

SUMMARY OF DES MOINES CITY COUNCIL MEETING

November 3, 1997 4:30 P.M.

SPECIAL PRESENTATIONS - 3:30 P.M.:

Formal Viewing of the New City of Des Moines World Wide Web Site

HTTP://WWW.dmgov.org

PROCLAMATIONS - 4:00 P.M.:

(a) Proclamation of Appreciation to Mayor Robert D Ray.

(b) Music Awareness Weeks

INVOCATION: Elton P. Richards

St. Johns Lutheran Church

97-3581 1. ROLL CALL: **Present: Ray, Daniels, Flagg, Hensley, McPherson, Phillips and Vlassis.**

97-3582 2. APPROVING AGENDA, AS PRESENTED AND/OR, AS AMENDED: **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3583 3. APPROVING CONSENT AGENDA - items 3 through 52: **Moved by Hensley to adopt the balance of the Consent Agenda. Motion Carried 7-0.**

LICENSES AND PERMITS:

Approving

97-3584 4. Communication from Legal Department regarding November 3, 1997 License and Permit Agenda. **Moved by Hensley to receive and file. Motion Carried 7-0.**

Class "B" Beer Licenses

97-3585 5. Hwang's Canton, Inc., Hai Hwang, President dba Mr. Egg Roll, 3330 Indianola Road; Renewal - Expires 11-22-97 (With Sunday Sales) - Application submitted 10-9-97. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

Class "C" Beer Licenses

97-3586 6. Edward Jones dba Fairgrounds 66, 303 Southeast 30th; Renewal - Expires 11-21-97 (With Sunday Sales) - Application submitted 10-13-97. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

97-3587 7. Keck, Inc., John F. Keck, President dba Petro Pointe on Second, 1501 2nd Avenue; New Application (With Sunday Sales) - Application submitted 7-17-97. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

97-3588 8. Full Line Foods, Eufrazio Mayorga, President dba Tienda Mexicana, 1524 East Grand; Renewal - Expires 11-18-97 (With Sunday Sales) - Application submitted 10-10-97. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

Class "E" Beer Licenses

97-3589 9. American Drug Stores, Inc, Richard L. Davis, General Manager dba Osco Drug Store #495, 1345 University; Renewal - Expires 11-30-97 (With Sunday Sales) - Application submitted 9-2-97. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

Class "C" Liquor Licenses

97-3590 10. William E. Best, Jr., dba Billy's, 1300 Southeast 1st Street; New Application (With Sunday Sales) - Application submitted 10-2-97. **Moved by Hensley to adopt. Motion Carried 5-2. Nays: Daniels and McPherson.**

97-3591 11. Garcia's, Inc., Fred Mauk, President dba Garcia's of Des Moines, 6116 Douglas; Renewal - Expires 11-13-97 (With Sunday Sales and Beer Garden) - Application submitted 9-24-97. **Moved by Hensley to adopt. Motion Carried 5-2. Nays: Daniels and McPherson.**

97-3592 12. PDF Corporation, Peggy D. Fausett, President dba Paul & Peggy's Tap, 2956 East Grand; Renewal - Expires 11-19-97 (With Sunday Sales) - Application submitted 10-9-97. **Moved by Hensley to adopt. Motion Carried 5-2. Nays: Daniels and McPherson.**

Class "E" Liquor Licenses

97-3593 13. American Drug Stores, Inc., Richard L. Davis, General Manager dba Osco Drug Store #495, 1345 East University; Renewal - Expires 11-30-97 - Application submitted 9-2-97. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

Authorizing

97-3594 14. City Clerk to issue Cigarette Licenses. **Moved by Hensley to adopt. Motion Carried 6-1. Nays: McPherson.**

97-3595 15. City Clerk to issue Coin-Operated Amusement Machine Licenses. **Moved by Hensley to adopt. Motion Carried 7-0.**

Refunds

97-3596 16. City Treasurer to issue refunds. **Moved by Hensley to adopt. Motion Carried 7-0.**

