



REVISED

Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 07/12/04

Communication

No.: 04-321

Agenda Item Type: Resolution

Roll Call No.:

Submitted by: Eric A. Anderson, City Manager

SUBJECT—

Out-of-State Travel

SYNOPSIS—

Roger “Rocky” Craig, (0-NR), Team Leader, Wastewater Reclamation Facility, to Kansas City, Kansas, from August 2, 2004 to August 6, 2004, to receive hands-on training sponsored by Crane Institute of America. This training will teach participants how to inspect and certify mobile cranes for safety. Topics will include Occupational Safety and Health Administration (OSHA) crane safety standards, setting up a mobile crane inspection program, how to inspect structural components, as well as reducing crane accidents and liability exposure.

Bruce Bergman, (0-R), City Attorney; and Terrence Timmins, (0-R), City Attorney, to San Antonio, Texas, from October 2, 2004 to October 6, 2004, to attend the International Municipal Lawyers Association's Annual Conference. This conference will include information on litigation, infrastructure, land use, etc. for local governments.

Jeffery Morton, (0-NR), Senior Police Officer, to Orlando, Florida, from August 1, 2004 to August 6, 2004, to attend an American Polygraph Association (APA) seminar to received continuing education which is essential to sustain membership in APA. This seminar satisfies this requirement by providing instruction in criminal and pre-employment polygraphs, new technology and techniques, and interview and interrogation skills.

Rodrigo Santizo, (0-R), Senior Police Officer, to Chicago, Illinois, from August 10, 2004 to August 13, 2004, to attend the 7th International Gang Specialist Training Conference to become better trained and skilled with dealing with gang members and their activities.

Jeff Cronin, (0-NR), Senior Police Officer (SPO), to Glynco, Georgia, from August 7, 2004 to August 14, 2004, to receive training from the Federal Law Enforcement Training Center. SPO Cronin is the Police Department's Questioned Documents Examiner. To maintain SPO Cronin's level of expertise in this field, he is required to receive ongoing advanced training in this specialty. This program is conducted by the US Secret Service and is considered among the best in the country.

W. David Lockard, (0-NR), Senior Public Safety Dispatcher, to Montreal, Quebec, Canada, from August 3, 2004 to August 8, 2004, to attend the Intergraph Public Safety (IPS) User's Conference. This conference will provide a forum for the exchange of information and ideas regarding the working, capabilities, and uses of the public safety software with other users.

Sandra Morris (0-R), Principal Public Safety Dispatcher, to Montreal, Quebec, Canada, from August 7, 2004 to August 13, 2004, to attend the 70th Annual Association of Public-Safety Communications Officials (APCO) International Conference and Exposition. At this conference, participants will have the opportunity to attend a number of classes and workshops at which information on critical issues affecting public safety communications, including new and emerging technology, emergency preparedness, interoperability, and consolidation issues may be obtained.

Susan Low, (0-R), Assistant City Attorney, to San Francisco, California, September 9, 2004 to September 20, 2004, to attend the National Association of Telecommunication Officers and Advisors' 24th Annual Conference. This is the annual meeting of the National Association of Telecommunication Officers and Advisors (NATOA) and the only forum for keeping up to date on critical regulatory and legal issues. NATOA was originally for the National League of Cities and is involved in the regulating and franchising of cable television and franchise fee issues, including franchise fees for and management of the right-of-way.

FISCAL IMPACT—

Cost of travel is \$2,175; \$1,800 (Bergman); \$1,725 (Timmins); \$1,392; \$1,700; \$1,468; \$1,894; \$1,995; and \$1,775, respectively. Funding for these trips is provided for in the 2004-2005 Operating Budget under Index Code PWK770107, page 256; Index Code LGL010000, page 81 (Bergman/Timmins); and Index Code HRS980100, page 301 (Morton/Santizo/Cronin/Lockard/Morris/Low).

The revised amount budgeted for travel in Fiscal Year (FY) 2004 is \$453,833. The amount expended for travel in FY2004 as of June 30, 2004 is \$369,077. The amount budgeted for travel in Fiscal Year (FY) 2005 is \$447,263. The amount expended for travel in FY2005 as of July 6, 2004 is \$0.

RECOMMENDATION—

Approval

BACKGROUND—

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and NR represents non-resident.