

★ Roll Call Number

Agenda Item Number

58

Date April 9, 2007

APPROVING EMPLOYMENT OF ASSISTANT CITY ATTORNEY

WHEREAS, the Legal Department has advertised, interviewed and made a selection of a candidate to fill the vacancy in the position of Assistant City Attorney, and recommends that Glenna Frank be appointed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Des Moines, Iowa, that the following appointment be made and is hereby approved:

Glenna Frank, to be appointed as Assistant City Attorney, at an annual salary in SPM Legal Range, 3.0, effective April 23, 2007.

Moved by _____ to adopt.

APPROVED AS TO FORM:

[Signature]
Bruce E. Bergman
City Attorney

Table with 5 columns: COUNCIL ACTION, YEAS, NAYS, PASS, ABSENT. Rows include COWNIE, COLEMAN, HENSLEY, KIERNAN, MAHAFFEY, MEYER, VLASSIS, and TOTAL.

MOTION CARRIED

APPROVED

Mayor

CERTIFICATE

I, DIANE RAUH, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

City Clerk

April 4, 2007

HONORABLE MAYOR AND MEMBERS
OF THE DES MOINES CITY COUNCIL

Re: Appointment of Glenna Frank as Assistant City Attorney

EXECUTIVE SUMMARY

Following recruitment, the Legal Department seeks appointment of Glenna Frank to fill the vacant position of Assistant City Attorney for the Intergovernmental Division. Duties of the position include legal work related to providing legal advice to the Real Estate Division of the Engineering Department, and other municipal law matters.

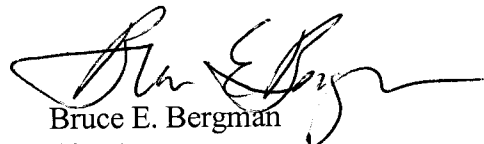
DISCUSSION

Upon the recent resignation of Emily Chafa, a position of Assistant City Attorney in the Infrastructure and Services Division of the Legal Department became vacant. Following a recruitment, and background review of the candidates, Glenna Frank was selected for the position.

Ms. Frank graduated from the University of Iowa Law School in 2004. She has been employed with Sporer & Ilic, P.C. since the fall of 2004. In that position she was a settlement attorney for residential real estate transactions, prepared title opinions, contracts, contract forfeitures, easements, and deeds. She has also has experience in bankruptcies, wills, and corporate filings. Her experience in these areas provides us with an ideal candidate with a history of successfully handling legal matters with which we deal in the Legal Department for the City of Des Moines. Ms. Frank received very favorable recommendations from co-workers and others we contacted.

I strongly recommend the appointment of Glenna Frank as Assistant City Attorney in the Legal Department.

Respectfully submitted,


Bruce E. Bergman
City Attorney



LEGAL DEPARTMENT
CITY HALL
400 ROBERT D. RAY DRIVE
DES MOINES, IA 50309-1891
(515) 283-4130 Administration
(515) 283-4564 Litigation
FAX (515) 237-1643 Administration
(515) 237-1748 Litigation

ALL-AMERICA CITY
1949, 1976, 1981
2003

CITY ATTORNEY

BRUCE E. BERGMAN

DEPUTY CITY ATTORNEYS

MARK GODWIN
LAWRENCE R. McDOWELL
KATHLEEN VANDERPOOL

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ANGELA T. ALTHOFF
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EMILY GOULD CHAFA
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DAVID A. FERREE
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MARY A. LAUGHLIN
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SUSAN A. LOW
STEVEN C. LUSSIER
KATHARINE J. MASSIER
CAROL J. MOSER
DOUGLAS P. PHILIPH