


COUNCIL COMMUNICATION

	Number:	21-255	Meeting:	June 14, 2021
	Agenda Item:	47D	Roll Call:	[]
	Submitted by:	Nickolas Schaul, Finance Director		

AGENDA HEADING:

Approving the purchase of auto body repair services for various City Departments.

SYNOPSIS:

Recommend approval of the purchase of auto body repairs services including labor and parts for the repair of City vehicles in various departments utilizing the State of Iowa purchasing contract number MA 005 21086 from TMC Autobody (PO box 187 Carlisle, IA 50047, Craig Peters, Owner), in the amount of \$250,000.

FISCAL IMPACT:

Amount: \$250,000

Funding Source: Fleet Service Maintenance, I010 FN024020, Equipment Maintenance Center Fund, page 77.

ADDITIONAL INFORMATION:

- Currently, auto body repair services are performed in house by an Auto Body Repair Mechanic. Needed services beyond the in-house capacity are furnished by contract under State of Iowa DAS established contracts. Upon the City employee's retirement on July 27, 2021, in house auto body repair operations will cease resulting in a need to fully contract for these services.
- Additionally, the Fleet Maintenance repair space in MSC2 will not have any auto body repair bays that are currently available in the existing facility. The new facility was specifically designed without the incorporation of specialized work bays for vehicle preparation and a sophisticated finish paint booth and bay. Therefore, autobody repairs will remained contracted after relocating Fleet Services to MSC2.
- Various State of Iowa DAS purchasing contracts that provide auto body repair services were evaluated by staff for potential use. This recommended award is for an established vendor that currently provides services for existing overflow work. The current contracted labor rate is lower than internal labor rates, and there is potential for parts costs savings to be realized. The recommended vendor is prepared to provide continuity of service at the same or enhanced level that in-house services currently provide to using departments.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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