


# COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	<b>22-290</b>	Meeting:	<b>June 27, 2022</b>
	Agenda Item:	<b>45L</b>	Roll Call:	<b>22-1033</b>
	Submitted by:	<b>James M. Hoff, Facilities Manager</b>		

## AGENDA HEADING:

Approve the purchase of Heating, Ventilation and Air Conditioning (HVAC) services from Waldinger Corporation and approving use of State of Iowa Master Agreement No. 21012, and authorizing negotiation and execution of supplemental Agreement with Waldinger Corporation.

## SYNOPSIS:

Approve the City's Finance Department, Procurement Division to issue a blanket purchase order to procure miscellaneous Heating, Ventilation, and Air Conditioning (HVAC) services during fiscal year 2023 from Waldinger Corporation, (Thomas Koehn, CEO, 6200 Scout Trail, Des Moines, Iowa 50321), at a total estimated annual cost of \$130,000, and per the general terms and pricing of State of Iowa Master Agreement No. 21012.

Also, to the extent determined necessary by the Legal Department and the Finance Department, authorize and direct the Finance Department and Facilities Division to proceed with negotiation of a Short Form Agreement or similar agreement between the City and Waldinger Corporation, supplementing State of Iowa Master Agreement No. 21012, and authorize and direct the Finance Director to execute said Agreement on behalf of the City following approval as to form by the Legal Department.

## FISCAL IMPACT:

Amount: \$130,000

Funding Source: FY2023 Operating Budget, City Manager, Facilities Maintenance, G001 CM030000, page 26.

## ADDITIONAL INFORMATION:

- This request is to authorize the Finance Department's Procurement Division to issue a FY2023 blanket purchase order to Waldinger Corporation for miscellaneous HVAC work throughout the City's facilities and parks.
- Waldinger Corporation has received the competitive bid for purchase of supplies of this nature through the State of Iowa Contract #21012. Municipal Code section 2-726 (k) provides for the procurement of goods and/or services from contracts established by the State of Iowa

Department of Administrative Services, the Iowa Department of Transportation, or the Iowa Communications Network pursuant to procedures established by Iowa Code Chapter 8A and rules and regulations promulgated thereunder, without conforming to the competitive bidding requirements of the Procurement Ordinance.

- An annual blanket purchase order with Waldinger Corporation for the same purpose was approved for FY2022, and the City received satisfactory service.
- This blanket purchase order will allow the Facilities Division to complete all preventative maintenance and general work orders, as well as serve the additional square feet of facilities added in the FY.

**PREVIOUS COUNCIL ACTION(S):**

Date: June 28, 2021

Roll Call Number: 21-0999

Action: Purchases from the following:

- (B) [Waldinger](#) Corporation (Thomas Koehn, CEO) for a blanket purchase order for FY 2022 miscellaneous heating, ventilation and air conditioning (hvac) services per State of Iowa Contract as requested by the Facilities Division, \$91,143. ([Council Communication No. 21-300](#)) Moved by Gatto to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).