


## COUNCIL COMMUNICATION

	Number:	<b>21-130</b>	Meeting:	<b>March 22, 2021</b>
	Agenda Item:	<b>43</b>	Roll Call:	<b>21-0505</b>
	Submitted by:	<b>Benjamin R. Page, Park and Recreation Director</b>		

### AGENDA HEADING:

Hearing approving form and authorizing execution of a short-term lease with Westbrooke Apartments, LLC for the rental of apartments at 4001 EP True Parkway for temporary housing for Americorps volunteers serving the Parks and Recreation Department.

### SYNOPSIS:

Recommend authorization of short-term Lease Agreement between the City of Des Moines, Iowa, and Westbrooke Apartments, LLC d/b/a Westbrooke Apartments, for the rental of three (3) apartment units, located at 4001 EP True Parkway, for temporary housing for AmeriCorps volunteers serving the City's Parks and Recreation Department.

### FISCAL IMPACT:

Amount: \$3,825

Funding Source: FY2022 Recommended Operating Budget, Park and Recreation Department, Volunteer Programs, G001 PK201275, page 170.

### ADDITIONAL INFORMATION:

- AmeriCorps NCCC, a federal team-based national service program for young adults 18-24 years of age, will provide 6-8 members full-time for the term to work on infrastructure improvements, environmental stewardship, and conservation in Des Moines.
- AmeriCorps NCCC requires during a service term the sponsoring agency provides housing. Due to COVID-19, housing requirements were more extensive to meet their safety protocol, narrowing acceptable housing options. Parks and Recreation Department staff explored internal housing options, previous locations, local educational institutions, and other short-term housing which either were full, limited by budget, or did not meet housing requirements.
- The short-term lease is a 45-day term, including three (3) units.
- The City shall pay \$1,275 per unit for the leased term, for an estimated total of \$3,825 for the initial term of the Lease Agreement. In addition, the City shall be responsible for the carpet cleaning costs upon vacation of the unit.

- Landlord has prior precedent hosting AmeriCorps NCCC and in support of the City's conservation efforts, the landlord has reduced rental rate, waived deposit and is covering the costs of gas, electricity, water, sewer, and trash.
- A Parks and Recreation Department representative will walk the apartments prior to move in to note condition and ready status for AmeriCorps volunteers and walk the apartments on vacation of the units to inspect for damages and complete a move-out checklist.
- Parks and Recreation Department will provide a list with the groupings in each apartment, provide contact and vehicle information for all AmeriCorps volunteers to the landlord upon move in.
- Parks and Recreation Department will provide a name and reachable phone number of the person responsible for AmeriCorps volunteers for questions, concerns, and emergencies.
- AmeriCorps NCCC volunteers will serve the Parks and Recreation Department in areas such as:
  - Clare and Miles Mills Rose Garden
  - Woodland, Glendale and Laurel Hill Cemeteries
  - Franklin Community Garden
  - Ewing Park
  - City pools and aquatic facilities

**PREVIOUS COUNCIL ACTION(S):**

Date: March 8, 2021

Roll Call Number: [21-0377](#)

Action: [On](#) proposed short-term lease with Westbrooke Apartments, LLC for the rental of apartments at 4001 EP True Parkway for temporary housing for Americorps Volunteers serving the Parks Department, (3-22-21). Moved by Voss to adopt. Motion Carried 6-1. Absent: Gatto.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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