

★ **Roll Call Number**

Agenda Item Number

37

Date October 21,, 2013

Application from Historic East Village, Inc. for permission to place holiday lights on trees on both sides of East Locust, starting at E. 4th going to E. 7th Street from November 1, 2013 to January 1, 2014.

Moved by _____ to approve.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
GRIESS				
HENSLEY				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

_____ Mayor

_____ City Clerk



City of Des Moines
Application for Permission to Temporarily Place
Banner(s) or Item(s)
Over/Across Public Street and/or Right-of-Way

Please submit application 45 days in advance
(Print or Type)

2013 OCT 15 AM 11:38
CITY OF DES MOINES, IA

FILED

Applicant: HISTORIC EAST VILLAGE ASSOCIATION

Address: P.O. BOX 93904 DES MOINES IA 50393

Contact Person: MARK TEZAK Alternate Contact JOSH GARRETT

Daytime Phone: 247-6981 Cell Phone: 779-0963

E-Mail Address: marktezak@yahoo.com Fax: N/A

Date(s) the banner(s) or item(s) will be displayed: FROM APPROX.
NOV 1 THROUGH JAN 1

Purpose of the banner(s) or item(s): HOLIDAY LIGHTING OF TREES
ALONG EAST LOCUST STREET. SAME AS WAS DONE IN 2012.

Preferred Location: Please provide a map or diagram of the street indicating
banner location. TREES WILL BE LIT ALONG BOTH SIDES OF
EAST LOCUST, STARTING AT EAST 4TH GOING EAST TO EAST 7TH

How will the banner(s) or item(s) be anchored?
LIGHTS WILL BE DRAPED AROUND BRANCHES AND WRAPPED TO TRUNKS

If you plan to anchor to the utility pole, please provide written permission from
the utility company or from the City (if poles are City-owned). Such permission
is not a substitute for meeting the requirements for receiving this permit.

Size of banner(s) or item(s):
N/A

Specifications of banner(s) or item(s):

Type of Material: COMMERCIAL GRADE, SEALED LED LIGHTS

Number of grommets used to secure banner or item:
N/A

Sketch of banner or item design: Will you need electricity provided for your
item? If electricity is necessary, how would it be obtained:
WE WILL NEED ELECTRICITY FROM CITY OUTLET ALREADY IN PLACE
NEXT TO EACH TREE. SAME AS IN 2012.

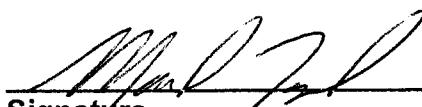
Indemnification:

To the fullest extent permitted by law, the Applicant agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Des Moines, Iowa against any and all claims, demands, suites, or loss, including any and all outlay and expense connected therewith, by reason of personal injury, bodily injury or death, and property damage, which arises out of the Applicant erecting, displaying, maintaining and removing banner or item display. *

Insurance:

A Certificate of Insurance to demonstrate compliance with these requirements shall be submitted to the City's Risk Management Office. Applicant shall purchase and maintain during the period of the banner or item display, including erection, display and removal of banner or item, General Liability Insurance with a limit of no less than \$500,000 per occurrence and/or aggregate occurrence. The General Liability Insurance policy shall include Contractual Liability coverage equivalent to that included in a standard ISO Insurance form. If the banner or item display is part of a special event for which a Street Use Permit is granted, the insurance required for the Street Use Permit will be considered to also cover insurance otherwise required for this permit.

Applicant agrees to provide all maintenance and upkeep of the banner(s) or item(s) for the duration that the banner(s) or item(s) is in place. Banner(s) or item(s) may be removed at the expense of the applicant if required by the City.



Signature

10/15/2013

Date

Please return to City Clerk's Office
400 Robert D. Ray Drive
Des Moines, IA 50309
Phone: (515)283-4209, Ext. 7
Fax: (515)237-2645

FOR OFFICE USE ONLY:

Traffic Division Approval: _____

Risk Management Approval: _____

City Council Approval: _____

* NOTE: THE HEV ASSOCIATION HAS CONTRACTED WITH FINISHING TOUCHEZ INC. FOR INSTALLATION OF HOLIDAY LIGHTS THIS SEASON. THAT FIRM ALSO CARRIES LIABILITY INSURANCE IN THE AMOUNT OF \$1 MILLION, AS CERTIFIED IN THEIR CONTRACT.