



Agenda Item:

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## COUNCIL COMMUNICATION City Manager's Office

### GENERAL INFORMATION

Agenda Date: 4/05/04

Communication

No.: 04-165

Agenda Item Type: Resolution

Roll Call

No.:

Submitted by: Larry Hulse

### SUBJECT—

Historic Preservation Commission lack of quorum issue.

### SYNOPSIS—

At the direction of the City Council, staff is recommending changes to the ordinance governing the Historic Preservation Commission to address the lack of quorum issue.

**FISCAL IMPACT—**none

### RECOMMENDATION—

Approval of alternative A as recommended by the Historic Preservation Commission

### BACKGROUND—

The Historic Preservation Commission currently has 10 seats. The City Code requires that a majority of the entire Commission must be present at a meeting to make a quorum necessary to conduct business. The presence of vacancies on the Commission has increased the difficulty in obtaining a quorum of 6 members at each scheduled meeting.

Staff recommended the following to the Historic Preservation Commission at their meeting of March 17th.

Option A). Amend the quorum requirement to define quorum as a majority of the appointed members, rather than a majority of the potential members. If this change were made, then the presence of a vacancy on the Commission would reduce the quorum to 5 members. This would make it easier to obtain a quorum when vacancies exist on the Commission and allow time for the City Council to make appointments when vacancies occur; and or:

Option B). The Commission be reduced in size to 7 members as follows:

1. Three at large members, with one member to be nominated by the Mayor and each of the two At Large City Council Members.
2. Two members from each recognized Historic District (2 from Sherman Hill and 2 from Owl's Head) recommended by the recognized neighborhood association for the historic district and nominated by the Ward Council Member for the ward in which the district is located.

(The Historic Preservation Commission currently has 10 members as follows:

1. Six at large members, with one member to be nominated by each of the Council Members other than the Mayor
2. Two members from each recognized Historic District (2 from Sherman Hill and 2 from Owl's Head) recommended by the recognized neighborhood association for the historic district and nominated by the Mayor.)

The Historic Preservation Commission recommended proceeding with Option A, the redefinition of quorum, by a vote of 6-0.