


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	23-310	Meeting:	June 26, 2023
	Agenda Item:	43	Roll Call:	23-0923
	Submitted by:	James M. Hoff, Facilities Manager		

AGENDA HEADING:

Approve the purchase of Heating, Ventilation and Air Conditioning (HVAC) services from Waldinger Corporation and approving use of State of Iowa Master Agreement No. 21012.

SYNOPSIS:

Approve the City's Finance Department, Procurement Division to issue a blanket purchase order to procure miscellaneous Heating, Ventilation, and Air Conditioning (HVAC) services during Fiscal Year (FY) 2024 from Waldinger Corporation (Thomas Koehn, CEO, 6200 Scout Trail, Des Moines, Iowa 50321) at a total estimated annual cost of \$130,000, and per the general terms and pricing of State of Iowa Master Agreement No. 21012.

FISCAL IMPACT:

Amount: \$130,000

Funding Source: FY2024 Operating Budget, City Manager, Facilities Maintenance, G001 CM030000, Page 25

ADDITIONAL INFORMATION:

- This request is to authorize the Finance Department's Procurement Division to issue a FY2024 blanket purchase order to Waldinger Corporation for miscellaneous HVAC work throughout the City's facilities and parks.
- Waldinger Corporation has received the competitive bid for purchase of supplies of this nature through the State of Iowa Contract No. 21012. Municipal Code Section 2-726 (k) provides for the procurement of goods and/or services from contracts established by the State of Iowa Department of Administrative Services, the Iowa Department of Transportation, or the Iowa Communications Network pursuant to procedures established by Iowa Code Chapter 8A and rules and regulations promulgated thereunder, without conforming to the competitive bidding requirements of the Procurement Ordinance.
- An annual blanket purchase order with Waldinger Corporation for the same purpose was approved for FY2022 and FY2023, and the City received satisfactory service.

- This blanket purchase order will allow the Facilities Division to complete preventative maintenance and general work orders, as well as serve the additional square feet of facilities added in the previous FY.

PREVIOUS COUNCIL ACTION(S):

Date: June 27, 2022

Roll Call Number: [22-1033](#)

Action: Approving purchases from the following:

- (L) [Waldinger](#) Corporation (Thomas Koehn, CEO) to issue blanket purchase orders for miscellaneous HVAC services for FY2023 for use by the Facilities Division, estimated annual cost \$130,000. ([Council Communication No. 22-290](#)) Moved by Gatto to adopt. Motion Carried 6-0.

Date: June 28, 2021

Roll Call Number: [21-0999](#)

Action: Approving purchases from the following:

- (B) [Waldinger](#) Corporation (Thomas Koehn, CEO) for a blanket purchase order for FY2022 miscellaneous HVAC services per State of Iowa Contract as requested by the Facilities Division, \$91,143. ([Council Communication No. 21-300](#)) Moved by Gatto to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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