Streetlight maintenance is an ongoing issue. The custom streetlight poles and fixtures are not supported by MidAmerican Energy, instead they are owned and maintained by the district. An LED retrofit kit is available from the manufacturer, Kim Lighting, but the cost to do a full conversion would likely exceed \$80,000. A local lighting specialist has done an analysis of the district's lights and will provide a recommendation for an LED retrofit that would be significantly less than the manufacturer's kit. Staff from Engineering and Community Development will review this recommendation once it has been completed.

The board also discussed their desire to redo the accent lighting on the arch over 6<sup>th</sup> Avenue. City staff will request assistance from a local lighting professional to prepare a lighting plan for the arch. Another meeting of the SSMID Board has been scheduled for March 27<sup>th</sup>, 2018.

Respectfully,



Bill Wheeler, Chairman  
Highland Park SSMID Board