PUBLIC IMPROVEMENTS

WITHDRAWN 97-3597 17. Approving contract and bond for SW 5th Street Bridge Rehabilitation (IDOT Project), Cramer & Associates, Inc., (Delmar Cramer, President, DM), \$140,869. ([Council Communication No. 97-527](#))

97-3598 18. Approving Submittal of an application to the Iowa Department of Transportation for funding of Urban-State Traffic Engineering Program (U-STEP) project for signalization and minor widening of the Southeast Fourteenth Street and Diehl Avenue intersection. ([Council Communication No. 97-533](#)) **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3599 19. Resolution ordering construction of Southeast Airport Trunk Sanitary Sewer, Phase 1, Receiving of Bids (11-18-97), and Setting Date of Hearing, (12-8-97), (Construction Estimate - \$134,790). **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3600 20. Authorizing City Manager to acquire necessary right-of-way and easements for the Southeast Airport Trunk Sanitary Sewer, Phase 1, and Southeast Airport Trunk Sanitary Sewer, Phase 2, 1997-98 Capital Improvements Program. ([Council Communication No. 97-532](#)) **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3601 (a) First consideration of ordinance amending Chapter 21 of the Municipal Code to establish the Southeast Airport Trunk Sanitary Sewer Benefitted District and imposing a connection fee on all properties whose owners apply to make connection. **Moved by Hensley that this ordinance be considered and given first vote for passage. Motion Carried 7-0.**

97-3602 21. Approving Supplemental Agreement No. One for professional services for additional work on WRA Personnel and Laboratory Facilities Project with RUST/Metcalf & Eddy - a Joint Venture - \$11,600. ([Council Communication No. 97-531](#)) **Moved by Hensley to adopt. Motion Carried 7-0.**

22. Approving Private Construction Contracts for the following:

97-3603 (A) Sanitary Sewer and Storm Sewer Intake Improvements on Wingate Inn Hotel site, 6800 Fleur Drive between Corell Contractor, Inc., Steve Corell, President, Contractors, and Pace Company, Inc., Terry Stark, President (Grimes), Owners. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3604 (B) Menard's Store, 6000 SE 14th Street Paving Improvements between Corell Contractor, Inc., Steve Corell, President, Contractors and Menard, Inc., John Menard, President, (Eau Claire, WI), Owners. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3605 23. Authorizing City Engineer to proceed with sidewalk construction, waivers signed by two property owners, and Paving or Curb Replacement Program, waivers signed by two property owners, (call City Clerk's Office for list). **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3606 24. Approving partial payments on nine public improvement projects. (Call City Clerk's Office for listing). **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3607 25. Report of Chief Civil Engineer showing construction progress, amounts due and funding availability of the Botanical Center Mechanical Improvements, \$4,125 remaining balance is now due and payable at the end of 30 days. **Moved by Hensley to adopt. Motion Carried 7-0.**

SPECIAL ASSESSMENTS

97-3608 26. Resolution levying Assessments for costs of Nuisance Abatement-NAC Emergency Orders (Community Development), Schedule No. 1997-57, and providing for payment. **Moved by Hensley to adopt. Motion Carried 7-0.**

LAND/PROPERTY TRANSACTIONS

97-3609 27. Warranty Deed and Compensation for Future Title Work in conjunction with Raccoon River 205 Flood Control Phase 2, from Maddox L.C., 2300 Fleur Drive - \$1450. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3610 28. Purchase of 2618 Littell Avenue in conjunction with Runway 5/23 Extension and Army Post and Highway 28 Relocation, from Geneva R. Carman - \$103,249. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3611 29. Approving Noise and Avigation Easements for seven properties, in conjunction with the Airport Noise Compatibility Program, Phase II. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3612 30. Backslope and Property Adjustment Easement and Release in conjunction with Army Post/Highway 28 Relocation and Runway 5/23 Extension, from Robert E. and Joan Margaret Ahlberg, 2302 Littell Avenue - \$7,043. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3613 31. Temporary Easement for Construction, and Permanent Easement for Sanitary Sewer Right-of-Way in conjunction with Merle Hay Road Sanitary Sewer, North of Meredith Drive, from Barbara M. Riccio, 4780 NW Piekenbrock Drive - \$500. **Moved by Hensley to adopt. Motion Carried 7-0.**

