

★ **Roll Call Number**

Agenda Item Number
5A

Date October 23, 2006

WHEREAS, the Des Moines Police Department was selected as one of six lead agencies throughout the State of Iowa to administer Federal Homeland Security Funds through the Law Enforcement Terrorism Prevention Program (LETPP); and,

WHEREAS, through extensive discussion and planning with the State of Iowa, Department of Homeland Security and Emergency Management (HLSEM), the Des Moines Police Department has prepared an Administration and Implementation Plan and a Budget for federal fiscal year 2006 LETPP funds; and,

WHEREAS; these funds would be administered by the City of Des Moines for the 20 county area referred to as Law Enforcement Intelligence Network (LEIN) Region 5; and,

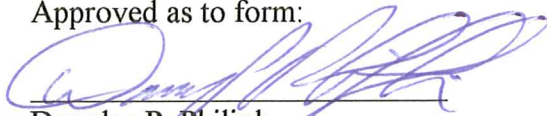
WHEREAS; the grant award for LEIN Region 5 for federal fiscal year 2006 has been set at \$366,305.50 to be utilized directly by the City of Des Moines, as Subgrantee in accordance with the agreed upon scope of work; and,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the Mayor and Chief of Police are hereby authorized to sign and submit: Grant Agreement FY2006-LETPP-LEIN5-05 between Iowa Homeland Security Emergency Management (HLSEM) and the City of Des Moines, with the City Clerk to attest to the Mayor's signature.

(Council Letter Number 06-660 attached)

Moved by _____ to approve

Approved as to form:


 Douglas P. Philip

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
COLEMAN				
HENSLEY				
KIERNAN				
MAHAFFEY				
VLASSIS				
TOTAL				
MOTION CARRIED			APPROVED	
_____ Mayor				

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

_____ City Clerk



5A

STATE OF IOWA

THOMAS J. VILSACK
GOVERNOR

SALLY J. PEDERSON
LT. GOVERNOR

DEPARTMENT OF PUBLIC DEFENSE
IOWA HOMELAND SECURITY AND
EMERGENCY MANAGEMENT DIVISION
DAVID L. MILLER, ADMINISTRATOR
MAJOR GENERAL RON DARDIS,
HOMELAND SECURITY ADVISOR TO THE GOVERNOR

September 8, 2006

John L. Jones
Director, Research and Development
Des Moines Police
25 E 1st St
Des Moines IA 50309

SUBJECT: FY 2006 Law Enforcement Terrorism Prevention Program (LETPP) – Obligation of Funds
Legal Entity: City of Des Moines
Authorized Agency: Des Moines Police
Grant Number: FY2006-LETPP-LEIN5-05

Dear Director Jones:

Please find enclosed one draft of the Grant Agreement for Federal Fiscal Year 2006 LETPP.

This letter and agreement provides approval and solicitation of your continued participation in the LETPP. Please review the enclosed draft and provide any appropriate changes to HLSEM. Be aware that the performance period is 8/31/2006 through 3/31/2008 to accommodate as much flexibility for the Region's implementation of this grant as possible.

Allowable costs will be in accordance with the scope of work delineated in Annex H of the State of Iowa Enhancement Plan and the Investment Justification (enclosed). A budget is also attached as provided by the State Administrative Agent (SAA) and the Homeland Security Grant Program Manager. The attached budget estimate should also be reviewed by the LEIN Region in conjunction with grant management personnel working on behalf of the grant, to prepare for any necessary amendment or modification to the enclosed budget for LEIN Region 5. Scope of work and budget changes require prior approval from the Iowa Homeland Security and Emergency Management Division (HLSEM) as discussed on page 2 of the Agreement.

HLSEM staff would like to meet with LEIN Region representatives of this grant at the earliest convenient time possible. Once you have had a chance to review the enclosed information and coordinate schedules please call to confirm a meeting time and location.

