


# COUNCIL COMMUNICATION

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| <br>CITY OF DES MOINES<br>OFFICE OF THE CITY MANAGER | Number:       | <b>23-210</b>  | Meeting:   | <b>April 24, 2023</b> |
|   | Agenda Item:  | <b>8</b>   | Roll Call: | <b>23-0568</b>        |
|   | Submitted by: | <b>Benjamin R. Page, Park and Recreation Director and Steven L. Naber, P.E., City Engineer</b> |            |                       |

## AGENDA HEADING:

Approving exception to Request for Proposal (RFP) process for good cause and approving Professional Services Agreement (PSA) with Bolton & Menk, Inc. for design services for the Stone Park Sprayground Design, not to exceed \$152,000.

## SYNOPSIS:

Recommend approval of Engineering Department's request for exception to the Request for Proposal process for good cause and approval of the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, MN 56001-5900), for a total cost not to exceed \$152,000, based on hourly rates, to provide professional services for the Stone Park Sprayground Design.

## FISCAL IMPACT:

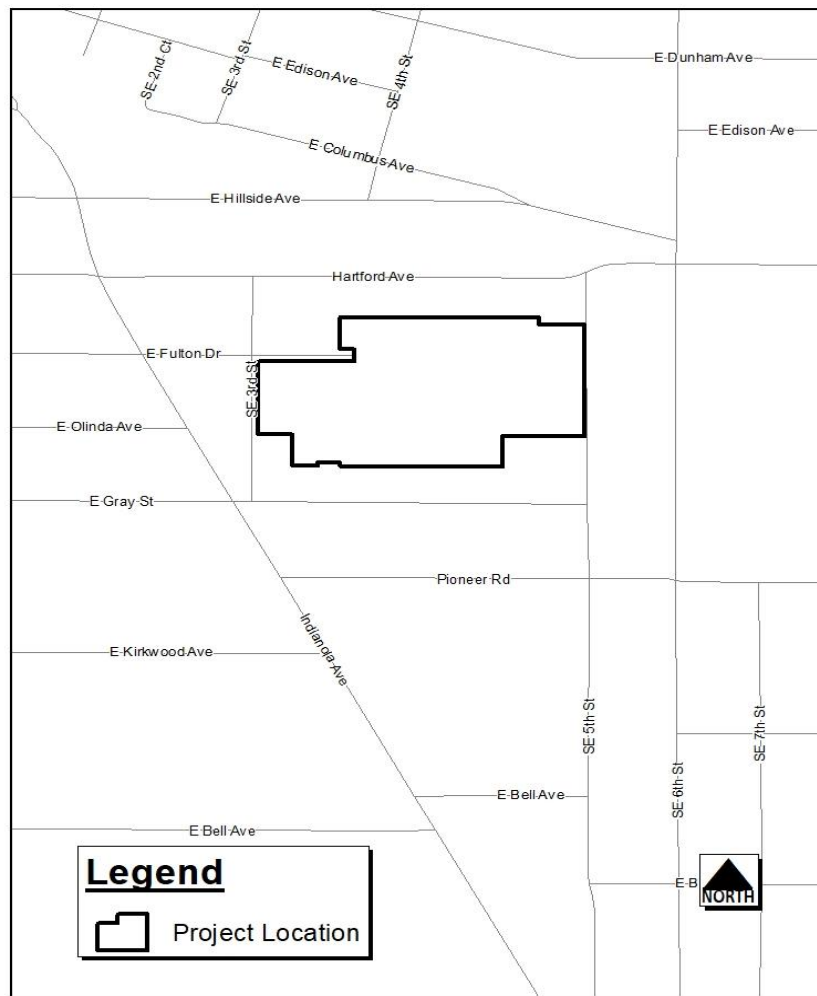
Amount: \$152,000

Funding Source: 2023-2024 CIP, Page 71, Sprayground Improvements, PK034, Being: G.O. Bonds, and Local Option Sales and Service Tax (LOSST)

## ADDITIONAL INFORMATION:

- The City plans to remove the existing wading pool at Irving E. Stone Park and construct new park facilities including a sprayground, sidewalks, playground, pickleball courts, lighting, utilities, and landscaping. The existing basketball court is anticipated to be resurfaced concurrently with the construction of the new pickleball courts. This project is scheduled for construction starting in spring 2024 and be completed in two (2) phases.
- Replacing the outdated wading pool, which is at the end of its lifecycle, with a new modern sprayground will extend the hours and number of days of operation and alleviate the need for on-site wading pool staff thus providing a higher level of service.
- Public input was received through numerous stand-alone public meetings and online questionnaires, as well as meetings with Indianola Hills and McKinley School/Columbus Park Neighborhood Associations. These efforts helped to communicate conceptual planning options and resulted in consensus regarding the final configuration for park improvements.

- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department’s RFP process, including advertisement, to efficiently complete the design of the Stone Park Sprayground. Bolton & Menk, Inc. is qualified to perform the professional services and was selected to complete the design of Stone Park Sprayground based upon their previous work in surveying, planning and designing other facilities at Stone Park, including a futsal court, sidewalks, and utilities.
- The Scope of Services to be performed under this PSA shall encompass and include detailed work, services, materials, testing, equipment, and supplies for the layout and design of the new Stone Park facilities, including Project/Contract Management, Project Coordination, Survey, Data Collection and Sub-surface Utilities, Preliminary Design, Design Phase Services, Bidding Phase Services, and limited Construction Phase Services.
- City staff have negotiated a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$152,000 based on hourly rates, to provide design services for the Stone Park Sprayground.
- Improvements to Stone Park are being completed in phases. Currently, the Stone Park Community Gardens are under construction as approved on January 9, 2023, by Roll Call No. 23-0069. And, future additional work will include construction of the donated Mini-Pitch Futsal Court system, which was accepted via a donation agreement on March 7, 2022, by Roll Call No. 22-0343 with construction anticipated to begin later in 2023, pending City Council approvals.



**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action. Depending on project and City staff workload at the time this project is ready to commence construction, a future agreement may be necessary to contract with a consultant for construction phase services.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).