SETTING DATE OF HEARINGS

97-3614 32. Council discussion regarding medical emergencies during the recent power shut-off; and, recent changes in TCI Cable programming. **NO MOTION MADE. City Manager will respond to Council in a written report.**

97-3615 33. On proposed Tenth Amendment to the Urban Renewal Plan for the Central Place Industrial Park Redevelopment Program--to designate additional acquisition and disposition parcels, update maps, incorporate guidelines regarding wage and benefit levels, add text regarding tax increment financing (TIF) law and to serve as the new Urban Renewal Plan for the area, (12-8-97). **Moved by Vlassis to adopt. Motion Carried 7-0.**

LEGAL DEPARTMENT - CLAIM SETTLEMENTS & BILLINGS

97-3616 34. Approving Corporation Counsel's Biennial Report of the Legal Department for the City biennial period October 1, 1995 to September 30, 1997. **Moved by Hensley to receive and file. Motion Carried 7-0.**

97-3617 35. Approving Settlement and authorizing the execution of Settlement Stipulation in lawsuit entitled Sam's Riverside, et. al. v. City of Des Moines, et. al., Polk County No. CL 68682. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3618 36. Approving payment of \$5,655.65 to American Family Insurance Group for settlement of property damage and medical payments resulting from an auto accident on July 30, 1997 with a City vehicle on behalf of Khonphet Khouchaleun and Cavahn Sivanthone. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3619 37. Approving outside legal services from Fred Anderson of Wiggins, Anderson & Conger, P.C. and George LaMarca of LaMarca & Landry, in the amount of \$95.00 per hour plus reasonable expenses for representation of Police Officers Greg Dickel and Joseph Leo for Christie Ann Thomas and Scott Fisher in Polk County Case No. CL 73934. **Moved by Hensley to adopt. Motion Carried 7-0.**

CITY MANAGER COMMUNICATIONS

97-3620 38. Submitting traffic regulation changes for the following ([Council Communication No. 97-534](#)): **Moved by Hensley to receive, file and refer to Legal Department for preparation of proper legislation. Motion Carried 7-0.**

(1) Request for stop signs at East Fifteenth Street and Tiffin Avenue.

(2) Requests for Corner Clearances:

(A) South Side of Cleveland Avenue East of Twenty-Ninth Street and South Side of Cleveland Avenue West of East Thirtieth Street.

(B) West Side of Southeast Eighteenth Court South of Park Avenue.

(C) West Side of Sixty-Second Street North of University Avenue.

(D) South Side of School Street East of Thirty-First Street.

(E) West Side of Fifty-First Street North of Hickman Road.

97-3621 39. Submitting out-of-state travel requests for Eric A. Anderson and Donna Boetel-Baker. ([Council Communication No. 97-535](#)) **Moved by Hensley to adopt. Motion Carried 7-0.**

APPROVING

97-3622 40. Communication from Downtown Partnership, Inc. submitting banner design on behalf of Firststar Bank, to be displayed during December, 1997 to promote Firststar Eve. **Moved by Hensley to receive, file and approve. Motion Carried 7-0.**

97-3623 41. Approving grant for City of Des Moines Enterprise Community in the amount of \$175,000 in Executive Office for Weed and Seed (EOWS) funds. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3624 42. Amendment of the Children and Families of Iowa Contract, for the Enterprise Community Parent Resources Coordinator, to extend the project period from May 31, 1998 to December 5, 1998. **Moved by Hensley to adopt. Motion Carried 7-0.**