John L. Jones
September 8, 2006
Page Two

The following are again being provided for the applicable authorities and references:

- *28 Code of Federal Regulations (CFR), Part 66 (Uniform Administrative Requirements for Grants to States)*, http://www.access.gpo.gov/nara/cfr/waisidx_03/28cfr66_03.html
- *Office of Management and Budget (OMB) Circular A-87 (cost principles for grants to state and local governments) and OMB Circular A-133 (audits)*, <http://www.whitehouse.gov/omb/circulars/index.html>
- *Office for Justice Programs OC Financial Guide*, <http://www.ojp.usdoj.gov/FinGuide/>
- *DHS Program Guidance*, www.iowahomelandsecurity.org/asp/CoEM_FR/grant/fy06hsgp_guidance.pdf
- Public Law 108-090 (Department of Homeland Security Appropriations Act 2004)

In the meantime, for grant implementation questions, please contact Dennis Harper at 515-725-3231 or dennis.harper@hlsem.state.ia.us. For grants management questions, please contact Sherry McCloskey at 515-725-3283 or at sherry.mccloskey@hlsem.state.ia.us.

Sincerely,



Dennis Harper
State Hazard Mitigation Officer

DH/sm

Enclosure

FY2006 LETPP GRANT -- BUDGET DETAILS -- LEIN REGION 5

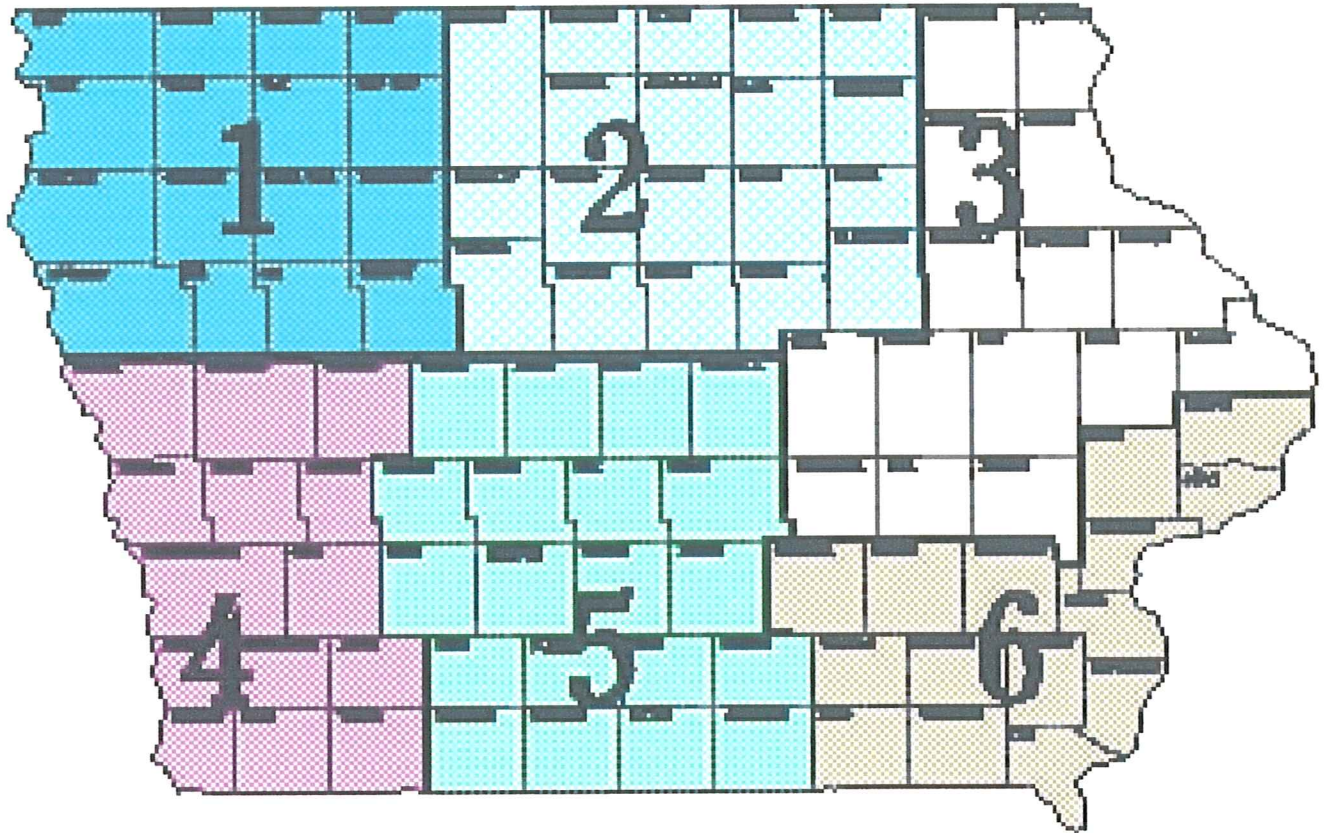
Grant Period Aug. 31, 2006 thru Mar. 31, 2008 Award Amount: \$366,305.50

