


COUNCIL COMMUNICATION

 CITY OF DES MOINES OFFICE OF THE CITY MANAGER	Number:	22-196	Meeting:	May 9, 2022
	Agenda Item:	7	Roll Call:	22-0668
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with Bolton & Menk, Inc. for professional services for 5th Avenue and Grand Avenue One-Way to Two-Way Conversion, for an amount not to exceed \$155,000.

SYNOPSIS:

Approving the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, Minnesota, 56001-5900), for a total cost not to exceed \$155,000, based on hourly rates, to provide construction inspection services for 5th Avenue and Grand Avenue One-Way to Two-Way Conversion.

FISCAL IMPACT:

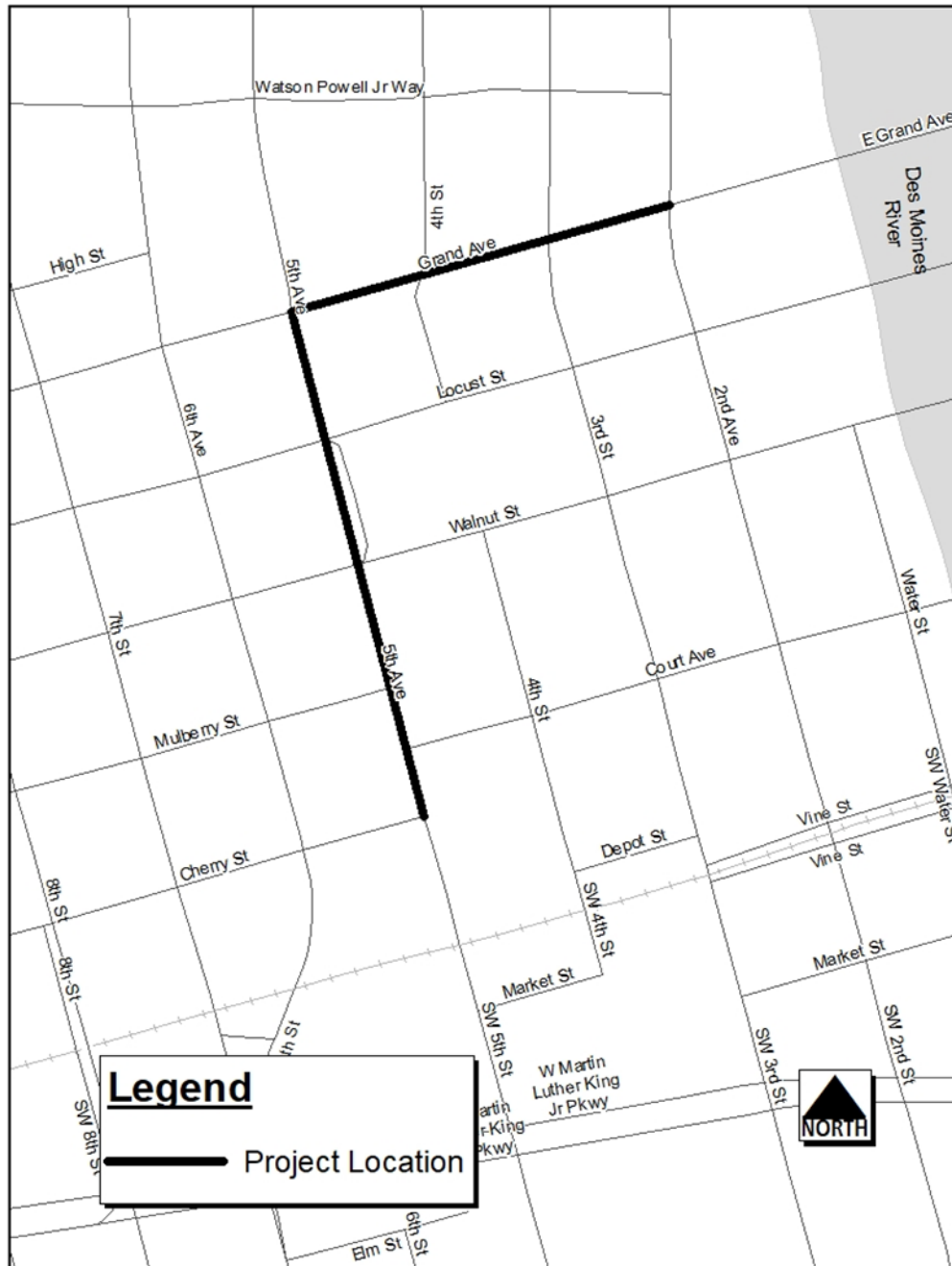
Amount: \$155,000

Funding Source: 2022-2023 CIP, Page 140, 5th Ave One-Way to Two-Way, ST285, Tax Increment Funding Bonds.

ADDITIONAL INFORMATION:

- The 5th Avenue and Grand Avenue One-Way to Two-Way Conversion public improvement project includes:
 - Converting Grand Avenue between 3rd Street and 5th Avenue to a two-way roadway with two (2) westbound lanes and one (1) eastbound lane, buffered bike lanes on both sides, and on-street parking along the north side of Grand Avenue.
 - Converting 5th Avenue between Court Avenue and Grand Avenue to a two-way roadway with one (1) lane in each northbound and southbound direction, buffered bike lanes on both sides, and on-street parking on the east side of 5th Avenue.
- A Request for Proposals (RFP) for professional services for 2022-2024 On-Call Construction Inspection Services was issued and posted on the City's website. A selection committee of Engineering Department staff reviewed and rated the 10 proposals received in response to the RFP. Bolton & Menk, Inc. was selected to provide services for this project based upon the selection criteria in the RFP and their thorough project approach, understanding, and related project experience.

- City staff has negotiated a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$155,000, based on hourly rates, to provide construction observation services which includes detailed work, services, materials, testing, equipment, and supplies to complete the improvements.
- Construction of the project is anticipated to start this summer and be complete by end of 2022.



PREVIOUS COUNCIL ACTION(S):

Date: December 20, 2021

Roll Call Number: [21-1978](#) and [21-1979](#)

Action: [5th Avenue](#) and Grand Avenue One-Way to Two-Way Conversion: Resolution approving plans, specifications, form of contract documents, Engineer's estimate, receive and file bids, and designating lowest responsible bidder as Jasper Construction Services, Inc., (Cliff Rhoads, President), \$2,189,218.00. ([Council Communication No. 21-559](#)) Moved by Mandelbaum to adopt. Motion Carried 7-0.

- (A) [Approving](#) contract and bond and permission to sublet. Moved by Mandelbaum to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S):

Board: Transportation Safety Committee

Date: May 11, 2021

Resolution Number: N/A

Action: Motion by Tom DeSio to approve the staff recommended concept for the 5th Avenue and Grand Avenue One-Way to Two-Way Conversion Project; seconded by Meg Schneider. Motion passed 8:0.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA will require a Supplemental Agreement, which may require Council action.

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