


COUNCIL COMMUNICATION

	Number:	20-398	Meeting:	September 14, 2020
	Agenda Item:	58I	Roll Call:	20-1468
	Submitted by:	Steven L. Naber, P.E., City Engineer		

AGENDA HEADING:

Approving Professional Services Agreement (PSA) with EnvisionCAD for professional services for Computer-Aided Design (CAD) System Improvement Implementation, not to exceed \$310,975.

SYNOPSIS:

Recommend approval of the PSA with EnvisionCAD (Ronald Brys, President, 8517 Excelsior Drive, Suite 102, Madison, Wisconsin, 53717), for a total cost not to exceed \$310,975, to provide professional services for CAD System Improvements Implementation.

FISCAL IMPACT:

Amount: \$310,975

Funding Source: 2020-2021 CIP, Page Misc - 7, Enhanced Info. and Communication System, MS001, G.O. Bonds

ADDITIONAL INFORMATION:

- The CAD System Improvements Implementation includes the setup, testing, training, and maintenance of the CAD system used by the City to plan, design, and construct the City's Capital Improvements Program (CIP) projects. The current CAD design software is INROADS and outdated and will no longer be supported by the software company. This outdated software is very inefficient and creates many software issues to address. The CAD System will be upgraded to OPEN ROADS. This is a new system that will be more reliable and allow the Engineering Department to be more efficient in the design software.
- A Request for Proposals (RFP) was issued and posted on the City's website to provide professional services for CAD System Improvements Implementation.
- A selection committee of Engineering Department staff reviewed and rated the four (4) proposals received in response to the RFP. EnvisionCAD was selected based on their qualifications and the selection criteria in the RFP.
- City staff negotiated a PSA with EnvisionCAD for a total cost not to exceed \$310,975, to provide professional services for the CAD System Improvements Implementation.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require a Supplemental Agreement, which may require Council action.

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