



REVISED

Agenda Item:

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## COUNCIL COMMUNICATION City Manager's Office

### GENERAL INFORMATION

Agenda Date: 10/25/04

Communication

No.: 04-553

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

### SUBJECT—

Out-of-State Travel

### SYNOPSIS—

**Tom Vlassis, (1-R), City Council Member**, to Indianapolis, Indiana, from November 29, 2004 to December 5, 2004, to attend the National League of Cities' Annual Congress of Cities. Mr. Vlassis is the City representative for the National League of Cities.

**Eric A. Anderson, (0-R), City Manager**, to Tucson, Arizona, from November 6, 2004 to November 10, 2004, to attend a leadership retreat entitled "Re Public III, Leading in Real Time" and sponsored by the Center for Digital Government. Although the cost of this trip does not require approval under Council policy, Council authorization is requested.

### FISCAL IMPACT—

Cost of travel is \$2,150 and \$950, respectively. Funding for these trips is provided for in the 2004-2005 Operating Budget under Index Code MCC010000, page 86; and Index Code CMO010000, page 8.

The amount budgeted for travel in Fiscal Year (FY) 2005 is \$397,813. The amount expended for travel in FY2005 as of October 20, 2004 is \$70,156.

**RECOMMENDATION—**

Approval

**BACKGROUND—**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.