


# COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	<b>24-114</b>	Meeting:	<b>March 18, 2024</b>
	Agenda Item:	<b>9</b>	Roll Call:	<b>24-0394</b>
	Submitted by:	<b>Steven L. Naber, P.E., City Engineer</b>		

## AGENDA HEADING:

Approving exception to Request for Proposal (RFP) process for good cause and approving Professional Services Agreement (PSA) with Bolton & Menk, Inc. for design services for 2nd Avenue Improvements from Court Avenue to Interstate 235, not to exceed \$147,778.

## SYNOPSIS:

Recommend approval of Engineering Department's request for exception to the RFP process for good cause and approval of the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, Minnesota 56001-5900) for a total cost not to exceed \$147,778, based on hourly rates, to provide professional services for the 2nd Avenue Improvements from Court Avenue to Interstate 235 (I-235).

## FISCAL IMPACT:

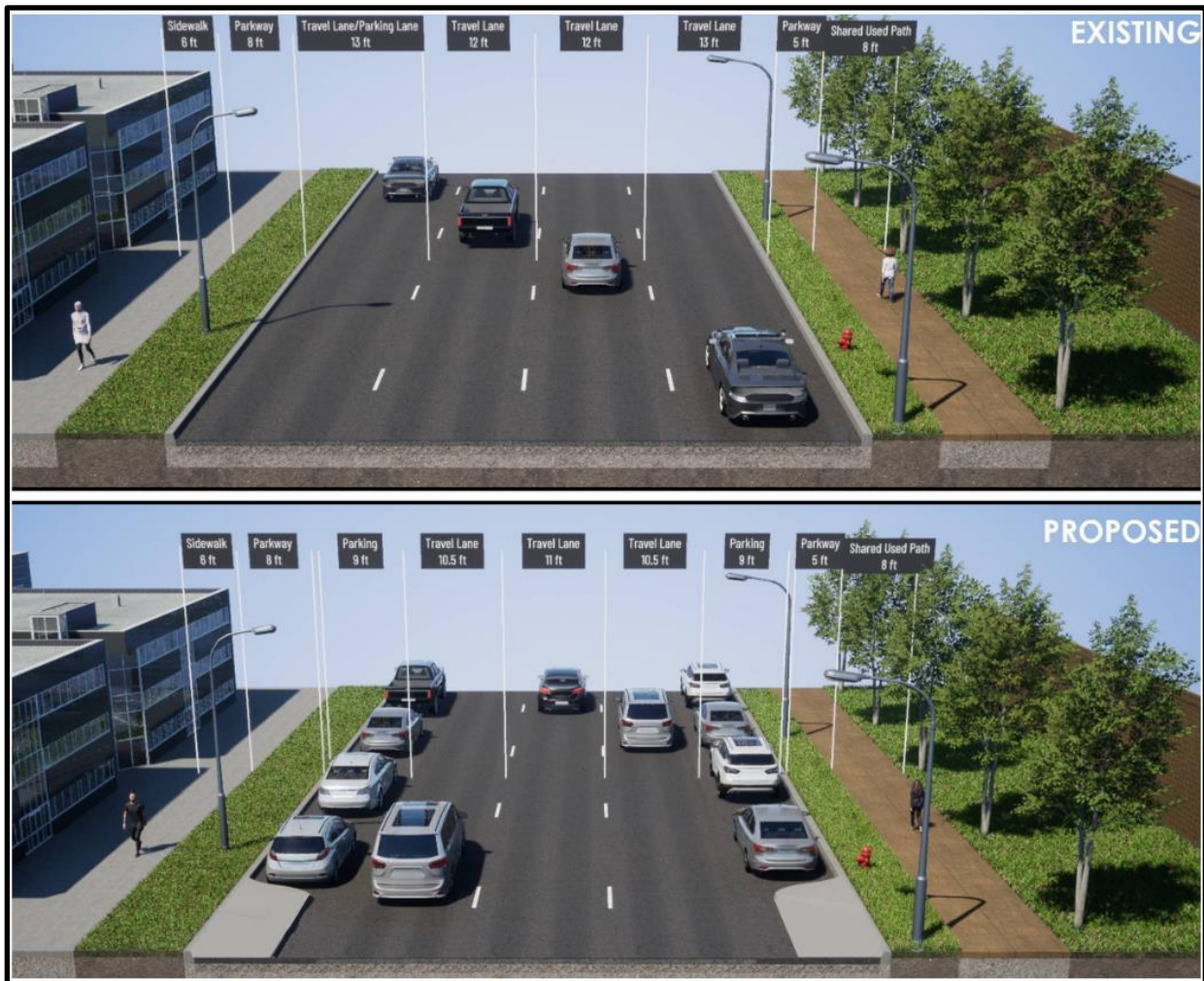
Amount: \$147,778

Funding Source: Fiscal Year (FY) 2023-2024 Capital Improvement Program (CIP), Page 153, 2nd Avenue Improvements – Court Avenue to I-235, ST305, Tax Increment Funding (TIF) Bonds

## ADDITIONAL INFORMATION:

- 2nd Avenue between Grand Avenue and I-235 has four (4) travel lanes, each ranging from 12-feet to 13-feet in width. Parking along 2nd Avenue is allowed in some locations but is also restricted during afternoon peak hours. Wells Fargo Arena, located between Center Street and Crocker Street on the west side of 2nd Avenue, often closes the curb lane of 2nd Avenue for loading/unloading during events. This creates an inconsistent roadway cross-section depending on the time of day or during events which can cause vehicles to be “trapped” in a lane and/or make abrupt lane changes.
- The 2nd Avenue Improvements from Court Avenue to Interstate 235 will reduce the number of travel lanes from four (4) to three (3), creating a consistent cross-section of three (3) travel lanes with parking on either side. The fourth travel lane is not needed, and this project will provide a consistent cross section with 2nd Avenue south of Grand Avenue. This improvement will add an estimated 37 on-street parking spaces between Locust Street and Crocker Street and add a dedicated loading zone that can be used by Wells Fargo Arena. This improvement will also move the 2nd Avenue east curblin in between Grand Avenue and Center Street providing an increased parkway between the existing shared use path and the street.