43. Amendment One to the following Contracts:

97-3625 (A) Weatherization Assistance Contract No. O/C-98-07J, amending Special Conditions of the contract. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3626 (B) Low-Income Home Energy Assistance Program (LIHEAP) Contract No. LIHEAP-2298-07J, increasing contract budget by \$942,189. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3627 (C) Weatherization Assistance Contract No. HEAP-98-07J, amending Special Conditions of the contract. **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3628 44. Resolution amending prior resolution to increase amount of proposed Industrial Development Revenue Bond Issue (The Printer, Inc. Project) from \$3,000,000 to \$4,500,000. **Moved by Hensley to adopt. Motion Carried 7-0.**

45. Bids for the following:

97-3629 (A) T & J Lawn Service, (1516 Hutton, Truman McCurn, Owner) for an annual agreement renewable for two additional twelve month periods for mowing and snow removal services at City owned residential properties to be used by the Engineering Department (Property

Management), \$30 for mowing and \$20 for each snow removal. (Seven bids mailed-five received). **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3630 (B) Primary and secondary suppliers of an annual agreement renewable for one (1) additional twelve (12) month period for Liquid Calcium Chloride for winter use on City streets to be used by the Public Works Department, Ambar Chemical Inc., (Houston, TX., David Sullivant, Vice President) at a cost of \$0.405 per gallon, and Jerico Services, Inc., (Indianola, IA, Jerry Ripperger, President) at a cost of \$0.45/gallon. (Five bids mailed-four received). **Moved by Hensley to adopt. Motion Carried 7-0.**

97-3631 (C) Pigott, Inc. - State of Iowa Contract 1200H for additional Herman Miller accessories to complete Logan Community Center renovation in the amount of \$10,843.30 requesting change order to PO 67628 to reflect additional \$2,286.30 for grand total of \$13,129.60. **Moved by Hensley to adopt. Motion Carried 7-0.**

WITHDRAWN 97-3632 (D) Emergency Vehicle Sales and Service, (Alexander, IA, Gene Draper, President) for an ambulance to be used by the Fire Department, \$93,365. Low compliant bid from Taylor Made Ambulances rejected pursuant to Municipal Code Section 2-96 - Rejection of Bids. (Seven bids mailed-two received). ([Council Communication No. 97-530](#))

97-3633 46. Authorizing Finance Director to draw warrants on registers of November 7, 1997 and November 14, 1997 and the bills of the Des Moines Municipal Housing Agency for the weeks beginning November 3, 1997 and November 10, 1997, and the biweekly payroll due employees on November 7, 1997. **Moved by Hensley to adopt. Motion Carried 7-0.**

ORDINANCES - FINAL CONSIDERATION

97-3634 47. Amending Chapter 27 of the Municipal Code regarding traffic regulation changes for the following: **Moved by Hensley that this ordinance do now pass, [#13,540](#). Motion Carried 7-0.**

(1) Request for Removal of Parking Restriction-North Side of Forest Avenue between Ohio Street and Illinois Street.

(2) Request for Loading Zone and Two-Hour Parking Restriction-High Street between Fifteenth Street and Sixteenth Street.

(3) Request for Parking Meter Removal-North Side of Center Street between Seventh Street and Eighth Street.

97-3635 48. On amendments to the Zoning Ordinance regulations regarding Neighborhood Pedestrian Commercial District--to remove bulk regulations from the Zoning Ordinance and place them as "Design Guidelines" in the Site Plan Ordinance; and change the maximum height to 45 feet, from existing 48 feet. **Moved by Hensley that this ordinance do now pass, [#13,541](#). Motion Carried 7-0.**

ORDINANCES - SECOND CONSIDERATION

97-3636 49. Amending Chapter 27 of the Municipal Code regarding traffic regulation changes for the following: **Moved by Hensley that this ordinance be considered and given second vote for passage. Motion Carried 7-0.**

(1) Request for additional Handicapped Parking Meters-North and South sides of Woodland Avenue between Tenth Street and Eleventh Street.

(2) Request for Handicapped Parking Meters in newly constructed Handicapped Parking Inset adjacent to City Hall.

