



Agenda Item:

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COUNCIL COMMUNICATION City Manager's Office

GENERAL INFORMATION

Agenda Date: 04/19/04

Communication

No.: 04-177

Agenda Item Type: Resolution

Roll Call

No.:

Submitted by: Thomas G. Turner, Human Resources Director

SUBJECT—

Annual renewal of agreement with Employee and Family Resources, Inc. (505 Fifth Ave., Suite 600, Des Moines, IA, Paul Hedquist, CEO), for provision of Employee Assistance Program services.

SYNOPSIS—

Approval of contract and authorization of the Mayor to execute and the City Clerk to attest an addendum extending a contract for the provision of Employee Assistance Program services by Employee and Family Resources, Inc. for a period of one year beginning May 1, 2004 at a cost of \$24,000.

FISCAL IMPACT—

The cost of service from May 1, 2004 through April 30, 2005 is \$24,000 (\$12 per employee). This is the same cost as the last several years. Funds are provided in the employee benefits account of the trust and agency fund.

RECOMMENDATION—

Approval

BACKGROUND—

Since 1989, the City has contracted with Employee and Family Resources, Inc. for counseling services for City employees. Confidential services are provided at no cost to employees and their family members for initial assessment and referral for a variety of personal, emotional, alcohol/drug concerns or other problems that interfere with daily living.