


COUNCIL COMMUNICATION

	Number:	22-110	Meeting:	March 21, 2022
	Agenda Item:	56B	Roll Call:	[]
	Submitted by:	James M. Hoff, Facilities Manager		

AGENDA HEADING:

Approving the purchase of new shop furnishings for the Municipal Services - Phase 2 building.

SYNOPSIS:

Recommend approval of the purchase of new shop furnishings for the Municipal Services – Phase 2 Building from Lawson Products Inc. (8770 W Bryn Mawr Avenue, Suite 900, Chicago, IL 60631, Michael DeCata, CEO), in the amount of \$70,931.87 using the State of Iowa Department of Administrative Services agreement number 22059.

FISCAL IMPACT:

Amount: \$70,931.87

Funding Source: FY2022 CIP Plan, Page 53, BL128 C034PK, Municipal Service Center – Phase 2, \$70,931.87 G.O. Bonds Issued.

ADDITIONAL INFORMATION:

- The Municipal Service Center – Phase 2 Building is currently under construction and is scheduled to open in 2022. The Public Works Department, Radio Services Division, and Fleet Division functions currently located in the Market District will relocate into the new facility upon completion. While select items may be salvaged and relocated from existing facilities, most existing furniture is not suitable for re-use.
- The project budget includes funds for new furnishings for the building.
- This purchase includes bulk storage shelving, key cabinets, safety cabinets, metal shop desks, and workbenches for the shop and storage areas in the new building. Purchase includes assembly.
- The City received quotes from four (4) vendors for this purchase. The recommended vendor provided the lowest price that met specified requirements.

- Quantities and types of furniture required were confirmed through coordination with departments relocating to this facility.
- Lead times on furniture have been increasing during the pandemic. Approval of this purchase now allows for recommended lead time to align delivery and installation with anticipated construction completion dates.

PREVIOUS COUNCIL ACTION(S):

Date: January 19, 2022

Roll Call Number: [22-0102](#)

Action: [Purchase](#) of new office and common area furniture for the Municipal Services – Phase 2 Building in the following amounts, totaling \$500,551.87: All Makes Office Interiors (Jeff Kavich, President) for flip-top tables, high seating, and office furniture \$40,494.98 utilizing DAS contract; Duet Resource Group (Dan Mahlik, President) for office chairs \$11,137.69, using DAS contract; Pigott Inc. (John Stenberg, Owner) for office systems furniture, conference tables, and office storage \$367,812.70 using DAS contract; Saxton Inc. (Kim Augspurgen, President/Owner) for office and break room chairs \$81,106.50 using OMNIA Partners contract. [\(Council Communication No. 22-019\)](#) Moved by Gatto to adopt. Second by Mandelbaum. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.