

OFFICE OF THE CITY MANAGER
DES MOINES, IOWA

ITEM 77

CITY COUNCIL COMMUNICATION 97-019
JANUARY 20, 1997 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
OUT-OF-STATE TRAVEL	◆ RESOLUTION ORDINANCE RECEIVE/FILE	MARK DURHAM ACTING FINANCE DIRECTOR

SYNOPSIS —

Donald Tripp, (0-R), Park and Recreation Director, to Athens, Georgia, from February 15, 1997 to February 21, 1997, to attend an executive development program for Recreation and Park Professionals sponsored by the University of Georgia. The interdisciplinary faculty offer a unique blend of practical and academic information which challenges participants to enhance individual (leadership) skills and expand knowledge of effective team (group) functions. Cost of travel is \$1,500.

Bruce Elrod, (0-N/R), Sergeant, to Alexandria, Virginia, from March 18, 1997 to March 22, 1997, to attend a seminar on Effective Media Practices for the Law Enforcement Executive sponsored by the International Association of Chiefs of Police. Training will develop skills in interview and press conferences with radio, television, and print media representatives involving routine and crisis situations. Cost of travel is \$1,688.40.

FISCAL IMPACT —

Funding for these trips is provided for in the 1996-97 Operating Budget under Code 06-04-07, page 312, and Code 06-04-06, page 311, respectively.

The total expended on City travel from July 1, 1996 through January 15, 1997 is \$149,388.36; the total amount budgeted for City travel is \$548,135.

RECOMMENDATION —

Approval.

BACKGROUND —

On January 20, 1992, by Roll Call No. 92-214, the City Council approved a revision to the policy for travel authorization requests. Such revision requires trips which exceed three days and \$1,250 cost to be approved by the Council. The number in parenthesis indicates the total number of trips previously authorized for that individual for the current budget year; R represents resident and N/R represents non-resident.