


COUNCIL COMMUNICATION

	Number:	20-483	Meeting:	November 9, 2020
	Agenda Item:	7	Roll Call:	20-1746
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving a Professional Services Agreement (PSA) with Bolton & Menk, Inc. for design services for the 12th Street and Downtown Bumpouts Improvement Project, not to exceed \$118,016.

SYNOPSIS:

Recommend approval of the PSA with Bolton & Menk, Inc. (Bradley C. DeWolf, P.E., President/CEO, 1960 Premier Drive, Mankato, MN 56001), for a total cost not to exceed \$118,016, based on hourly rates, to provide design services for the 12th Street and Downtown Bumpouts Improvement Project.

FISCAL IMPACT:

Amount: \$118,016

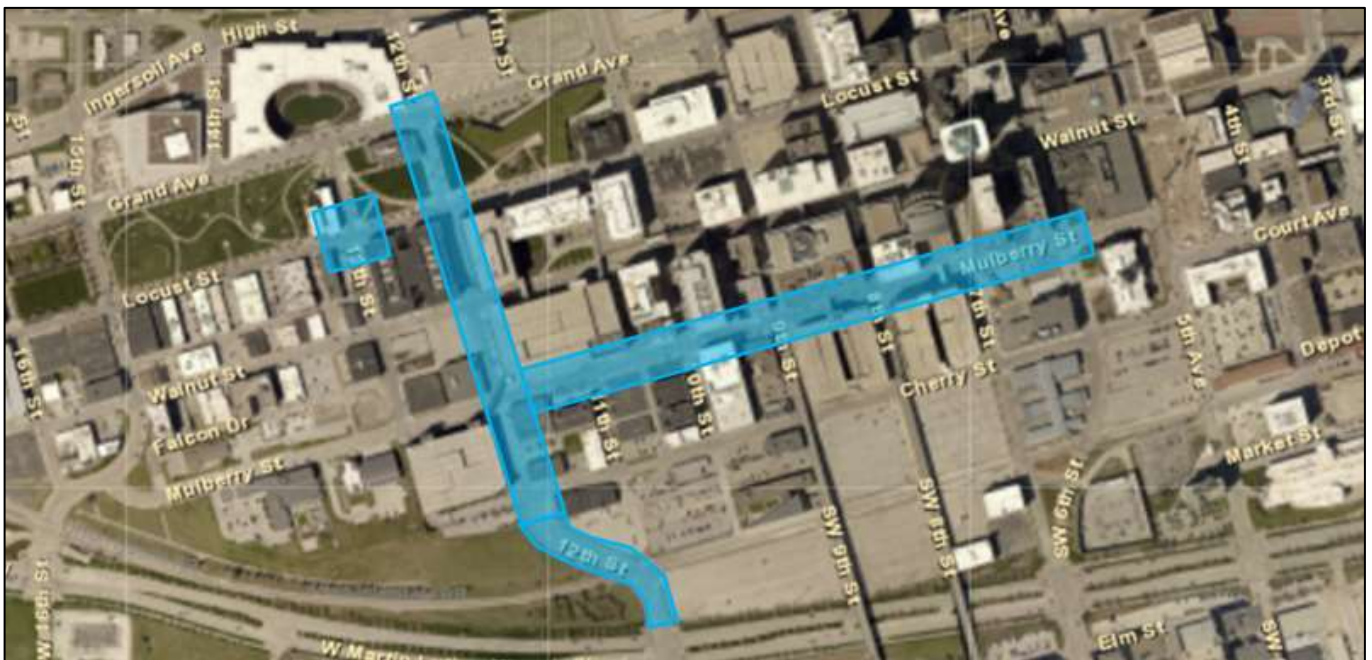
Funding Source: 2020-2021 CIP, Page Streets-4, Active Transportation, ST269

ADDITIONAL INFORMATION:

- A number of projects were identified as part of the Connect Downtown completed in November 2017. This design project is planned to complete two (2) projects identified in Connect Downtown.
- In 2015, 12th Street from Mulberry Street to Grand Avenue was converted from one-way to two-way traffic. The changes made with this conversion included pavement markings and traffic control changes only. This project proposes to make these changes permanent while also adding complete street elements such as concrete bumpouts and bike lanes on 12th Street from Grand Avenue to Martin Luther King Jr Parkway.
- Prior to 2015, during the morning (7:00 a.m. to 9:00 a.m.) and afternoon (4:00 p.m. to 6:00 p.m.) peak hours, parking was prohibited on Mulberry Street from 6th Avenue to 12th Street. The purpose of these peak-hour restrictions was to allow more lane capacity for vehicles. Based on data collection and traffic modeling completed with the Connect Downtown project, these peak-hour restrictions were determined to not be necessary. In 2015, the restrictions were lifted to allow parking on Mulberry Street during all hours of the day.

The only change made at that time was to remove the peak-hour restriction signage. This project will make these changes permanent on Mulberry Street with the construction of concrete bumpouts. This project will also include bumpouts at the intersection of Locust Street and 13th Street.

- A Request for Proposals (RFP) for professional services for the 12th Street and Downtown Bumpouts Improvement Project was issued and posted on the City's website. A selection committee of Engineering staff reviewed and rated the 11 proposals received in response to the RFP. Bolton & Menk, Inc. was selected based on the selection criteria in the RFP.
- City staff negotiated a PSA with Bolton & Menk, Inc. for a total cost not to exceed \$118,016, based on hourly rates, to provide design services for the 12th Street and Downtown Bumpouts Improvement Project.



PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff anticipates construction inspection will be completed by City staff. However, due to workload, the City may elect to use consulting services for construction inspection and if so, a supplemental agreement would be needed for construction phase consulting services. Additional anticipated actions for the project include ordering construction, public hearing, receive and file bids, designate lowest bidder, and approve contract and bond; also, partial payments to the contractor and final acceptance of work.

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