97-3637 50. Amending Chapter 27 of the Municipal Code regarding traffic regulation changes at the new Meredith Complex, 15th to 18th, between Grand and Locust. **Moved by Hensley that this ordinance be considered and given second vote for passage. Motion Carried 7-0.**

97-3638 51. Amending Chapter 27 of the Municipal Code regarding installation of a four-way stop at the intersection of North Union and Sheridan. **Moved by Hensley that this ordinance be considered and given second vote for passage. Motion Carried 7-0.**

97-3639 52. On amendment to Section 2A-7(1) of the Zoning Ordinance, to create a new category of temporary signs permitted in all zoning districts. **Moved by McPherson that this ordinance be considered and given second vote for passage. Motion Carried 6-1. Nays: Vlassis.**

97-3640 (A) Final consideration of ordinance above, (waiver requested by Community Development Department), requires 6 votes. **Moved by McPherson that the rule requiring that ordinances must be considered, and voted on for passage at two council meetings prior to the meeting at which it is to be finally passed be suspended, that the ordinance be placed upon its final passage and that the ordinance do now pass, #13,542. Motion Carried 6-1. Nays: Vlassis.**

***** END CONSENT AGENDA *****

ORDINANCES - FIRST CONSIDERATION

97-3641 53. Amending Chapter 27 of the Municipal Code to restrict parking adjacent to the Federal Office Building-210 Walnut Street. **Moved by Phillips that this ordinance be considered and given first vote for passage. Motion Carried 6-1. Nays: Vlassis.**

COUNCIL REQUESTS

97-3642 54. Oral request of Council Member At Large Preston Daniels to discuss captioning for the hearing impaired during live broadcasts of City Council meetings and during the replays. **Moved by Daniels to discuss, and refer to City Manager for analysis and recommendation**

as to the alternatives available, including accommodations for the sight-impaired as well. Motion Carried 7-0.

97-3643 55. Request from Council Member At Large George Flagg to discuss customer service cards advertising City Services. **Moved by Flagg to discuss, and refer to City Manager for implementation, as appropriate. Motion Carried 7-0.**

****Council considered Item 54 next, then hearing items 59 - 61****

56. Communication from Council Member George E. Flagg regarding the following:

97-3644 (A) Amending City Ordinance regarding service dogs in public buildings. **Moved by Flagg to receive, file and discuss; refer to Legal and City Manager for preparation of proper legislation. Motion Carried 7-0.**

97-3645 (B) Designation of Southeast-side area as Enterprise Zone. **Moved by Phillips to receive, file and discuss; refer to Legislative Sub-Committee and to City Manager, to set a meeting with Polk County Board of Supervisors, as soon as possible. Motion Carried 7-0.**

COMMUNICATIONS/REPORTS

97-3646 57. From Fritz James, President of Library Binding Service/Corporate Image, regarding his interest in constructing a building in Guthrie Avenue Business Park. **Moved by McPherson to receive, file and refer to the City Manager for action, as appropriate. Motion Carried 6-1. Absent: Vlassis.**

97-3647 58. Request from Dale R. Lang, 2480 Easter Lake Drive, to speak regarding schedule for opening of intersection at Army Post Road and Indianola Avenue. **Moved by Phillips to receive, file and grant the request to speak. Motion Carried 7-0.**

****Council considered Item 62 thru end of agenda next****

HEARINGS (Opened at 5:48 P.M.) (Items 59 thru 61)

97-3648 59. On 1998 Paving Program, Schedule No. 1998-01--proposed resolution of necessity for E. 27th Court from Cleveland to Easton, (continued from 10-20-97). **Moved by McPherson to adopt. Motion Carried 7-0.**

97-3649 60. On application from Larry Morgan, Broadlawns Medical Center, to rezone property at 1801 Hickman Road, from "R-3" (Multiple Family Residential) and "U-1" (Flood Plain District) to "C-0" (Commercial-Residential), and find this in conformance with the Des Moines 2000 Land Use Plan. **Moved by Vlassis to continue the Hearing to the next regularly-scheduled Council meeting. Staff to provide a breakdown of affected area and number of times the hospital has been to the Zoning Board of Adjustment in the last two years. Motion Carried 7-0.**

WITHDRAWN 97-3650 (A) First consideration of ordinance above.

