


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	23-053	Meeting:	February 6, 2023
	Agenda Item:	39	Roll Call:	23-177
	Submitted by:	Nickolas Schaul, Finance Director		

AGENDA HEADING:

Approving the purchase of auto body repair services for various City departments.

SYNOPSIS:

Recommend approval of the purchase of auto body repairs services including labor and parts for the repair of City vehicles in various departments utilizing the State of Iowa, Department of Administrative Services purchasing contract number 21110A from Bob Brown Chevrolet Inc. (3600 111th Street, Urbandale, IA 50322, Tim Manning, General Manager), in the amount of \$50,000.

FISCAL IMPACT:

Amount: \$50,000

Funding Source: Fiscal Year 2023 Operating Budget, Fleet Service Maintenance, I010 FN024020, Equipment Maintenance Center Fund, Page 76.

ADDITIONAL INFORMATION:

- Upon the retirement of the City's auto body repair mechanic on July 27, 2021, in house auto body repair operations ceased, resulting in a need to fully contract for these services. Various auto body repair shops with State of Iowa Department of Administrative Services (IDAS) contracts have been utilized for repairs to City vehicles during the past two (2) years.
- Additionally, the Fleet Division maintenance repair space in MSC2 does not have auto body repair bays. The new facility was specifically designed without the incorporation of specialized work bays for vehicle preparation and a sophisticated finish paint booth and bay. Therefore, there is an ongoing need for contracted auto body repairs. Due to an increase in auto body repairs services, it is recommended to purchase auto body repairs from this additional vendor to meet the City's needs for increased auto body repairs.
- Various State of IDAS purchasing contracts that provide auto body repair services were evaluated by staff for potential use. The selected vendor has the capacity to meet the need for additional auto body repairs.

- This purchase order will work in conjunction with Agenda Item No. 40, allowing for Fleet to procure the quickest turnaround time for auto body repairs.

PREVIOUS COUNCIL ACTION(S):

Date: June 27, 2022

Roll Call Number: [22-1025](#)

Action: Purchases from the following:

- (D) [Stew](#) Hansen Dodge City (Dan Boettcher, General Manager) for auto body repair services for fiscal year 2023 per State of Iowa (DAS) purchasing contract for use by City Departments for fiscal year 2023, estimated annual cost \$150,000. ([Council Communication No. 22-293](#)) Moved by Gatto to adopt. Seconded by Boesen. Motion Carried 6-1. Absent: Sheumaker.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.