


COUNCIL COMMUNICATION

	Number:	[_____]	Meeting:	February 24, 2020
	Agenda Item:	[_____]	Roll Call:	[_____]
	Submitted by:	John F. TeKippe, Fire Chief		

AGENDA HEADING:

Fee schedule changes related to 2018 Fire Code adoption.

SYNOPSIS:

The fee schedule requires a minor update to accommodate three changes in the types of permits the fire department issues. These changes are minor in nature and will not have a significant impact financially or on fire department inspection procedures. To provide sufficient time to incorporate the new fee structure into the contractor bidding process, the revised fee structure will be effective beginning on April 1, 2020.

FISCAL IMPACT:

Amount: Approximate increase of \$2,000.00 in annual permit revenue.

Funding Source: N/A

ADDITIONAL INFORMATION:

- GuideDSM (Strategic Plan)/Goals/Financially Sound City – Updating the schedule of fees to accommodate three permit changes. This ensures our rates for construction, temporary, and annual permit services, and fire prevention permits, are current and structured in a manner to ensure recovery of costs will help to ensure we are a financially sound city moving forward.
- GuideDSM (Strategic Plan)/Goals/Sustainable Community – Having fees that recover the costs of services rendered regarding construction, temporary, and annual permits will help to ensure our services continue to be sustainable as demands for service increase.
- Summary of Changes to Permit Types, Previous Fee Amounts, and Proposed New Fee

Amounts:

Type of Permit	Previous Fee Amount	New Fee Amount
Installation Permit – Open Flame Decorative Devices/Fire Pits (commercial occupancies)	N/A	\$175.00
Annual Permit – Flammable Liquid Dispensing Per Pump (additional fee for service stations)_	\$15.00	N/A – deleting additional fee for pumps

Construction Permit – Demolition of fire protection systems (without replacement or modification)	N/A	\$225.00
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PREVIOUS COUNCIL ACTION(S):

Date: May 21, 2018

Roll Call Number: [18-0916](#), [18-0917](#) (A), [18-0918](#) (B)

Action: [Amending](#) Chapter 46 of the Municipal Code regarding permits required for fire prevention and protection. ([Council Communication No. 18-248](#)) **Moved by Gatto that this ordinance be considered and given first vote for passage. Motion Carried 6-1. Absent: Mandelbaum.**

(A) [Amendment](#) to the Schedule of Fees. **Moved by Gatto to adopt. Motion Carried 6-1. Absent: Mandelbaum.**

(B) Final consideration of ordinance above, requires six votes. **Moved by Gatto that the rule requiring that an ordinance must be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, that the ordinance be placed upon its final passage and that the ordinance do now pass, [#15,666](#). Motion Carried 6-1. Absent: Mandelbaum.**

BOARD/COMMISSION ACTION(S): NONE**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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