

Meeting Agendas/Info

CITY COUNCIL
COMMUNICATION:

ITEM _____

01-204

OFFICE OF THE CITY MANAGER CITY OF DES MOINES, IOWA

AGENDA:

APRIL 23, 2001

SUBJECT:

APPROVAL OF
RE/MAX ACTION AS
SUCCESSFUL BIDDER
FOR THE 5-H
AFFORDABLE
HOMEOWNERSHIP
PROGRAM

TYPE:

RESOLUTION
ORDINANCE
RECEIVE/FILE

SUBMITTED BY:

RUSSELL C.
UNDERWOOD
ACTING HOUSING
SERVICES DIRECTOR

SYNOPSIS -

Approval of Re/max Action (Mary Southard, President, Southridge Mall, 1111 East Army Post Road, Suite 147, Des Moines, IA 50315) as successful bidder for the 5-h Affordable Homeownership Program, and authorizing the Housing Services Director to sign contract documents.

FISCAL IMPACT -

Up to \$5,000 per house sold or a maximum of \$620,000-paid for from the sale of the homes,

RECOMMENDATION -

Approval.

BACKGROUND -

The Des Moines Municipal Housing Agency (DMMHA) released a Request for Qualifications (RFQ), sealed bid number V01-114, entitled "Implementation Services for the 5-h Affordable Homeownership Program," on January 24, 2001. An RFQ was used, rather than a more detailed RFP (Request for Proposals) as the compensation for services was already established. As set out in the 5-h plan, the successful respondent will receive 10 percent of the sale price of each home, up to \$5,000 per unit. Three responses were received and evaluated by staff. The following highlights describe the recommended successful bidder.

HIGHLIGHTS:

- Re/max Action submitted a response to the RFQ which satisfied all minimum requirements and scored highest on the nine criteria used to evaluate the responses.

- Buyers must be approved for eligibility by DMMHA, complete an approved homeownership counseling course, and qualify for a loan from an approved lender before a recommendation will be made to Council for the sale of the home.
- DMMHA will rehabilitate houses that require maintenance, assist the successful respondent with the eligibility process, and pay for the relocation of tenants that do not wish to buy the house but would like to move into other public housing.

Payment for implementation services is 10 percent of the sale price of each home up to a maximum of \$5,000.