Office for Justice Programs OC Financial Guide, <http://www.ojp.usdoj.gov/FinGuide/>

DHS-ODP Program Guidance, <http://www.ojp.usdoj.gov/docs/fy04hnspp.pdf>

Budget item	Category	Pg #	H.S. Strategy G&O*	Comments	Formula for estimate purposes only	Unit Cost	Qty	LEIN TOTAL
PLANNING								
Regional Homeland Security Planner (City of Des Moines Employee)	Planning	39	3	planning activities	salary and benefits 12 mo period	\$90,775	1	\$90,775
Regional Homeland Security Planner (County of Polk Employee)	Planning	39	3	planning activities, MOU++	salary and benefits 12 mo period	\$70,407	1	\$70,407
Regional Homeland Security Information Technology Support Worker (City of Des Moines Employee)	Planning	39	3	investigative analysis	salary and benefits 12 mo period	\$61,670	2	\$123,340
Vehicle expenses	Planning	39	3	incidental costs - gas and maintenance	(\$3,000 * 2) + (\$1,200 * 1) + (\$4,000)	\$11,200	1	\$11,200
Office supplies	Planning	39	3	operational cost incidental to hiring staff		\$2,000	1	\$2,000
Office space / lease	Planning	39	3	force the need to move personnel to new location requiring lease of office space	[(4000.00 / 12 people) x 5 Fusion Staff] x 12 months	\$27,208	1	\$27,208
TOTAL -- PLANNING								\$324,930
ORGANIZATION								
Overtime	Organization	39		to participate in H.S. activities as defined on pg 39		\$25,000	1	\$25,000
TOTAL -- ORGANIZATION								\$25,000
EQUIPMENT								
<i>Interoperable Communications</i>								
Discretionary				to be determined	per region	\$0	1	\$0
TOTAL -- EQUIPMENT -- Interoperable Communications								\$0
<i>Terrorism Incident Prevention Equipment</i>								
Alert and Notification equipment - cell phones	Equipment, #5	45		Planners & Info Tech Workers (allows for real-time dissemination of information and intelligence)	US Cellular service - City of Des Moines contract - 45.00/month/phone	\$540	4	\$2,160
Accountant -- data/info services	Equipment, #5	45		Planners	data/info services cost 1 year \$800	\$800	3	\$2,400
RF Flow -- flowcharts	Equipment, #5	45		Planners	flowcharts cost 1 year \$125	\$125	3	\$375
GPS Service	Equipment, #5	45		Planners	\$119.98/month	\$1,440	1	\$1,440
JRIES	Equipment, #5	45			JRIES cost 1 year \$10,000	\$10,000	1	\$10,000
TOTAL -- EQUIPMENT -- Terrorism Incident Prevention								\$16,375
TRAINING								
TOTAL -- TRAINING								\$0
MANAGEMENT								
Hiring of Full or Part-time staff	Mgmt	52		Per OMB Circular A-87		\$0	1	\$0
TOTAL -- MANAGEMENT								\$0
LEIN REGION 5 TOTAL								\$366,305

* Initial Strategy Implementation Spending Plan -- State will complete initial spending plan for Applicant -- must be tied to the State Homeland Security Strategy's goals
++ MOU with County drafted and signed



LEIN Region 5 includes the counties of:

Greene
Guthrie
Adair
Union
Ringgold

Boone
Dallas
Madison
Clarke
Decatur

Story
Polk
Warren
Lucas
Wayne

Marshall
Jasper
Marion
Monroe
Appanoose