97-3651 61. On application from Ginger Kniesley, to rezone property at 2203 Lincoln Avenue, from "C-2" (General Retail and Highway Oriented Commercial) to "R1-60" (One-Family, Low Density Residential) and to find application in conformance with the Des Moines 2000 Land Use Plan. **Moved by Vlassis to adopt. Motion Carried 6-1. Absent: McPherson**

97-3652 (A) First consideration of ordinance above. **Moved by Vlassis that this ordinance be considered and given first vote for passage. Motion Carried 6-1. Absent: McPherson.**

* * END HEARINGS at 6:05 * *

****Council considered Item 57 and 58 next****

APPROVING

97-3653 62. Communication from Finance Director/Treasurer submitting report addressing need for Request for Qualifications (RFQ) for new financial/accounting and payroll/human resources software to replace the City's existing software and manual processes. ([Council Communication No. 97-528](#)) **Moved by Phillips to receive and file. Motion Carried 7-0.**

63. Intergovernmental 28E Agreements with the following:

97-3654 (A) Greater Des Moines Foundation to hire contractor and provide payment for grading and on-site utility improvements at Greater Des Moines Softball Park. ([Council Communication No. 97-538](#)) **Moved by McPherson to adopt. Motion Carried 6-1. Absent: Daniels.**

97-3655 (B) Des Moines Independent Community School District for shared use of various facilities for educational and athletic activities and programs. ([Council Communication No. 97-537](#)) **Moved by Flagg to adopt. Motion Carried 5-1. Absent: Daniels. Council Member McPherson declares a conflict of interest, and abstains from voting.**

WITHDRAWN 97-3656 64. Resolution to approve Community Economic Betterment Account(CEBA) application to State of Iowa for \$115,000 and preliminary approval of Des Moines Action Loan for \$115,000 to Keystone Electrical Manufacturing Company, (122 SW 16th, Frederick V. Buie), in Riverpoint Capitol-Center Development Area. ([Council Communication No. 97-536](#))

97-3657 65. Resolution for selection of Municipal Code Corporation, (A. Lawton Langford, President/CEO; Tallahassee, FL), to provide codification services and approving a five year contract. **Moved by Flagg to adopt. Motion Carried 6-1. Absent: Daniels.**

97-3658 66. Modified job specifications for Fire Medic classification regarding minimum requirements for qualifications. ([Council Communication No. 97-529](#)) **Moved by Phillips to adopt. Motion Carried 6-1. Absent: Daniels.**

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EXTRA ITEMS

These extra items are filed after 5:00 P.M. on the Wednesday preceding a Council meeting and have been included upon the Amended Agenda by the City Clerk, with sponsorship of the Mayor or a City Council Member who shall deem the item of sufficient urgency to warrant immediate Council action - said statement of urgency from the City Manager and/or appropriate Department Director shall be placed on file with the City Clerk.

97-3659 1. Approving exception regarding length of time request from Mary E. Bickford, representing the Clarke Company, 1960 Ascot Drive request to close SE 9th Street from Railroad to the south end of SE 9th Street, Thursday, November 6, 1997 from 12:00 Noon until 7:00 P.M. **Moved by Vlassis to adopt. Motion Carried 7-0.**

A G E N D A

BOARD OF HEALTH

November 3, 1997

97-3660 MOTION TO CONVENE. **Moved by Phillips that the City Council Adjourn and Convene as a Board of Health. Motion Carried 7-0.**

AUTHORIZING

97-3661 1. Court authority to abate the public nuisance located at 1311 Euclid, vacant, Titleholder: Eupha Murrow. **Moved by Phillips to adopt. Motion Carried 7-0.**

97-3662 2. Release of demolition cost reserve held under claim number 101-1401024803 regarding property known as 1364 E. 17th Ct. owned by Ethel B. Greenlee. **Moved by Phillips to adopt. Motion Carried 7-0.**

97-3663 MOTION TO ADJOURN. **Moved by Phillips to adjourn at 6:58 P.M.**