

OFFICE OF THE CITY MANAGER  
DES MOINES, IOWA

ITEM 74

CITY COUNCIL COMMUNICATION 97-458  
SEPTEMBER 22, 1997 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
OUT-OF-STATE TRAVEL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	KEVIN RIPER FINANCE DIRECTOR

**SYNOPSIS —**

Out-of-state travel requests for Robert Crouse, (0-N/R), Senior Police Officer, and Larry Davey, (0-N/R), Senior Police Officer, to Miami, Florida.

**FISCAL IMPACT —**

Cost of travel is \$4,002. Funding for these trips is provided for in the 1997-98 Operating Budget under Index Code 107870, page 542.

The total expended on City travel from July 1, 1997 through September 17, 1997 is \$60,779.21; the total amount budgeted for City travel is \$370,000.

**RECOMMENDATION —**

Approval.

**BACKGROUND —**

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.