


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	22-243	Meeting:	May 23, 2022
	Agenda Item:	22	Roll Call:	22-0787
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving the preventive maintenance service contract for Skidata equipment and software backups in the City's parking garages with the Baker Group.

SYNOPSIS:

Approving the preventive maintenance service contract for Skidata equipment and software backups in the City's parking garages with the Baker Group for a 3-year term.

FISCAL IMPACT:

Amount: \$77,352

Funding Source: FY2022-23 Operating Budget, Page 55, T&T – Parking Administration, EG062085, Parking Operations Fund; and FY2022-23 Operating Budget, Page 58, T&T – Park and Ride Operation, EG062086, Park and Ride Operations Fund.

ADDITIONAL INFORMATION:

- The City operates eight (8) parking garages with Skidata Parking Access Revenue Control System (PARCS) equipment and software.
- The Engineering Department's Traffic & Transportation Division requested the Finance Department's Procurement Division secure contract terms and pricing for the preventive maintenance of the Skidata PARCS equipment and system which includes all related hardware and software backups and hot fixes in the City garages.
- The Baker Group is the only authorized provider by Skidata in the Des Moines area. The Skidata PARCS equipment and system is proprietary and can only be serviced by providers authorized by Skidata.
- The contract includes the following types of service coverage as a part of this agreement.
 - Preventive maintenance labor
 - Preventive maintenance material
 - Emergency services labor and material

- The contract has initial annual service fee amounts for each garage and provisions that will limit increases and pricing risks for the term of the agreement.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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