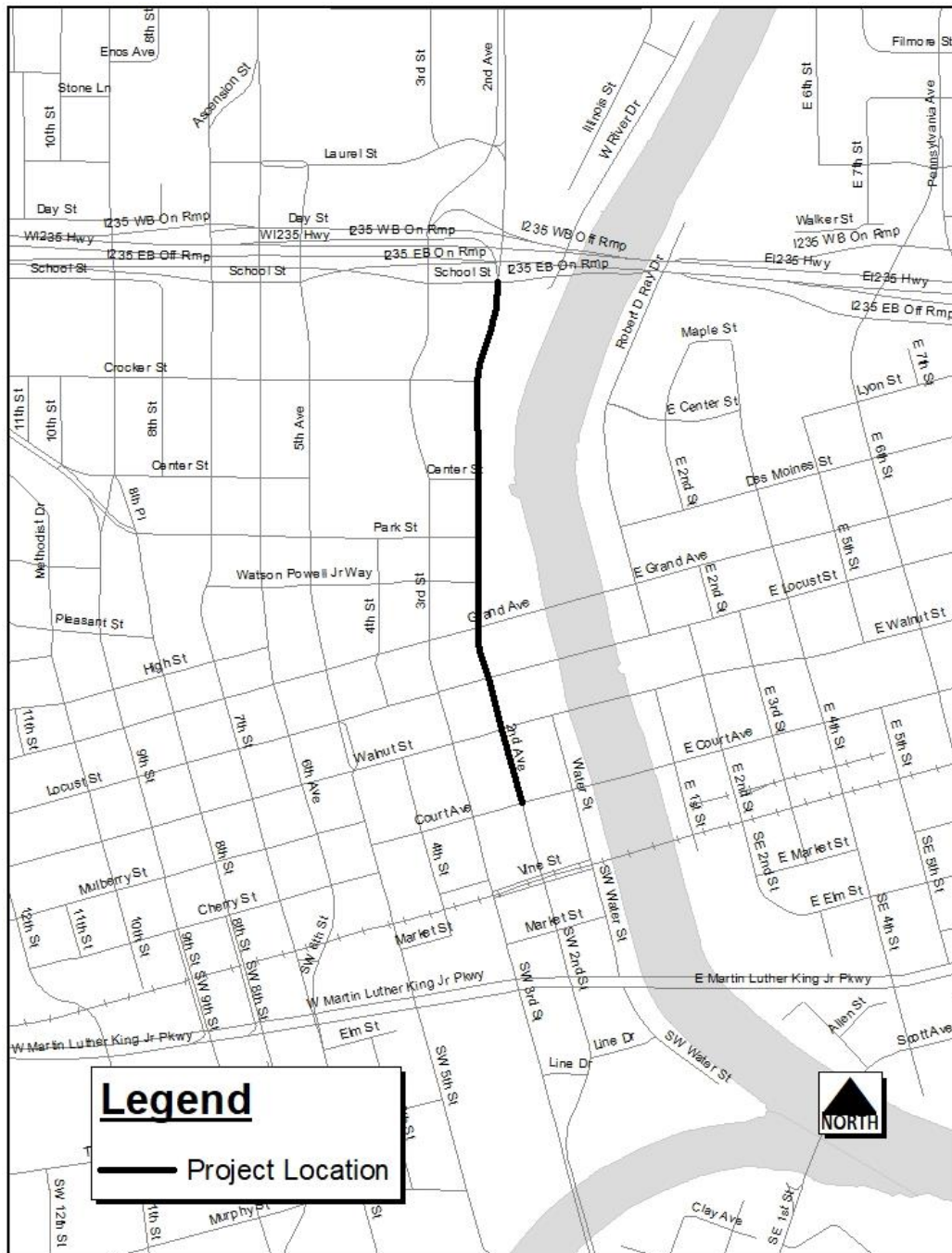
- City staff also propose to lower the speed limit of 2nd Avenue between Watson Powell Jr. Way and I-235 from 35 miles-per-hour to 25 miles-per-hour.
- Concrete curb extensions (bump outs) will be constructed at intersections and pedestrian crossings to define the on-street parking and shorten pedestrian crossing distances across 2nd Avenue. The 2nd Avenue roadway pavement will also be resurfaced with a new hot-mix asphalt surface.
- The below graphics show the existing 2nd Avenue cross section (top graphic) and the proposed 2nd Avenue cross section (bottom graphic)



- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department’s Request for Proposal (RFP) process, including advertisement, to efficiently complete the design of 2nd Avenue from Court Avenue to I-235. Bolton & Menk, Inc. is qualified to perform professional services and was selected to complete the design of 2nd Avenue Improvements based upon their team’s qualifications and experience with similar projects, in particular the design of several recent downtown lane reduction and bumpout projects which had many of the same design components and coordination requirements as this project. Bolton & Menk, Inc. has designed a majority of the downtown bumpout projects, designed the west half of the traffic signals at 2nd and Grand, and will be designing the east half of the traffic signals. Bolton & Menk, Inc. designed the west half of this intersection at 2nd and Grand, Grand Avenue to the west of 2nd Avenue, and Grand Avenue east of 2nd Avenue. Bolton & Menk, Inc. has

the process for design streamlined through the City's process and theirs providing the most economical and efficient design.

- The Scope of Services to be performed under this PSA shall include project/contract management, project coordination, survey and data collection, conceptual design, design phase services, and bidding phase services.
- City staff have negotiated a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$147,778 based on hourly rates, to provide design services for 2nd Avenue Improvements from Court Avenue to I-235.
- Construction is anticipated to start in 2025, with final completion in early 2026.



**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. Depending on project and City staff workload at the time this project is ready to commence construction, a future agreement may be necessary to contract with a consultant for construction phase services.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).