COUNCIL COMMUNICATION				
CITY OF <b>DES MOINES</b> OFFICE OF THE CITY MANAGER	Number:	20-255	Meeting:	June 8, 2020
	Agenda Item:	9	Roll Call:	20-0887
	Submitted by:	Steven L. Naber, P.E., City Engineer		r

### **AGENDA HEADING:**

Approving exception to Request for Proposal (RFP) process for good cause and approving Professional Services Agreement (PSA) with Bolton & Menk, Inc. for construction phase services for E. Grand Avenue Curb Bump-outs from Robert D. Ray Drive to Pennsylvania Avenue, not to exceed \$99,721.

## **SYNOPSIS:**

Recommend approval of exception to the Engineering Department's RFP process for good cause and approval of the PSA with Bolton & Menk, Inc. (Brad DeWolf, President, 1960 Premier Drive, Mankato, Minnesota, 56001), for a total cost not to exceed \$99,721, based on hourly rates, to provide construction phase services, including construction administration and construction observation services for E. Grand Avenue Curb Bump-outs from Robert D. Ray Drive to Pennsylvania Avenue.

## **FISCAL IMPACT:**

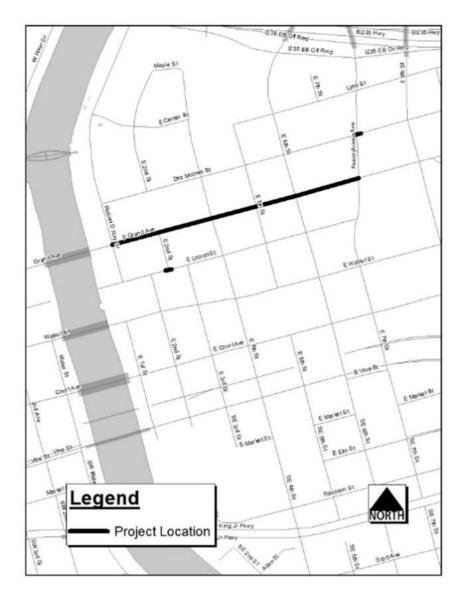
Amount: \$99,721

Funding Source: 2020-21 CIP, Page Street – 5, Connect Downtown, ST261, Tax Increment Bonds

#### **ADDITIONAL INFORMATION:**

- On April 20, 2020, under Roll Call No. 20-0692, the City Council approved plans and specifications and designated the lowest responsible bidder as Hawkeye Paving Corporation for \$1,108,215 for the E. Grand Avenue Curb Bump-outs from Robert D. Ray Drive to Pennsylvania Avenue project. The project provides for the following improvements:
  - o Hot-mix asphalt pavement resurfacing of E. Grand Avenue from Robert D. Ray Drive to Pennsylvania Avenue.
  - Construction of concrete curb bump-outs at the intersections on E. Grand Avenue from Robert D. Ray Drive to Pennsylvania Avenue in order to shorten pedestrian crossing distances.
  - Construction of a concrete curb bump-out at the northeast corner of the intersection of
     E. Locust Street and E 2nd Street in order to shorten pedestrian crossing distance.
  - Construction of concrete bump-outs and installation of a Rectangular Rapid Flashing Beacon to improve the pedestrian crossing of Pennsylvania Avenue at Des Moines Street. These pedestrian improvements were requested by the State and the pedestrian volumes support the need for an active crossing.

- The City Engineer recommends that good cause exists to exempt the procurement of these professional services from the Engineering Department's RFP process, including advertisement. Bolton & Menk, Inc. is qualified to perform the professional services and was selected to complete E. Grand Avenue Bump-outs based on:
  - o Bolton & Menk's knowledge and provision of design for the project.
  - Bolton & Menk has previously provided construction phase services on many City projects and can efficiently manage City processes, utilities and other field services required during construction-
- City staff negotiated a PSA for E. Grand Avenue Bump-outs with Bolton & Menk, Inc. for a total cost not to exceed \$99,721, based on hourly rates, to provide construction administration and construction observation services.



# PREVIOUS COUNCIL ACTION(S):

Date: April 20, 2020

Roll Call Number: 20-0692 and 20-0693

<u>Action</u>: On E. Grand Avenue Curb Bump-outs from Robert D. Ray Drive to Pennsylvania Avenue: Resolution approving plans, specifications, form of contract documents, engineer's estimate, receive and file bids, and designating lowest responsible bidder as Hawkeye Paving Corporation (Anthony L. Perkins, President), \$1,108,215. (Council Communication No. 20-174) Moved by Gatto to adopt. Motion Carried 7-0.

(A) <u>Approving</u> contract and bond and permission to sublet. Moved by Gatto to adopt. Motion Carried 7-0.

## **BOARD/COMMISSION ACTION(S): NONE**

## ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City staff does not anticipate any future Council actions on this PSA at this time; however, unanticipated changes to this PSA would require a Supplemental Agreement, which may require Council action.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.