


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	24-046	Meeting:	February 5, 2024
	Agenda Item:	8	Roll Call:	24-0165
	Submitted by:	Benjamin R. Page, Park and Recreation Director; and Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving a Professional Services Agreement (PSA) with Shive-Hattery, Inc. for professional services for SW 1st Street Bridge Park Improvement, for an amount not to exceed \$118,500.

SYNOPSIS:

Recommend approval of the PSA with Shive-Hattery Inc. (Jennifer Bennett, President, 222 3rd Avenue SE, Suite 300, Cedar Rapids, Iowa 52401) for a total cost not to exceed \$118,500, based on hourly rates and reimbursable costs, to provide project/contract management, project coordination, preliminary design, design phase services, bidding phase services, and construction administration services for SW 1st Street Bridge Park Improvements.

FISCAL IMPACT:

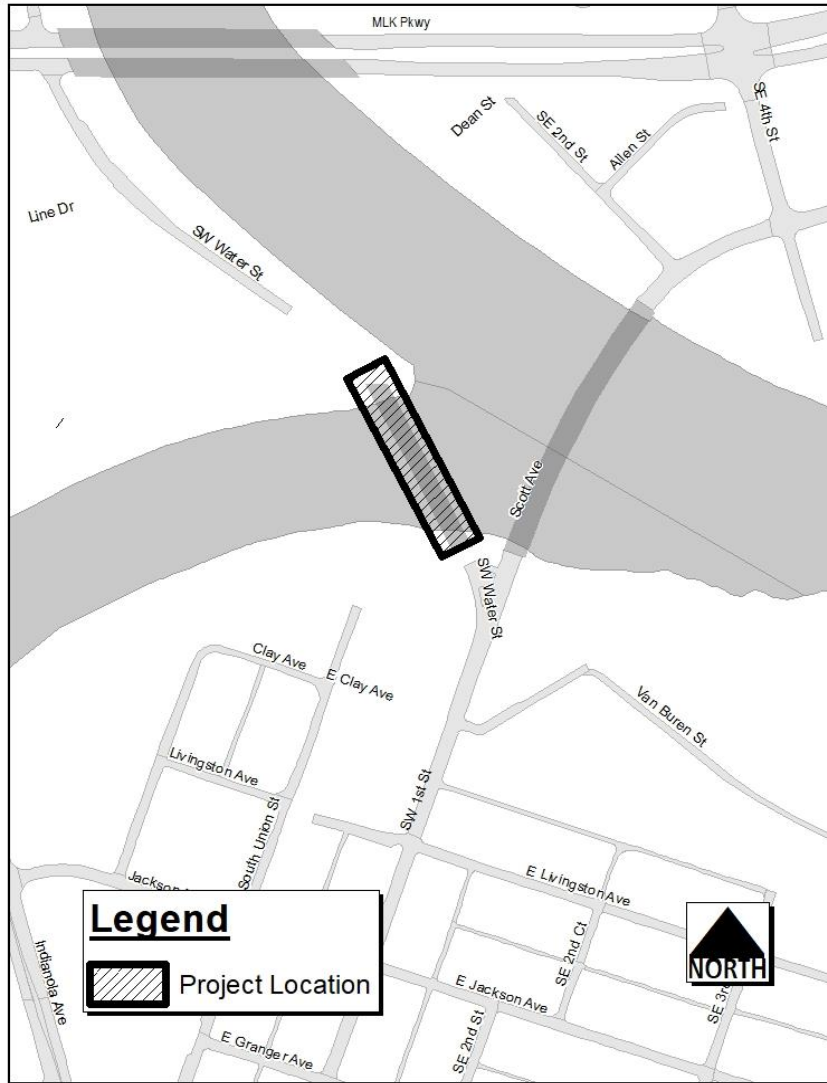
Amount: \$118,500

Funding Source: Fiscal Year (FY)2023-2024 Capital Improvement Program (CIP), Page 25, SW 1st Street Bridge over the Raccoon River, BR056

ADDITIONAL INFORMATION:

- This project provides professional design documentation to implement “park on structure” facilities on SW 1st Street Bridge including a new shelter, landscape features, play features, seating, and an embedded decorative river pattern into the bridge deck. The SW 1st Street Bridge was recently rehabilitated and converted to be utilized as a pedestrian bridge.
- The consultant shall provide professional services for the following proposed SW 1st Street Bridge Park Improvements which includes:
 - Modular precast concrete bench seating.
 - Planter beds with designed soils and vegetation integrated with the modular seating.
 - Adult-focused play features integrated with the modular seating.
 - Hammock rest areas integrated with the modular seating.
 - Coordination for pre-fabrication of an open-air shade structure.
 - Connection of the shade structure mechanically attached to the bridge deck.
 - Shade structure conduit for a future lighting improvement.

- An ornamental bridge deck inlay in an existing block out channel.
- A paint-striped, dedicated multi-use trail corridor.
- The consultant's scope of work shall include:
 - Project/Contract Management
 - Monitoring project schedule
 - Monitoring project scope
 - Quality Assurance/Quality Control Plan
 - Invoice processing and review
 - Project Coordination
 - Project review meetings
 - Utility coordination
 - Survey Data Collection (to be provided by the City)
 - Preliminary Design
 - Design criteria and research
 - Field exam/site walk-through
 - Design Phase Services
 - Design sheet criteria
 - Preliminary plans
 - Check Plans
 - Final Plans
 - Bidding Phase Services
 - Plan Clarification and Addenda
 - Construction Administration Services
 - Preconstruction meeting
 - Shop drawings
 - Design interpretation questions
- A Request for Proposals (RFP) for design, bidding and construction phase services was issued and posted on the City's website. Four (4) proposals were received in response to the RFP. The selection committee was comprised of five (5) representatives from the Engineering and the Park and Recreation Departments. Shive-Hattery Inc. was selected based on their team's qualifications, demonstrated knowledge of the project issues, and experience with similar projects.
- Staff has negotiated a PSA with Shive-Hattery Inc. for a total cost not to exceed \$118,500, based on hourly rates and reimbursable costs, to provide engineering planning, design and bidding services for SW 1st Street Bridge Park Improvement.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff do not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement which may require Council action.

For more information on this and other agenda items, please call the City Clerk’s Office at 515-283-4209 or visit the Clerk’s Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk’s Office on Thursday afternoon preceding Monday’s Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk’s Office or sending their request via email to cityclerk@dmgov.org.