



**Roll Call Number**

**Agenda Item Number**

38

**Date** May 06, 2013

WHEREAS, Section 2-621 of the Municipal Code of the City of Des Moines provides that the Finance Director shall be the chief accounting and check-issuing officer of the City; and

WHEREAS, Section 2-623 of the Municipal Code of the City of Des Moines provides that the chief accounting officer shall draw all checks and that no checks shall be drawn except upon the order of the City Council; and

WHEREAS, the Finance Director has presented a list of checks, other than those for the Des Moines Municipal Housing Agency, to be drawn to pay for goods and services provided for City purposes in response to the purchase orders and contracts issued in compliance with state and municipal code requirements as requested by designated requisitioning authorities in accordance with approved budget appropriations; and

WHEREAS, the invoices, other than those for the Des Moines Municipal Housing Agency, presented by those firms and persons providing such goods and services have been pre-audited by Finance Department personnel in accordance with generally accepted internal control procedures and have been determined to have been requisitioned for a lawful municipal purpose, certified as having been received by the designated requisitioning authority, and, as appropriate, correctly computed on the basis of prices solicited by the Purchasing Agent; and

WHEREAS, the bills must be paid and approved for payment in accordance with City procedures. NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa:

That the Finance Director be and is hereby authorized to draw the checks listed on the check registers for the weeks of April 29 and May 06, 2013; to draw the checks for the bills of the Des Moines Municipal Housing Agency to be presented to the Finance Director for the week of April 29 and May 06, 2013; and to draw the checks for biweekly payroll due employees of the City on May 17th, 2013.

BE IT FURTHER RESOLVED, that the Treasurer be and is hereby authorized and directed to make the necessary disbursements and the necessary cash transfers to the revolving funds.

BE IT FURTHER RESOLVED, that the City Clerk and Finance Director are hereby authorized and directed to furnish the statement of receipts and disbursements, and the summary of City Council proceedings in accordance with Iowa Code Section 372.13(6).

MOVED BY \_\_\_\_\_ to adopt.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
GRIESS				
MAHAFFEY				
MEYER				
MOORE				
TOTAL				

MOTION CARRIED APPROVED

\_\_\_\_\_  
Mayor

**CERTIFICATE**

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

\_\_\_\_\_  
City Clerk



**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**

**For Check Register of May 3, 2013  
As approved by City Council on**

**April 22, 2013**

**(Roll Call No. 13-0657)**

April 29, 2013

Page No. 1

The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

<b>Activity ID</b>	<b>Project Title</b>	<b>Contractor</b>	<b>Partial Payment No.</b>	<b>Partial Payment Amount</b>
08-2010-008	Lower Union Park Sewer Separation	Cramer and Associates, Inc. & Merchants Bonding Company (Mutual) Robert Cramer, President/CAO 3100 S.W. Brookside Drive Grimes, IA 50111	23	\$7,345.40

08-DRI-033

Make payable to Cramer and Associates, Inc., and send to Cramer and Associates, Inc. at 3100 S.W. Brookside Drive, Grimes, IA 50111; also distribute a copy of payment to Merchants Bonding Company (Mutual), 2100 Fleur Drive, Des Moines, IA 50321-1158

Requested by:

Jeb E. Brewer, P.E.  
Des Moines City Engineer

Funds available:

Scott E. Sanders  
Des Moines Finance Director

cc: City Clerk

**DES MOINES ENGINEERING DEPARTMENT  
CONSTRUCTION CONTRACT PARTIAL PAYMENT REQUEST**



**For Check Register of April 26, 2013  
As approved by City Council on**

**April 22, 2013**

**(Roll Call No. 13-) 0657**

April 22, 2013

Page No. 1

The work performed associated with the following listed construction contract partial payments has been constructed in substantial compliance with the plans and specifications, and the Engineering Department hereby requests that the Finance Department process payment to the following contractors:

<u>Activity ID</u>	<u>Project Title</u>	<u>Contractor</u>	<u>Partial Payment No.</u>	<u>Partial Payment Amount</u>
10-2012-005	Principal Park Locker Rooms	Ball Team, LLC Robert E. Soddors, President 10550 New York Avenue, Suite 100 Urbandale, IA 50322	08	\$133,799.78
11-2013-003	Gray's Lake Northwest Shoreline Retaining Wall	J & K Contracting, LLC Jeremy Feldmann, President 1307 East Lincoln Way Ames, IA 50010-1790	01	\$33,778.73

NOTE: Make payable to: J & K Contracting, Inc., Escrow Account #3120050890, and send to: Bremer Bank, Attn: Chris Bohl, 8800 Highway 7, St. Louis Park, MN 55426

Requested by:

Jeb E. Brewer, P.E.  
Des Moines City Engineer

cc: City Clerk

Funds available:

Scott E. Sanders  
Des Moines Finance Director