CITY COUNCIL COMMUNICATION:

02-619

AGENDA:

DECEMBER 2, 2002

SUBJECT:

CITY OF DES MOINES OCCUPATIONAL MEDICINE SERVICES

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

THOMAS G. TURNER
HUMAN RESOURCES DIRECTOR

ITEM ____

OFFICE OF THE CITY MANAGER
CITY OF DES MOINES, IOWA

SYNOPSIS —

Issuance of a Request for Proposals (RFP) to provide comprehensive, occupational health care services to the City. RFP contains four components. They are occupational health clinic services, physical therapy, and operation of in-house City clinic and workers' compensation services.

FISCAL IMPACT —

The Fiscal Year (FY) 2003 cost to operate the employee health clinic is $282,783, of which, approximately $40,000 is for overhead (rent, utilities, and supplies) to operate the City dedicated clinic. Proposers are being encouraged to bid their services both as conducted at an in-house facility and at their own facility.

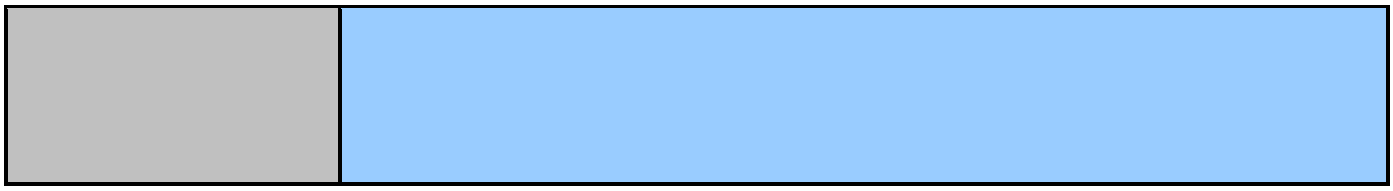
RECOMMENDATION —

Approve the issuance of an RFP to provide comprehensive occupational medical services for City employees, and authorize the City Legal Department to negotiate a contract and the Mayor to authorize it.

BACKGROUND —

In 1997, the City secured a facility to house a City of Des Moines Employees' Health Clinic and procure occupational health services through an RFP. Concentra Medical Centers was awarded a contract to provide these services for a period of one year with three annual renewals terminating on March 14, 2003. This recommendation is to issue an RFP to evaluate occupational medicine service providers and concurrently evaluate the merits of operating an in-house clinic.

Concentra continues to operate the City Employee Clinic at 700 East Fourth Street. The services provided at the clinic include employment physicals, drug and alcohol screening, annual firefighter physicals, treatment for occupational injuries, and case management of significant employee injuries. The total annual appropriation for these expenses is $282,783.

An ad-hoc review committee was formed to determine whether this method of providing occupational health services ensures a level of quality expected for our employees in an efficient and cost-effective manner or whether other

options should be implemented. These options include not operating our own dedicated clinic, seeking additional partners or significantly changing the scope of services provided at the clinic. To date, this committee has reviewed the status quo, developed the RFP, and conducted a clinic customer satisfaction survey. Members of the committee represent Human Resources, Police, Fire, Public Works, Park and Recreation, and the Fire, Police, and (Central Iowa Public Employees Council (CIPEC) unions. As part of this RFP process, the review committee will recommend an option(s) to the City Manager.