

ORDINANCE NO. 14,180

AN ORDINANCE to amend the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, by amending Sections 86-29, 86-30 and adding and enacting a new Section 86-30.1 of Chapter 86, Police, to set forth miscellaneous fees in a schedule of fees adopted by the city council by resolution.

Be It Ordained by the City Council of the City of Des Moines, Iowa:

Section 1. That the Municipal Code of the City of Des Moines, Iowa, 2000, adopted by Ordinance No. 13,827, passed June 5, 2000, is hereby amended by amending Sections 86-29, 86-30 and adding and enacting a new Section 86-30.1 of Chapter 86, Police, to set forth miscellaneous fees in a schedule of fees adopted by the city council by resolution, as follows:

Sec. 86-29. Copies and abstracts of records; fees.

(a) The chief of police or his or her designee is hereby authorized to prepare and deliver upon request a copy or reproduction of records made by police officers in the course of an investigation and to charge for such service a fee to cover the cost of copying or reproducing the records. However, copies or reproductions of the reports required by state law and designated confidential shall not be made available to the public.

(b) The chief of police or his or her designee is further authorized to prepare and deliver upon

request a copy or reproduction of records made by police officers in the course of a motor vehicle accident investigation and to charge for such service a fee to cover the cost of copying or reproducing the records. However, copies or reproductions of the reports required by state law and designated confidential shall not be made available to the public.

(c) The chief of police or his or her designee is further authorized to deliver upon request photographic copies of police investigative scenes and to charge for such service a fee to cover the cost of reproducing the photographs.

(d) The chief of police or his or her designee is further authorized to prepare and deliver upon request an abstract of the arrest record of any person and to charge for such service a fee to cover the cost of compiling said abstract.

(e) The chief of police or his or her designee is further authorized to prepare and deliver upon request a copy or reproduction of trip

logs indicating calls for police service and to charge for such service a fee to cover the cost of copying or reproducing the logs.

(f) The chief of police or his or her designee is further authorized to prepare and deliver upon request a verification of theft of property from a specifically named victim and to charge for such service a fee to cover the cost of producing said verification.

(g) The chief of police or his or her designee shall permit persons to view police investigative reports and arrest records under supervision for a reasonable period of time, and there shall be no charge for such viewing. Persons viewing such records or reports shall be permitted to make notes on their own paper from said records or reports but no person shall be permitted to make notes, marks or erasures on any such reports or records. However, reports required by state law and designated confidential shall not be made available to the public.

(h) Except for tapes designated confidential, the chief of police or his or her designee shall permit persons to listen to and record excerpts of dispatch tapes within 30 days of a recorded call to the police department. A service fee shall be collected for recording reproductions made by the police department for a requestor. The requestor must supply a blank cassette tape for such reproductions.

(i) Except for tapes designated confidential, the chief of police or his or her designee shall permit persons to observe and record excerpts of video tapes originally recorded by the police department within 30 days of the recorded event. A service fee shall be collected for recording reproductions made by the police department for a requestor. The requestor must supply a blank VHS type tape for such reproductions.

(j) The chief of police shall have authority, subject to the approval of the city manager, to prescribe rules and regulations relating to the furnishing, making, and handling of all said

copies, reproductions,
and abstracts and the
terms and conditions
upon which they shall be
made available.

(k) All fees applicable
to this section shall be
in the amounts set forth
in the schedule of fees
adopted by the city
council by resolution.

Sec. 86-30. Fingerprint services; fees.

(a) The chief of police
or his or her designee
is authorized to provide
fingerprinting service
to individuals
requesting such service
for but not limited to
the purpose of
employment, licensing or
permits and to charge a
fee to cover the cost of
such service. The fee
shall be in the amount
set in the schedule of
fees adopted by the city
council by resolution.

(b) The chief of police
is authorized to
establish reasonable
times in which the
fingerprinting service
may be offered to the
public.

Sec. 86-30.1. Bond processing fee.

The chief of police or his or her designee

is hereby authorized to charge and collect an administrative fee for processing bonds for pretrial detainees who are released on bond from the city temporary holding facility. The fee shall be in the amount set in the schedule of fees adopted by the city council by resolution.

Sec. 2. This ordinance shall be in full force and effect from and after its passage and publication as provided by law.

FORM APPROVED:

Douglas P. Philip, Assistant City Attorney

Preston A. Daniels, Mayor

Attest:

I, Donna V. Boetel-Baker, City Clerk of the City of Des Moines, Iowa, hereby certify that the above and foregoing is a true copy of an ordinance (Roll Call No. 02-2948), passed by the City Council of said City at a meeting held December 16, 2002 signed by the Mayor on December 16, 2002 and published as provided by law in the Polk County Press Citizen on December 27, 2002 Authorized by Publication Order No. 3506.

Donna V. Boetel-Baker, City Clerk